

CONTRACT ORDER FORM

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement Dated 30th April 2019 for the provision of Apprenticeship Training Services.

The Supplier agrees to supply the Goods and/or Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms

Order Number	C40437
From	Secretary of State for Health and Social Care acting as part of the Crown ("Customer")
To	Knowledgepool – Capita Learning ("Supplier")

1. CONTRACT PERIOD

1.1	Commencement Date	13 th July 2021
1.2	Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date)	31 st September 2022, or Apprenticeship Programme completion Date

2. SERVICES REQUIRED

2.1	Services Required.	<p>Level of Qualification - Level 4 Improvement Practitioner Apprenticeship</p> <p>Up to a maximum of 10 apprentices across all Department of Health and Social Care (DHSC) locations or working remotely from home.</p> <p>Training to be delivered by the Supplier:</p> <ul style="list-style-type: none">• On Program learning towards the Business Improvement Practitioner standard including:• Workshops completed throughout the duration of the planned learning• Formal reviews to check progress• One-to-one workshops• /Coaching sessions• EPA Preparation
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		<ul style="list-style-type: none"> • Marking and feedback session • Exam preparation <p>Supplier Equipment: No supplier equipment will be used by apprentices.</p> <p>Training to be delivered by the Customer:</p> <p>Conflicts of Interest between Supplier and Customer: None</p>
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3. CONTRACT PERFORMANCE

3.1	Required Apprenticeship Standard [ie the required apprenticeship course]	Level 4 Improvement Practitioner
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3.1	Quality Standards	<p>Continued adherence to the relevant Institute for Apprenticeships industry standard. www.instituteforapprenticeships.org/ Maintained ESFA registration and accreditation. General industry good practice</p>
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4. PAYMENT

4.1	Contract Charges	<p>[REDACTED]</p> <p>Maximum Contract value = £60,000. [REDACTED]</p> <p>[REDACTED]</p>
4.2	Payment terms/Profile	<p>Payment to be made in accordance with the current in force ESFA funding rules.</p> <p>Further additional terms in Annex 2 of Contract Schedule 3</p>
4.3	Customer billing address	<p>Invoices should be submitted to: Accounts Payable Department of Health and Social Care 39 Victoria Street London Email: [REDACTED]</p>



5. LIABILITY AND INSURANCE

5.1	Suppliers limitation of Liability	Clause 25.3 shall be deleted and replaced with the following: 25.3 Subject to Clauses 25.1 to 25.2 (Unlimited Liability), the Suppliers total aggregate liability: in respect of all Losses incurred by the Customer under or in connection with this Contract as a result of Defaults by the Supplier shall in no event exceed: a sum equal to one hundred and fifty per cent (150%) of the Contract Charges.
5.2	Insurance	(Clause 26 of the Contract Terms): Professional Indemnity Insurance cover of £1 million any one claim. Public Liability Insurance cover of £1 million any one claim. Employers Liability insurance cover of £5 million any one claim.

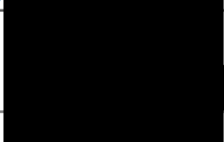

FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.

For and on behalf of the Supplier:

Name and Title	 
Date	14/07/2021

For and on behalf of the C

Name and Title	 
Date	21/07/2021