

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	Project_25327 / ECM 11779
THE BUYER:	Department for Work & Pensions (DWP)
BUYER ADDRESS	REDACTED TEXT under FOIA Section 40, Personal Information
THE SUPPLIER:	Computacenter (UK) Limited
SUPPLIER ADDRESS:	REDACTED TEXT under FOIA Section 40, Personal Information
REGISTRATION NUMBER:	01584718
DUNS NUMBER:	226023463
SID4GOV ID:	TBC

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 26/02/24. It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT(S):

Lot 3 Software & Associated Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1 This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2 Joint Schedule 1(Definitions and Interpretation) RM6068
- 3 The following Schedules in equal order of precedence:
 - Joint Schedules for RM6068
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)

Framework Schedule 6

- Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for RM6068
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 4 (Call Off Tender)
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 6 (ICT Services)
 - Call-Off Schedule 9 (Security) Part A
 - Call-Off Schedule 10 (Exit Management) Part B
 - Call-Off Schedule 14 (Service Levels)
 - Call-Off Schedule 16 (Benchmarking)
 - Call-Off Schedule 20 (Call-Off Specification)
- 4 CCS Core Terms (version 3.0.6)
- 5 Joint Schedule 5 (Corporate Social Responsibility) RM6068
- 6 Annexes A to E Call-Off Schedule 6 (ICT Services)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

Special Term 1 – OPEN BOOK

The Supplier will provide open book reporting to the Authority upon request, the requested information must be provided to the Authority promptly and include, but not limited to visibility of reseller and distributor mark ups.

CALL-OFF START DATE: 1st April 2024
CALL-OFF EXPIRY DATE: 31st March 2027
CALL-OFF INITIAL PERIOD: 36 Months
CALL-OFF OPTIONAL EXTENSION
PERIOD: 24 Months

This Call-Off Contract can be extended by the Buyer for two (2) periods of twelve (12) months, by giving the Supplier ninety (90) days written notice before its expiry.

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

LOCATION FOR DELIVERY

Will be agreed for each specific order.

DATES FOR DELIVERY OF THE DELIVERABLES

Will be agreed for each specific order.

TESTING OF DELIVERABLES

There is no requirement for testing of Deliverables.

WARRANTY PERIOD

The supplier will confirm the warranty period for each specific order on request from the Buyer. The purposes of Clause 3.1.2 of the Core Terms shall be 90 days.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £6m Estimated Charges in the first 12 months of the Contract. (Liability limited to reflect the low value of individual software orders ordered through this contract).

CALL-OFF CHARGES

The maximum contract value is £37m (zero commitment & Ex VAT) which includes the Initial Call-Off Period and Call-Off Extension Period. The estimated spend for Year 1 is £6m excluding VAT.

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

REIMBURSABLE EXPENSES

Not applicable.

PAYMENT METHOD

The Supplier shall submit invoices directly to the billing address as per the Customer's order. Payment to be made by BACS payment.

BUYER'S INVOICE ADDRESS:

REDACTED TEXT under FOIA Section 40, Personal Information

BUYER'S AUTHORISED REPRESENTATIVE

Name: REDACTED TEXT under FOIA Section 40, Personal Information

Title: REDACTED TEXT under FOIA Section 40, Personal Information

Email: REDACTED TEXT under FOIA Section 40, Personal Information

Address: REDACTED TEXT under FOIA Section 40, Personal Information

BUYER'S ENVIRONMENTAL POLICY

[Environmental and sustainability policy - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/policies/environmental-and-sustainability-policy)

BUYER'S SECURITY POLICY

<https://www.gov.uk/government/publications/dwp-procurement-security-policies-and-standards>

SUPPLIER'S AUTHORISED REPRESENTATIVE

Name: REDACTED TEXT under FOIA Section 40, Personal Information

Role: REDACTED TEXT under FOIA Section 40, Personal Information

Email address: REDACTED TEXT under FOIA Section 40, Personal Information

Address: REDACTED TEXT under FOIA Section 40, Personal Information

SUPPLIER'S CONTRACT MANAGER

Name: REDACTED TEXT under FOIA Section 40, Personal Information

Role: REDACTED TEXT under FOIA Section 40, Personal Information

Email address: REDACTED TEXT under FOIA Section 40, Personal Information

Address: REDACTED TEXT under FOIA Section 40, Personal Information

PROGRESS REPORT FREQUENCY

Not applicable

PROGRESS MEETING FREQUENCY

Not applicable

KEY STAFF

REDACTED TEXT under FOIA Section 40, Personal Information

KEY SUBCONTRACTOR(S)

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

See details in Joint Schedule 4 (Commercially Sensitive Information)

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments of DWP.

For and on behalf of the Supplier:

Signature: REDACTED TEXT under FOIA Section 40, Personal Information

Name: REDACTED TEXT under FOIA Section 40, Personal Information

Role: REDACTED TEXT under FOIA Section 40, Personal Information

Date: 29th March 2024

For and on behalf of Buyer:

Signature: REDACTED TEXT under FOIA Section 40, Personal Information

Name: REDACTED TEXT under FOIA Section 40, Personal Information

Role: REDACTED TEXT under FOIA Section 40, Personal Information

Date: 2nd April 2024