

Commercial Medicines Unit

NHS England

2nd Floor

Rutland House

Runcorn

Cheshire

WA7 2ES

**All messages regarding the
Offer documentation should**

**be sent via the Atamis Website:**

health.atamis.co.uk

28 July 2023

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**Invitation to offer for NHS National framework agreement for the supply of the home parenteral nutrition & intravenous fluid support for patients with severe intestinal failure.**

**Offer reference number: CM/MSR/17/5554**

**Period of framework agreement: 1 April 2024 – 31 March 2026 with an option or options to extend (at the Authority’s discretion) for a period or periods up to a total of 24 months.**

NHS England (‘Authority’) invites offers for the above mentioned goods and/or services as defined in Document No.03 Framework Agreement and Terms and Conditions. Offers shall be made subject to the terms of:

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| Document No. 01         | Covering letter |
| Document No. 02         | Terms of offer |
| Document No. 02a       | Award Criteria, Local Award Tool  |
| Document No. 02b       | V6.2 Homecare Medicines and Services KPI’s collection Template |
| Document No. 03         | NHS Framework Agreement and Terms and Conditions – Homecare Goods and Services |
| Document No. 04       | Confidential information schedule |
| Document No. 05        | Technical specification  |
| Document No. 05 Appendices  | Appendix A - HPN Commissioning Process  |
|  | Appendix B - HPN Framework Medicine Pathway  |
|  | Appendix C - Patient assessment form for HPN |
|  | Appendix D - Patient Competencies  |
|  | Appendix E - Standard Protocol for derivation and assessment of stability part 4 - Parenteral Nutrition |
|  | Appendix F - Weekly nurse report |
|  | Appendix G - Example MI (Management Information) Template WORKING DRAFT |
|  | Appendix H - Example KPI Collection Template v6.2 |
|  | Appendix I - Adult HPN formulation request form |
|  | Appendix J - Adult HPN prescription 1 or 2 bags |
|  | Appendix K - Adult HPN prescription 3 or 4 bags |
|  | Appendix L - Paediatric HPN formulation request form |
|  | Appendix M - Paediatric HPN prescription 1 or 2 bags |
|  | Appendix N – Framework Medications |
|  | Appendix O - HPN Ancillary stock list (Adult and Paediatric)  |
|  | Appendix P - Nurse Competencies  |
|  | Appendix Q - Standard protocol for deriving and assessment of stability Part 1 aseptic preparations (small molecules) v4 April 17 |
|  | Appendix R - Transfer of patient from one Purchasing Authority to another |
|  | Appendix S - Transfer of patient from one Contractor to another |
|  | Appendix T – SICL template |
| Document No. 06         | HPN Commercial Schedule |
| Document No. 07         | Form of offer |
| Document No. 08  | Market Engagement – Transparency Disclosure  |
| Document No. 09 | Data Protection Protocol |
| Document No. 10 | Participating Authorities  |
| Document No. 11 | HPN Patient Distribution Map |
| Document No. 11a | Patient Numbers |

all of which constitute this Invitation to offer.

If any of the documents constituting the Invitation to offer is missing please contact the undersigned immediately via the Atamis messaging portal.

The Authority does not bind itself to accept the lowest offer or any offer at all and reserves the right to accept an offer either in whole or in part, each item being for this purpose treated as offered separately. The Authority reserves the right to conclude a framework agreement for the supply of the goods and/or services with more than one Offeror.

I would like to draw your attention to the following important points when completing and submitting your offer:

1. All offers must be written in English.

2. All offers must be submitted subject to and in accordance with the documentation comprising the Invitation to offer. Save where the Offerors are instructed to provide information, the documentation comprising the Invitation to offer must not be amended in any way.

3. All offers must be loaded onto the Commercial Medicines Unit’s eTendering portal health.atamis.co.uk

4. Offers must be open for 120 days.

5. Offers must be fully completed and available on the designated website no later than **13:00** on **12 September 2023**.

I must also draw your attention to the enclosed Form of offer where all the requirements for completing and submitting an offer can be found. Failure to comply with these instructions may result in your offer being rejected.

I hope that the above instructions are clear but please contact the undersigned via the Atamis messaging portal if there is anything you wish to clarify.

Yours faithfully



Michelle Clarke

Sourcing Specialist – Homecare Medicines and Service Team