RM6160: Non Clinical Temporary and Fixed Term Staff (Short Form)

For help with completing this Order Form please refer to the Short Order Form FAQ's here

Guidance:

This Order Form, when completed and signed by both you (the Contracting Authority) and the Supplier, forms a Call-Off Contract from CCS framework RM6160, Non Clinical Temporary and Fixed Term Staff. Signing the Order Form ensures that both parties are able to compliantly use the terms and conditions agreed from the procurement exercise.

You can complete and execute a Call-Off contract by using an equivalent document or electronic purchase order system. If an electronic purchasing system is used, the text below must be copied into the electronic order form.

Order Form Template

This Order Form is for the provision of the Call-Off Deliverables. It is issued under the Framework Contract RM6160: Non Clinical Temporary and Fixed Term Staff.

Contracting Authority Name	Secretary of State for Health and Social Care acting as part of the Crown Redacted inline with FOIA
Contracting Authority Contact	Redacted inline with FOIA Redacted inline with
Contracting Authority Address	Department of Health and Social Care 39 Victoria Street Westminster Victoria London SW1H 0EU
Invoice Address (if different)	Redacted inline with FOIA

Supplier Name	Hays Specialist Recruitment Limited (company number 00975677)	
Supplier Contact	Redacted inline with FOIA Redacted inline with	
Supplier Address	4th Floor, 20 Triton Street, London, NW1 3BF	

Framework Ref	RM6160: Non Clinical Temporary and Fixed Term Staff		
Framework Lot	Lot 2		
Call-Off (Order) Ref	Redact		
	ed		
Call off Start Date	1 st December 2021		
Call-Off Expiry Date	30 th September 2022		

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Extension Options	To be agreed	
GDPR Position	Independent Controller	
Job role / Title	Redacted	
Temporary or Fixed Term Assignment	Temporary	
Hours / Days required	210 days	
Unsocial hours required – give details	As agreed at point of supply	
High cost area supplement details	1. None	
DBS REQUIRED (FEE TYPE 1 AND 2 ONLY)	1. Basic	
Immunisation requirements? (Fee type 1 only)	None	

T			
Pay band	Band 5		
Fee Type	Non-Patient Facing (Disclosure)		
Expenses to be paid or benefits offered	N/A		
Expenses to be paid by Temporary Worker	TBC		
Charge	Pre-AWR Post-AWR		
rates Total £31,750.21.	Redacted inline with FOIA Red Red Red Red Red Red Red Re		
Method of payment	Redacted inline with FOIA Redacted inline with FOIA		
Discounts applicable	Redacted inline with FOIA		

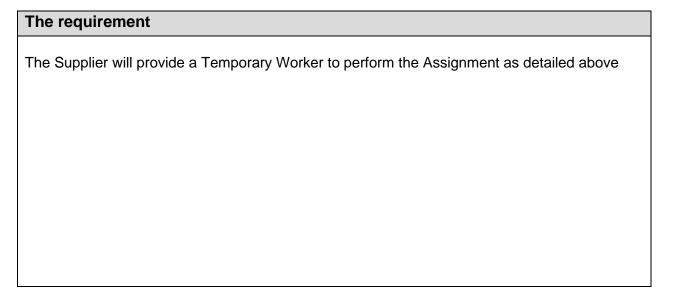


DBS check	Yes - Basic
BPSS required	Yes
State required clearance and background checking	None
Skills, mandatory training and qualifications necessary for the role	Skills assessments – passed.

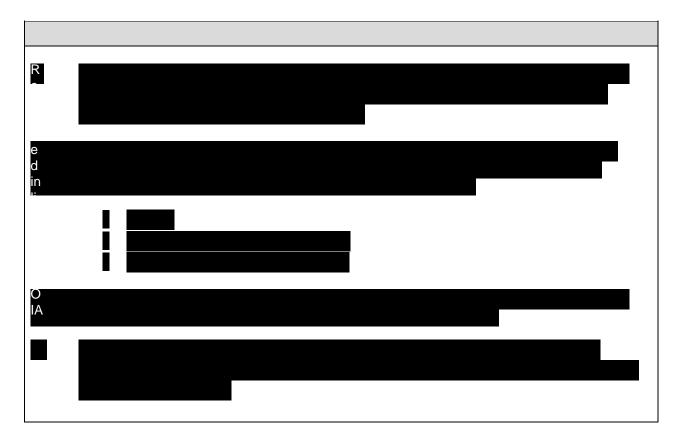
CALL-OFF INCORPORATED TERMS

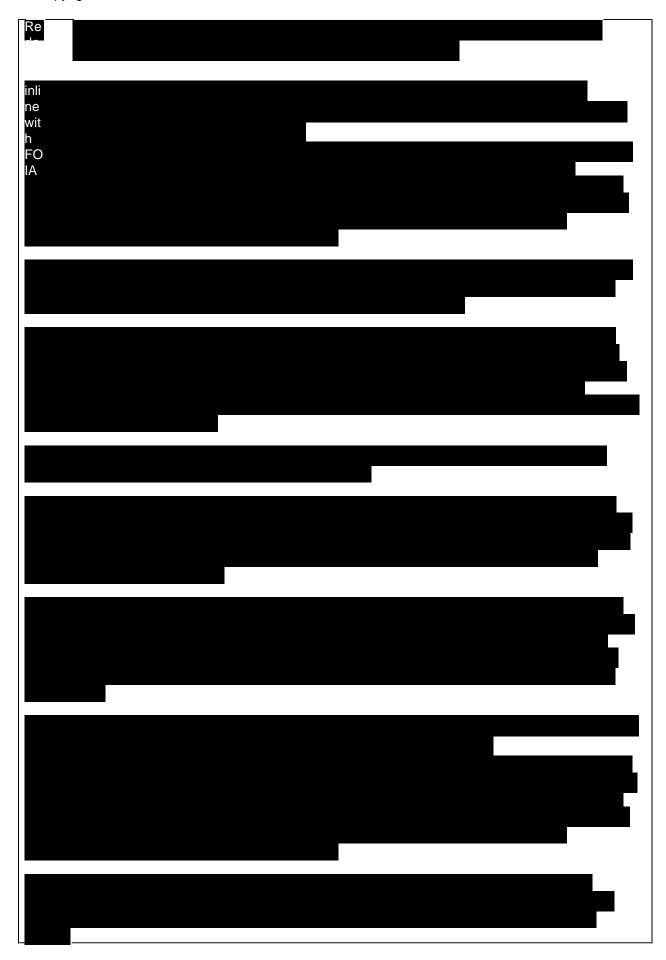
The Call-Off Contract, Core Terms and Joint Schedules' for this Framework Contract are available on the CCS website. Visit the Non Clinical Temporary and Fixed Term Staff web page and click the 'Documents' tab to view and download these.

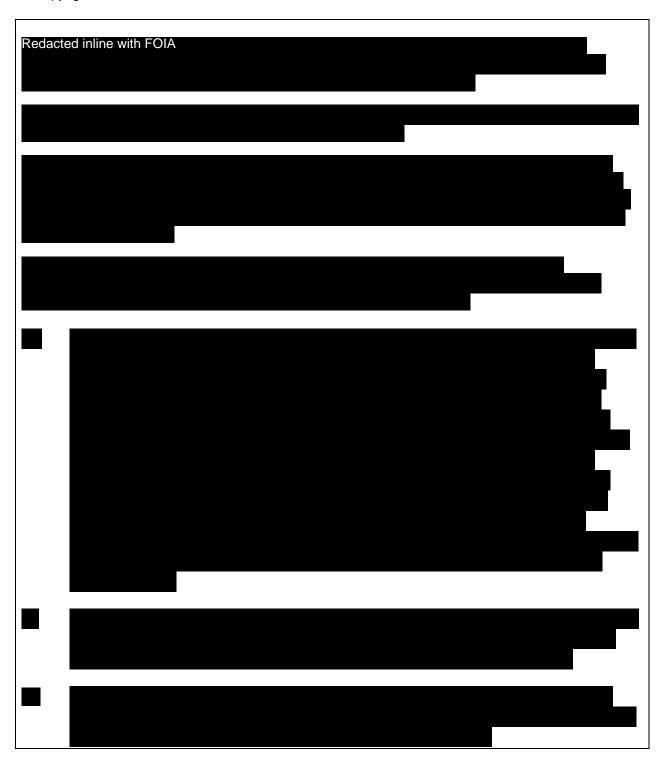
CALL-OFF DELIVERABLES



VARIATIONS TO CALL-OFF TERMS AND CONDITIONS







PERFORMANCE OF THE DELIVERABLES

Key Staff	
Redacted inline	
Key Subcontractors	
N/A	

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For and on behalf of the Supplier:		For and on behalf of the Contracting Authority:	
Signature:	Redacted inline with FOIA	Signature:	Redacted inline with FOIA
Name:		Name:	
Role:		Role:	
Date:	28 th June 2022	Date:	18/07/2022