

## Framework Schedule 6 (Order Form Template and Call-Off Schedules)

### Order Form

|                      |  |
|----------------------|--|
| CALL-OFF REFERENCE:  | ECM_9542   |
| THE BUYER:           | Department for Work and Pensions                                 |
| BUYER ADDRESS        | Caxton House<br>Tothill Street<br>London<br>SW1H 9NA             |
| THE SUPPLIER:        | Bytes Software Services Ltd                                      |
| SUPPLIER ADDRESS:    | Bytes House<br>Randalls Way<br>Leatherhead<br>Surrey<br>KT22 7TW |
| REGISTRATION NUMBER: | 01616977   |
| DUNS NUMBER:         | Not applicable   |
| SID4GOV ID:          | Not applicable   |

#### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and the Call-Off Deliverables will commence on 20<sup>th</sup> September 2021.

It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

#### CALL-OFF LOT(S):

- Lot 3 Software & Associated Services

## **CALL-OFF INCORPORATED TERMS**

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6068
3. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6068
4. CCS Core Terms (version 3.0.6)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## **CALL-OFF SPECIAL TERMS**

The following Special Terms are incorporated into this Call-Off Contract:

Special Term 1: Third party software shall be licensed subject to the third party licensor's standard license terms which shall govern the supply, the Customer's use of and obligations relating to the software in their entirety and which shall prevail in the event of any conflict with the terms and conditions of this Call-Off Contract.

**CALL-OFF START DATE: 20/09/2021**

**CALL-OFF EXPIRY DATE: 31/01/2023**

**CALL-OFF INITIAL PERIOD: 16 months**

**CALL-OFF OPTIONAL EXTENSION PERIOD 12 months**

## CALL-OFF DELIVERABLES

**[Redacted]**

## LOCATION FOR DELIVERY

Caxton House, Tothill Street, London, SW1H 9NA

## DATES FOR DELIVERY OF THE DELIVERABLES

20/09/2021

## TESTING OF DELIVERABLES

None

## WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 90 days.

## MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £125,977.90 Estimated Charges in the first 12 months of the Contract.

## CALL-OFF CHARGES

Call-Off Charges are detailed in Call-Off Deliverable table above and are excluding VAT.

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

## REIMBURSABLE EXPENSES

None

## PAYMENT METHOD

The Supplier shall submit invoices directly to the billing address as per the Customer's order. The Supplier shall invoice the Customer for Goods on despatch and for Services as per Supplier's quotation. Payment to be made by BACS payment.

## BUYER'S INVOICE ADDRESS:

Electronic Invoices (attached to E-Mails) should be sent to:

[APinvoices-DWP-U@gov.sscl.com](mailto:APinvoices-DWP-U@gov.sscl.com)

[Invoicing.technology-csmt@dwp.gov.uk](mailto:Invoicing.technology-csmt@dwp.gov.uk)

Paper invoices should be sent to;  
SSCL, PO Box 406, Phoenix House, Celtic Springs, Newport NP10 8FZ

A copy should also be emailed to the Buyer Principle Contact.

**BUYER'S AUTHORISED REPRESENTATIVE**

Name: **[Redacted]**  
Title: **[Redacted]**  
Email: **[Redacted]**  
Address: **[Redacted]**

**BUYER'S ENVIRONMENTAL POLICY**

Not applicable for standard supply transactions.

**BUYER'S SECURITY POLICY**

Not applicable for standard supply transactions.

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

Name: **[Redacted]**  
Title: **[Redacted]**  
Email: **[Redacted]**  
Address: **[Redacted]**

**SUPPLIER'S CONTRACT MANAGER**

Name: **[Redacted]**  
Title: **[Redacted]**  
Email: **[Redacted]**  
Address: **[Redacted]**

**PROGRESS REPORT FREQUENCY**

Not applicable

**PROGRESS MEETING FREQUENCY**

Not applicable

**KEY STAFF**

Not applicable for standard supply transactions.

**KEY SUBCONTRACTOR(S)**

Not applicable for standard supply transactions.

**COMMERCIALLY SENSITIVE INFORMATION**

Supplier's pricing and/or any Supplier specific solution(s) for the period of the Call-Off Term

**Framework Schedule 6 (Order Form Template and Call-Off Schedules)**

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**SERVICE CREDITS**

Not applicable

**ADDITIONAL INSURANCES**

Not applicable

**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

Not applicable

| For and on behalf of the Supplier: |            | For and on behalf of the Buyer: |            |
|------------------------------------|------------|---------------------------------|------------|
| Signature:                         | [Redacted] | Signature:                      | [Redacted] |
| Name:                              | [Redacted] | Name:                           | [Redacted] |
| Role:                              | [Redacted] | Role:                           | [Redacted] |
| Date:                              | 15/09/2021 | Date:                           | 16/09/2021 |

