

Package 3 – Bench Repairs

Newquay Town Council is investigating the refurbishment and maintenance of street furniture, open spaces, footpaths and highways within the Parish. This package focuses primarily on benches which have fallen in to disrepair. The aim of this project is to make Newquay more aesthetically pleasing for residents and visitors.

Specification of works:

Preliminaries (list not exhaustive)

- Arrange and cost out any necessary permissions from Cornwall Council to work on the footpath/highways where applicable.
- To undertake a Risk Assessment and Site Survey prior to starting works.
- Provide documents for; training certification for employees working on site, health & safety documentation (risk assessments & method statements), proof of insurance, and certification for any and all equipment which will be used on site and why it will be used.
- Undertake a site visit and examine the requirements of the works before submitting a quotation.

To assess each site and provide **separate** quotations for the following;

1. To sand down existing timber to remove any stains, old paint, imperfections etc and treat with either a penetrative or exterior coating chemical to ensure the wood is protected from usage and adverse weather. **If the bench is a memorial bench, the plaque is to be cleaned with a suitable chemical and NOT REMOVED.**
2. To completely remove existing timber and replace with treated wood (e.g. tannalised). Remove and replace any necessary fittings (e.g screws, bolts) and ensure new timber is securely fixed to existing frame. **If the bench is a memorial bench, the plaque needs to be cleaned with a suitable chemical and affixed to the new timber in the same location as previous.**
3. Assess the existing frame and provide costs for its re-instatement. If frame is metal, costs should include grinding back to metal, repainting with one coat of anti-rust primer and two coats of Black metal paint (e.g. Hammerite). If frame is concrete, costs should include preparing surface for painting and two coats of Black masonry paint.

Quote should outline in detail (list not exhaustive):

- What materials are to be used i.e. primer, paint etc and why (how will these meet the specification)
- How will the work be undertaken i.e. how many employees, what equipment/tools will be used and why
- What is the estimated time frame for completion and start date. (within 1 week)
- The cost of the works outlined including labour, materials, Health & safety requirements, plant, materials, tool maintenance, fuel and transport and all other things necessary for the work to be undertaken.
- Estimation on the longevity of the materials used and timescales on when maintenance will again be required (i.e. 3 years)

Date: July 2017	Bench Repair Works – Package 3 Reference: B-001
Site name/address	WaterWorld Area, Edgcumbe Avenue

Street View



Local Site Information	<p>This path is populated with 4 benches in need of repair or replacement timbers. The frames are metal and require some attention.</p> <p>The benches run alongside the foopath between Water World and the Miniature Golf Course.</p>
Outline	<p>Existing timbers are stained and fallen to disrepair. Existing metal frames require evaluation. Current paint has peeled away revealing rust beneath.</p>

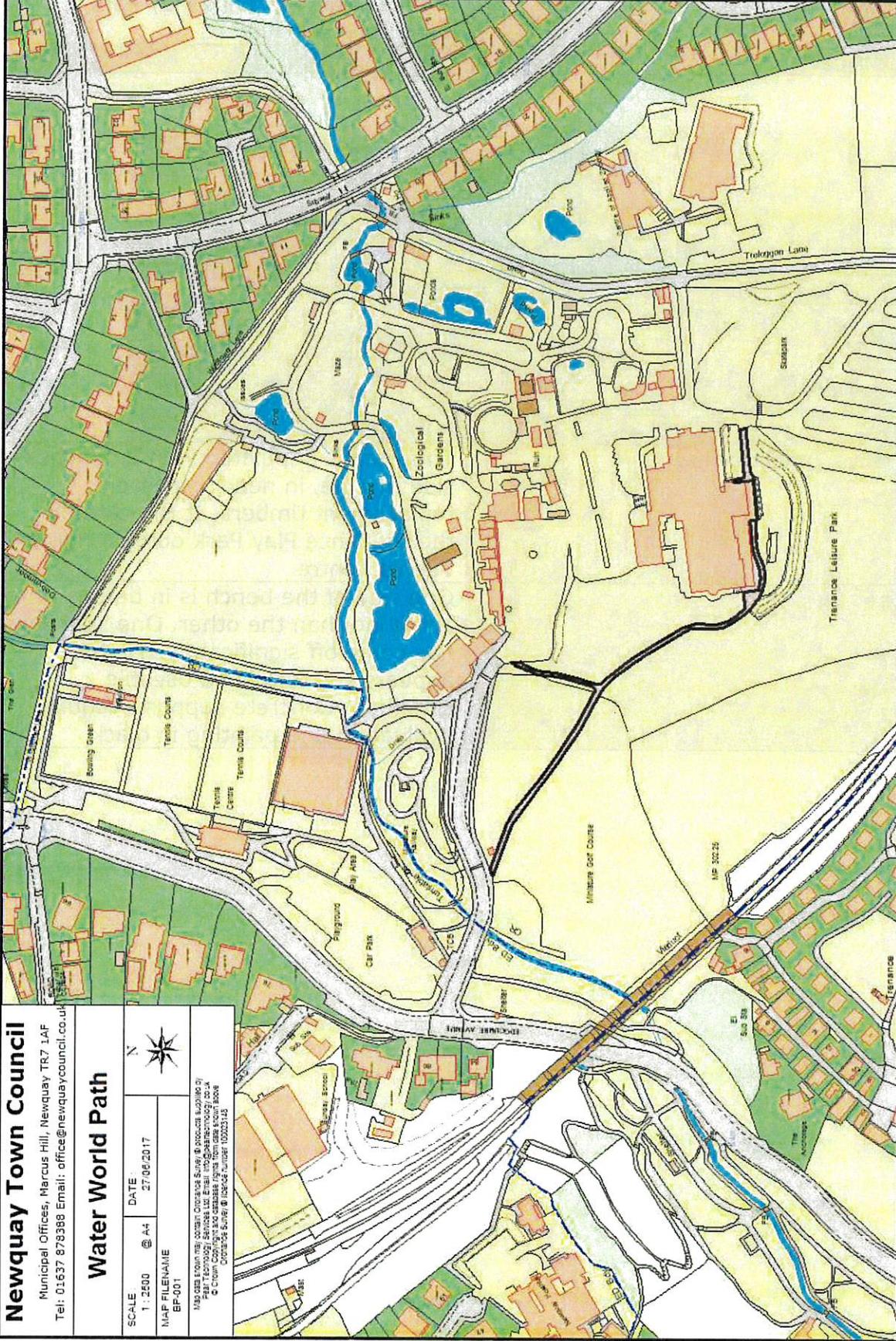
AERIAL IMAGE

Newquay Town Council

Municipal Offices, Marcus Hill, Newquay TR7 1AF
Tel: 01637 878388 Email: office@newquaycouncil.co.uk

Water World Path

SCALE	1 : 2500	DATE	27.06.2017
MAP FILENAME	BP-001		
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Date: July 2017	Bench Repair Works – Package 3 Reference: BP-002
Site name/address	Area outside Trenance Play Park, Edgumbe Avenue
Street View	
	
Local Site Information	This area is populated with 2 benches, side by side, in need repair or replacement timbers. It is located by the Trenance Play Park outside Heron Tennis Centre.
Outline	One side of the bench is in better condition than the other. One side paint has come off significantly. Timber appears still to be in a useable condition. Concrete supports require evaluation and painting in black

Date: July 2017	Bench Repair Works – Package 3 Reference: BP-002
Site name/address	Area behind Tennis Courts, Heron Centre, Edgcumbe Avenue
Street View	
	
Local Site Information	This path is populated with 1 bench in need of repair or replacement timbers. The path runs behind the Tennis Courts of the Heron Centre between the Bowling Club and Newquay Zoo.
Outline	Existing timber and paint is in a reasonably good condition. Concrete supports appear to be in good condition.

AERIAL IMAGE

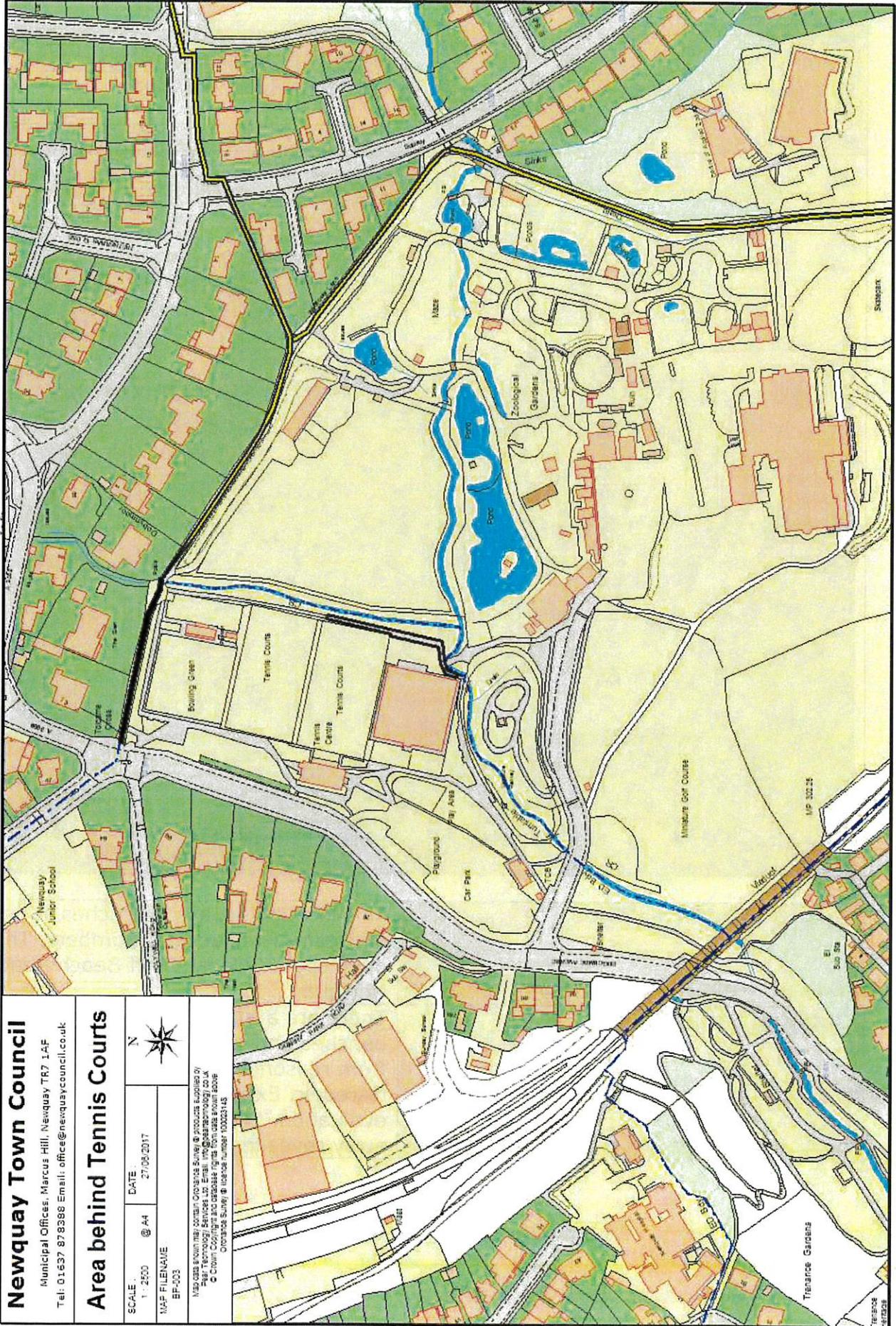
Newquay Town Council

Municipal Offices, Marcus Hill, Newquay TR7 1AF
Tel: 01637 878888 Email: office@newquaycouncil.co.uk

Area behind Tennis Courts

SCALE	1 : 2500	@ A4	DATE	27/08/2017
MAP FILENAME	BP-003			

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Date: January 2017	Bench Repair Works – Package 3 Reference: B-005
Site name/address	Off Beach Road, Newquay
Street View	
 <p style="text-align: right;"><i>Credit to Googlemaps 2017</i></p>	
Local Site Information	This location houses 8 benches in need of repair or replacement timbers. The open space is located off Beach Road, Newquay.
Outline	There are a mixture of memorial benches and standard benches, varying from reasonable condition to complete disrepair. Existing metal frames require evaluation. Current paint has peeled away revealing rust beneath.

AERIAL IMAGE

Newquay Town Council

Municipal Offices, Marcus Hill, Newquay TR7 1AF
Tel: 01637 876388 Email: office@newquaycouncil.co.uk

B-005 - Beach Road Newquay

SCALE	1:1250	DATE	20/01/2017
MAP FILENAME	B-005		
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Date: January 2017	Bench Repair Works – Package 3 Reference: B-003
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Site name/address	Tram Tracks, Newquay
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Street View	
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Local Site Information	This location houses 5 benches in an oval formation with a view from the Tram Tracks. The benches are in need of repair or replacement timbers.
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Outline	Existing timber is in a reasonably good condition. Existing metal frames require evaluation. Current paint has peeled away revealing rust beneath.
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AERIAL IMAGE

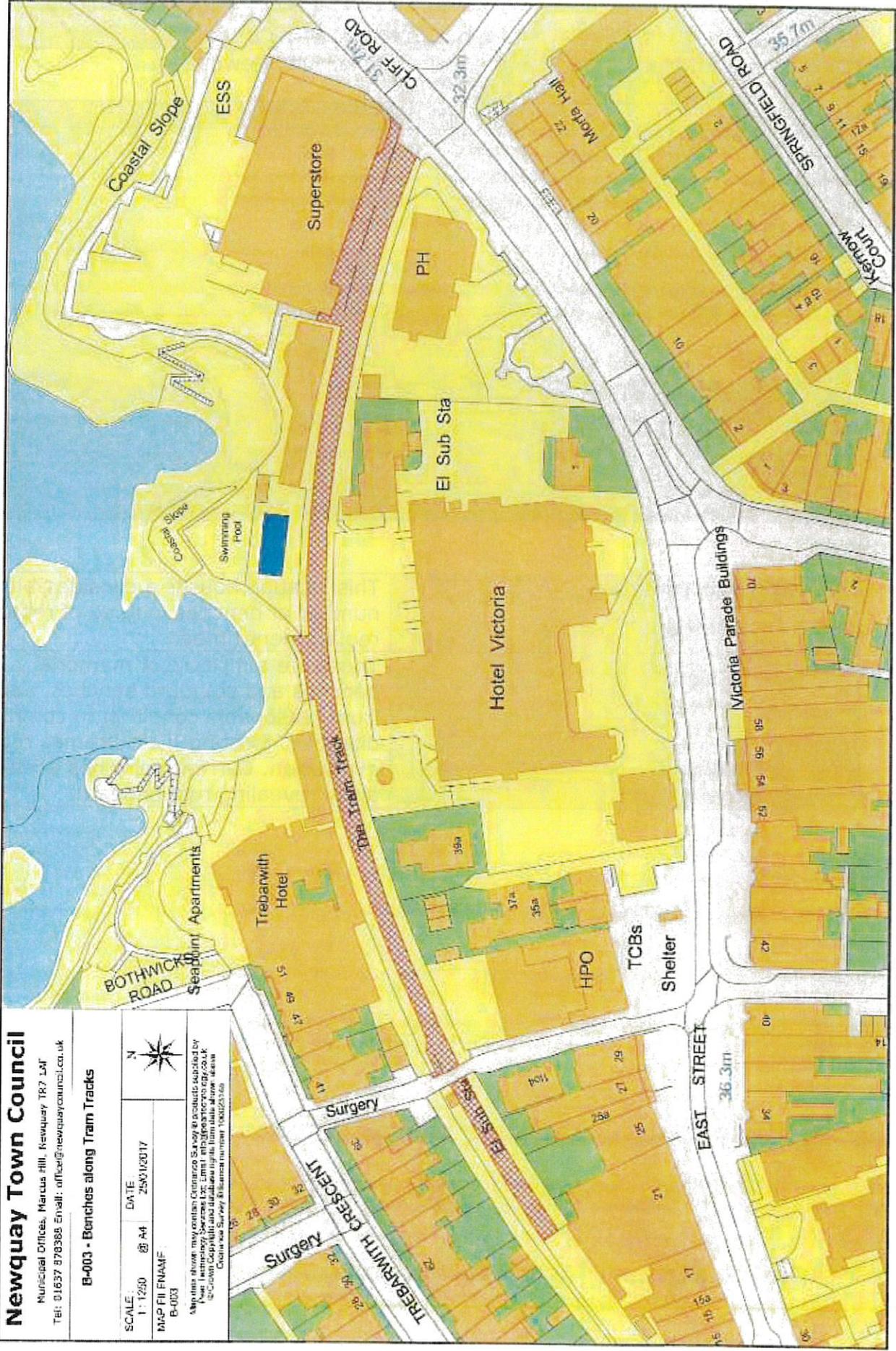
Newquay Town Council

Municipal Offices, Marcus Hill, Newquay TR7 1AT
 Tel: 01637 878388 Email: office@newquaytowncouncil.co.uk

B-003 - Benches along Tram Tracks

SCALE:	1:1250	28 A4	DATE:	25/01/2017
MSP FILE NAME:	B-003			

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Date: January 2017	Bench Repair Works – Package 3 Reference: B-004
Site name/address	Killacourt, Newquay

Street View



Local Site Information	This location houses a considerable number of benches in need of repair or replacement timber.
Outline	There are a mixture of memorial benches and standard benches, varying from reasonable condition to complete disrepair. Existing metal frames require evaluation. Current paint has peeled away revealing rust beneath.

AERIAL IMAGE



Date: July 2017	Bench Repair Works – Package 3 Reference: BP-005
Site name/address	Barrowfields off Narrowcliff Road, Newquay
Street View	
 <p>The images show four different benches: <ul style="list-style-type: none"> 1: A dark brown wooden bench against a stone wall with a bottle on it. 2: A weathered bench with peeling blue paint, situated outdoors near a fence. 3: A dark green bench with peeling paint, against a stone wall. 4: A dark brown bench with peeling paint, outdoors on a path. </p>	
Local Site Information	<p>This location houses the following in need of repair or replacement timber;</p> <ol style="list-style-type: none"> 1. Two shelters with 8 benches in total 2. 3 benches alongside the putting green/kiosk area 3. 1 bench at the entrance to the Barrowfields on the east end by the War Memorial 4. 2 benches on the entrance to the Barrowfields
Outline	<p>There are a mixture of benches, varying from reasonable condition to complete disrepair. Existing metal frames require evaluation. Current paint has peeled away revealing rust beneath.</p>

Date: January 2017	Bench Repair Works – Package 3 Reference: BP-006
Site name/address	Bowling Green off Beach Road, Newquay
Street View	
	
Local Site Information	This location houses 3 benches in need of repainting.
Outline	Existing metal frames require evaluation. Current paint has peeled away revealing rust beneath.

AERIAL IMAGE

Newquay Town Council

Municipal Offices, Marcus Hill, Newquay TR7 1AF
Tel: 01637 878388 Email: office@newquaycouncil.co.uk

Bowling Green, Beach Road, Newquay

SCALE:	DATE:
1:2500 @ A4	10/07/2017
MAP FILENAME:	
EP-003	



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Form for Quotation Submissions

Please submit your quotations by completing and returning the form below either by Post at Newquay Town Council, Municipal Offices, Marcus Hill Newquay TR7 1AF or by Email office@newquaycouncil.co.uk. Please label your quotation as 'Open Spaces Quotation'. Quotations must be received no later than 12 Noon on **Wednesday 26th July 2017**. Successful bidders will be informed by **Friday 28th July 2017**.

Before submitting a quotation please bear in mind that all works potentially must be started by **31st July 2017** and completed by **31st August 2017**.

Reference Number	Total Price	VAT	Labour	Materials	Notes
BP-001	£	£	£	£	
BP-002	£	£	£	£	
BP-003	£	£	£	£	
B-005	£	£	£	£	
BP-004	£	£	£	£	
B-003	£	£	£	£	
B-004	£	£	£	£	
BP-005	£	£	£	£	
BP-006	£	£	£	£	

Checklist – Have you attached:	
Completed quotation form and any associated notes.	<input type="checkbox"/>
Training certification for employees working on site.	<input type="checkbox"/>
Health & safety documentation (risk assessments & method statements)	<input type="checkbox"/>
Proof of insurance (Public Liability/Employers)	<input type="checkbox"/>
Certification for any and all equipment which will be used on site	<input type="checkbox"/>