IX**. Framework Schedule 6 (Order Form Template and Call-Off Schedules)**

**Order Form**

CALL-OFF REFERENCE: PS/21/18 Provision of Sonarsource Enterprise Edition License

THE BUYER: **Driver and Vehicle Licensing Agency (DVLA)**

BUYER ADDRESS Longview Road, Swansea, SA6 7JL.

THE SUPPLIER: SoftwareONE UK Ltd.

SUPPLIER ADDRESS:41-47 Harteld Road,

LONDON,

SW19 3RQ

REGISTRATION NUMBER:06629601

DUNS NUMBER: 21-128-3673

SID4GOV ID:

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 18/03/2020.

It’s issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT(S):

Lot 3 Software & Associated Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6068
3. The following Schedules in equal order of precedence:

Joint Schedules for RM6068

* + Joint Schedule 1 (Definitions and Interpretation)
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + Joint Schedule 5 (Corporate Social Responsibility)
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)

Call-Off Schedules for PS/21/18

Call-Off Schedule 6 (ICT Services)

1. CCS Core Terms (version 3.0.6)
2. Joint Schedule 5 (Corporate Social Responsibility) RM6068
3. Annexes A to E Call-Off Schedule 6 (ICT Services)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS:

Not Applicable

CALL-OFF START DATE: **10/04/2021**

CALL-OFF EXPIRY DATE: **09/04/2024**

CALL-OFF INITIAL PERIOD: 36 Months

CALL-OFF OPTIONAL EXTENSION **N/A**

PERIOD

CALL-OFF DELIVERABLES

The supplier will provide a Sonarsource Enterprise Edition License by the 10/04/2021, which will last for 36 months.

LOCATION FOR DELIVERY

DVLA, Swansea, SA6 7JL.

DATES FOR DELIVERY OF THE DELIVERABLES

10/04/2021

TESTING OF DELIVERABLES

Not Applicable

WARRANTY PERIOD

Not applicable

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year are

no more than the greater of £5 million or 150% of the Estimated Yearly Charges.

CALL-OFF CHARGES

The charges for this contract will be £65,936.98 for 24 Months

REIMBURSABLE EXPENSES

Not Applicable

PAYMENT METHOD

The payment method for this Call-Off Contract is BACS via Purchase Order numbers.

BUYER’S INVOICE ADDRESS:

Shared Services Arvato

5 Sandringham Park

Swansea Vale

Swansea

SA7 0EA

Or alternatively electronic invoices can be issued to:

[Ssa.invoice@dftssc.gsi.gov.uk](mailto:Ssa.invoice@dftssc.gsi.gov.uk)

See Appendix E of the further competition document uploaded in the ITT pack for PS/21/18 for more information on invoicing procedures.

BUYER’S AUTHORISED REPRESENTATIVE

*XXXXXX redacted under FOIA section 40*

ITS Supplier Relationship Manager

*XXXXXX redacted under FOIA section 40*

Longview Road, Swansea, SA6 7JL.

BUYER’S ENVIRONMENTAL POLICY

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BUYER’S SECURITY POLICY

**Security Clearance (Mandatory)**

**Level 1**

Tenders are required to acknowledge in their tender response that any Contractors’ Staff that will have access to the DVLA site for meetings and similar (but have no access to the DVLA systems), must be supervised at all times by DVLA staff.

**10.7 Cyber Security**

The Government has developed Cyber Essentials, in consultation with industry, to mitigate the risk from common internet based threats.

It will be mandatory for new Central Government contracts, which feature characteristics involving the handling of personal data and ICT systems designed to store or process data at the OFFICIAL level of the Government Security Classifications scheme (link below), to comply with Cyber Essentials.

<https://www.gov.uk/government/publications/government-security-classifications>

All potential tenderers for Central Government contracts, featuring the above characteristics, should make themselves aware of Cyber Essentials and the requirements for the appropriate level of certification. The link below to the Gov.uk website provides further information: <https://www.gov.uk/government/publications/cyber-essentials-scheme-overview>

SUPPLIER’S AUTHORISED REPRESENTATIVE

*XXXXXX redacted under FOIA section 40*

SUPPLIER’S CONTRACT MANAGER

*XXXXXX redacted under FOIA section 40*

PROGRESS REPORT FREQUENCY

Not Applicable

PROGRESS MEETING FREQUENCY

Not applicable

KEY STAFF

Not Applicable

KEY SUBCONTRACTOR(S)

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: |  | Signature: |  |
| Name: | *XXXXXX redacted under FOIA section 40* | Name: | *XXXXXX redacted under FOIA section 40* |
| Role: | Account Manager | Role: | Category Lead |
| Date: |  | Date: |  |