



Department  
for Environment  
Food & Rural Affairs

### CONTRACT CHANGE NOTE

<b>Contract Change Note Number</b>	<b>02</b>
<b>Contract Reference Number and Title</b>	<b>Ecm_61343 - AI Syncpoint+ Support &amp; Updates</b>
<b>Variation Title</b>	<b>AI Syncpoint Support (12 Month Extension 01/02/2023 – 31/01/2024)</b>
<b>Number of Pages</b>	

Whereas the Automated-Intelligence Ltd and the Authority entered into a Call-Off Contract G-Cloud 12 Framework Agreement (RM1557.12 ) for the provision of AI Syncpoint+ Support & Updates dated 01<sup>st</sup> Feb 2021 (the "Original call-off ) and now wish to amend the Original call of contract.

It is agreed as follows:

1. With effect from 01 Feb 2023 the Original Call Off Contract shall be amended as set out in this Contract Change Note:

<b>Change Requestor / Originator</b>	<b>Department of Environment Food and Rural Affairs (Buyer)</b>	
<b>Summary of Change</b>	AI Syncpoint support and maintenance, 12 month extension from 01/02/2023 – 31/01/2024	
<b>Reason for Change</b>	Maintenance, support and updates of AI Syncpoint+ software package for up to 4,500 authorised users.	
<b>Revised Contract Price</b>	Original Contract Value	
<b>Revised Payment Schedule</b>	Attached	
<b>Revised Specification (see Annex A)</b>	See below	
<b>Revised Contract Period</b>	12 months - 01/02/2023 to 31/01/2024	
<b>Change in Contract Manager(s)</b>	Kaya Rajan	
<b>Other Changes</b>		

2. Save as herein amended all other terms and conditions of the Original Call off Contract shall remain in full force and effect.

Signed for and on behalf of Automated Intelligence by:


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and on behalf of the Authority by:

Name	
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– Specification

AI.SERVICES: Maintenance, Support and Updates on the Supplier's Support Services standard terms which are appended to the Supplier Terms and Conditions ("MSU") for AI.SYNCPOINT only for upto 4500 users only and **NOT** AI.COMPLIANCE EXTENDER software.

**Annex B – Renewal Quote**

# AT SYNCPOINT Software MSI I Renewal Notice

Department for Environment, Food & Rural Affairs

DEEDA141222R

Author: Darren Baldwin

Date: 02/02/2022



I D	Renewal Product	Number of Users	Total
1	AI.SYNCPOINT	4,500	£20,000
		<b>TOTAL</b>	<b>£20,000</b>

If you would like to discuss any aspect of this proposal in more detail, please contact me via the details below.

Thank you.

Darren Baldwin

Key Account Manager

Mob: +44 (0)7378 105638 [darren@automated-intelligence.com](mailto:darren@automated-intelligence.com)

### 3. Payment Terms

- All pricing is valid for 30 days from the date of this proposal, excludes VAT at the current rate, and is subject to receipt of an authorised and signed Purchase Order (PO) and agreed and signed contractual documents.
- >

- Annual licences or MSU (as applicable) shall be invoiced and become payable in full upon signature of contractual documents (where required) or the relevant renewal date set out in this document (whichever the sooner).
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- Services days are provided on a time and materials basis (based on a 7.5 hour working day from Monday to Friday 0900 to 1730) and will be invoiced when completed or at the end of the month in which they are performed – whichever is sooner. If services are required to be performed outside of these normal working hours, they shall be charged at one and a half times the day rate set out above. If services are required to be performed on a bank holiday in England and Wales, services shall be charged at twice the day rate set out above.
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Unless otherwise stated in the pricing above, professional services rates are exclusive of reasonable travel, accommodation and subsistence expenses, which will be charged as incurred.

- > All invoices are payable strictly 30 days from the date of invoice.

Renewal assumes basic MSU, being support during the hours of 8am to 6pm GMT.

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