



Department for
Business & Trade

Contract Change Note ("CCN")

CCN Number	001
Contract Reference Number & Title	CR_4863
Variation Title	1
Number of Pages	2

WHEREAS the Contractor **MLC Partners** and the Authority, **Department for Business and Trade**, entered into a Contract for Provision of Interim Finance Specialists to Department of Business and Trade, dated 8th November (the "Original Contract") and now wish to amend the Original Contract.

IT IS AGREED as follows

- The Original Contract shall be amended as set out in this Change Control Notice (CCN):

Change Requestor / Originator	[REDACTED]	
Summary of Change	New CR reference was not created for this contact instead a 'CCN004 for CR_3399' was created in error. Incorrect use of CR_3399 reference on CCN004 & CCN005. Linking these two CCNs to the correctly reference CR_4863 retrospectively.	
Reason for Change	New CR reference was not created for this contact instead a CCN004 for CR_3399 was created in error. Incorrect use of CR_3399 reference on CCN004 & CCN005 used. Linking these two CCNs to the correct reference CR_4863 retrospectively.	
Revised Contract Price	Original Contract Value	[REDACTED]
	Previous Contract Changes	CCN005 [REDACTED] = [REDACTED]
	Contract Change Note 001	£0
	New Contract Value	[REDACTED]
Revised Payment Schedule	No change	
Revised Specification (See Appendix 1 for Details)	Not Applicable	
Revised Contract Period (if applicable)	Not Applicable	
Change in Contract Representative(s)	[REDACTED] as Line Manager	
Other Changes	None	



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2. Save as amended all other terms of the Original Contract shall remain effective.
3. This CCN takes effect from the date on which both Parties sign for acceptance of its terms.

Parties:

Contractor: MLC Partners Ltd

Signed by: [REDACTED]

Title: Director of Operations

Date; 3/3/2025

Signature: [REDACTED]

Authority: Department for Business & Trade

Signed by: [REDACTED]

Title: Category Lead, People & Special Projects Category, Commercial, DBT

Date: 3/3/2025

Signature: [REDACTED]