

**703671450**

**REQUEST FOR INFORMATION**

**Officer Virtual Assessment Platform**

Introduction

This RFI is not a bidding opportunity but a means by which industry can provide information. Any resulting procurement activity will be conducted competitively.

**Please note:**

**This RFI is an information gathering exercise, no further discussions with industry are planned at this stage however any future procurement activity will be advertised in line with public procurement regulations on the Defence Sourcing Portal and Contracts Finder.**

Background

Moving to a modern, virtual assessment and selection process will enable the RN to continue to compete as a world class employer in an increasingly challenging recruitment market. The new generation of applicants expect the candidate experience to be a mobile friendly and fast one.  The aim is to meet these expectations with a new digital, multi-stage assessment process, ensuring an objective, evidence-based assessment of all candidates, supporting diversity, enabling the processing of a much higher volume of candidates, and significantly reducing the requirement for both dedicated RN infrastructure and AIB staff.  As part of the modernisation project, the historic AIB is now known as the RN OAC

How to submit responses to this RFI

Respondents should provide responses in accordance with the format provided in **Annex A** quoting the RFI reference on all documentation and emails**.**

Please do not submit additional documents such as company overviews, the purpose of the RFI is to collect information related to the technical solution, any additional documents will not be included in the review process.

Any responses received after the deadline will be passed to the subject matter experts for information, however they may not be included in the RFI review meetings which are to be held immediately following the deadline.

Once completed, please return electronically to the e-mail address(es) shown below in **section 9,** no later than **23:59, Monday 16th May 2022**

Responses will be acknowledged electronically by return e-mail.

Confidentiality & Proprietary Information

No information included in your response, or in discussions connected to it, will be disclosed to any other third party.

Proprietary information, where included, should be kept to minimum and must be clearly marked.

**For the purposes of this RFI, any documentation submitted should be classification OFFICIAL**.

Costs of preparing your RFI response

Any costs relating to the preparation and submission of a response to this RFI are the sole responsibility of the respondent.

Contact

Quoting the RFI reference, please submit

1. any requests for clarification
2. all responses to this RFI and
3. any questions regarding Classification of document(s) intended for submission, to:

gary.cornish100@mod.gov.uk

Annex A

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| --- | --- |
| **Question** | **Answer** |
| Company Name |  |
| Company Address |  |
| Is the company a Small - Medium?  Enterprise (less than 250 employees)? |  |
| Name of Company representative  completing the RFI |  |
| Contact details (e-mail and telephone  number) |  |
| Company web site address |  |
|  | |
| **QUESTIONS** | |
|  | |
| 1. Are you interested in taking part in any procurement for this requirement, either to submit a tender or collaborate with another potential supplier? | |
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| 2. Do you have any other comments/feedback or any suggestions on how to improve the way the requirements could be met?   1. 1.        Are you interested in taking part in any procurement for this requirement, either to submit a tender or collaborate with another potential supplier 2. 1.        Do you have any other comments/feedback or any suggestions on how to improve the way the requirements could be met 4. [‎09/‎05/‎2022 15:12] Culshaw, Lee C1 (NAVY FD-COMRCL-Category-Manager1): 5. Would you expect to charge a set cost for implementation/development of the system or could the costs for that be incorporated within a set price for each X/X |
|  |
| 3. Would you expect to charge a set cost for implementation/development of the system or could the costs for that be incorporated within a set price for each PRI/GPE? |
|  |
| 4. Is it clear from the statement of requirement what you will be expected to deliver? |
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| **Innovative solutions are most welcome, even if they do not meet all of the requirements above, we  would welcome the opportunity to consider the positives and negatives.** |