**Invitation to Tender**

**Maritime 15 Tonne Slipway Hoist**

**Ref: BUS01\_265**

# About St Winnow Yachts Limited

St Winnow Yachts is a boat yard with a current capability to lift out up to 8t and provides storage facilities. We are situated on the River Fowey, Cornwall with a riverside Campsite

# 2. Background and Context

Our business is growing each year and we have reached a point where due to the trend for bigger yachts we need to supplement our lifting equipment with a larger 15t capacity trailer lift.

The purchase of this system is part of a grant funded application process and therefore procurement will be subject to grant approval of the project. We will assess tenders received on lowest compliant Tender.

# 3. Tender requirements

The successful tenderer will be expected to undertake the following activities:

3.1 The system is to be compatible for use with a Valtra 8950 tractor

3.2 Be designed and built, as applicable, to the following set of minimum standards or the equivalent:

1. BS EN 13001 Rules for design of cranes
2. ISO 10972 Crane mechanisms
3. F.E.M Section 1 Heavy lifting appliances
4. F.E.M Section 5 European standards for mobile cranes
5. EC Machinery Directive 2006/42/EC
6. BS EN ISO 12100 Safety of machinery
7. BS 7121 Safe use of cranes
8. ISO 4310 Crane test code and procedures

**3.3 General Requirements**

1. Variable width frame
2. Weight transfer hitch to transfers the centre of gravity to the rear tractor wheels preventing front end lift
3. Variable sling positions within the working area of the hoist
4. Gradient of up to 10% fully loaded
5. Fail safe systems for both raise and lower of arms
6. Automatic overload protection on all major functions
7. Stainless steel pipes and fittings
8. Auxiliary single point and multi point lift
9. Universal Hitch to provide full 180° turning circle for the tractor.
10. Uncoupling to take no longer than five minutes

**3.4. Detailed Specification**

1. Capacity minimum 15000 KG
2. inside clear width (fixed frame) 4.4m
3. min inside clear width (variable frame) 3.5m
4. max inside clear width (variable frame) at least 4.4m
5. overall width (fixed frame) minimum of 5.5m
6. min overall width (variable frame) 4.4m
7. max overall width (variable frame) at least 5.5m
8. overall length frame raised minimum 10m
9. overall length frame lowered minimum 12m
10. max boat length at least 11m
11. overall height frame raised minimum 4.5m
12. overall height frame lowered maximum 3.0m
13. Remote Control of Hydraulic Functions
14. Stainless Steel Handset Pod to be fitted inside the tractor
15. boat slings
	1. adjustable sling length (l) 6-8 m
	2. sling width minimum 250 mm
	3. factor of safety minimum of 7:1
	4. slings per block minimum of 2

**3.5 Warranty.** Minimum of 12 months

**3.6 Acceptance and training.** The supplier is to provide an engineer on site to undertake a setting to work and acceptance testing with associated operator training. Allow 2 days. Any expenses associated with this activity will not form part of theis tender/contract.

**3.7 Delivery.** Tender price should include delivery of the system to our premises at: St. Winnow Barton, Lostwithiel, Cornwall, PL22 0LF

4**. Budget**

The total maximum budget available for this commission is £120,000.00 (exc VAT) but inclusive of all expenses.

**Tenders that exceed the total budget will not be considered.**

The budget will be reviewed as part of the tender evaluation detailed in Section 10 and will reflect the degree to which there is a saving on the maximum budget

# 5. Tender and commission timetable

The timescale of the programme is from the date of signing the contract until the acceptance by St Winnow Yachts Limited. The timetable for submission of the Tender, completion of the programme are set out below.

|  |  |
| --- | --- |
| **Milestone** | **Date** |
| Date ITT available on Contracts Finder | 14 February 2024 |
| Last date for clarifications to queries to be raised | 22 February 2024 |
| Last date for response to clarifiations to be posted on Contracts Finder | 23 February 2024 |
| Deadline to return ITT | 06 March 2024 |
| Evaluation of ITT | 07 March 2024 |
| Award of Contract  | This is subject to successfully obtaining grant funding and will normally be no later than 90 days from contract evaluation |

# 6. Tender submission requirements

Please include the following information in your Tender submission.

6.1 Please provide your proposal and any necessary technical or specification sheets.

6.2 Complete the compliancy matrix enclosure 1. This should demonstrate how you meet or exceed the requirement in section 3. Where necessary please answer by cross referring to any proposal or technical or specification sheets provided in 6.1.

6.3 Copy of your company’s Terms and Conditions and Payment Plan

**7. Sub-contracting**

Tenderers should note that a consortia can submit a tender but the sub-contracting of aspects of this commission after appointment will only be allowed by prior agreement with St Winnow Yachts Limited.

**8. Conflicts of Interest**

Tenderers must provide a clear statement with regard to potential conflicts of interests. Therefore, **please confirm within your tender submission** whether, to the best of your knowledge, there is any conflict of interest between your organisation and St Winnow Yachts Limited or its programme team that is likely to influence the outcome of this procurement either directly or indirectly through financial, economic or other personal interest which might be perceived to compromise the impartiality and independence of any party in the context of this procurement procedure.

Receipt of this statement will permit St Winnow Yachts Limited to ensure that, in the event of a conflict of interest being notified or noticed, appropriate steps are taken to ensure that the evaluation of any submission will be undertaken by an independent and impartial panel.

# 9. Tender clarifications

Any clarification queries arising from this Invitation to Tender which may have a bearing on the offer should be raised by email to:

stwinnow@btconnect.com

in accordance with the Tender and Commission Timetable in section 5.

Responses to clarifications will be anonymised and uploaded by St Winnow Yachts Limited to Contracts Finder and will be viewable to all tenderers.

No representation by way of explanation or otherwise to persons or corporations tendering or desirous of tendering as to the meaning of the tender, contract or other tender documents or as to any other matter or thing to be done under the proposed contract shall bind St Winnow Yachts Limited unless such representation is in writing and duly signed by a Director/Partner of the tenderer. All such correspondence shall be returned with the Tender Documents and shall form part of the contract.

# 10. Tender evaluation methodology

Each Tender will be checked for completeness and compliance with all requirements of the ITT. The award of the contract will be to the LOWEST COMPLIANT BID.

11**. Tender Award**

Any contract awarded as a result of this tender process will be in accordance with this ITT and the tenderer’s response.

# 12. Tender returns

Tenders are to be returned by email.

Tenders are to be returned in accordance with Section 5

Latest date to be returned: As per Section 5

Latest time to be returned: 17:00

Emailed tenders should be sent electronically to:

stwinnow@btconnect.com

with the following message clearly noted in the Subject box;

 ‘Maritime 15 Tonne Slipway Hoist’

**Tenderers are advised to request an acknowledgement of receipt of their email.**

**13.** **Disclaimer**

The issue of this documentation does not commit St Winnow Yachts Limited to award any contract pursuant to the tender process or enter into a contractual relationship with any provider of the service. Nothing in the documentation or in any other communications made between St Winnow Yachts Limited or its agents and any other party, or any part thereof, shall be taken as constituting a contract, agreement or representation between St Winnow Yachts Limited and any other party (save for a formal award of contract made in writing by St Winnow Yachts Limited or on behalf of St Winnow Yachts Limited).

Tenderers must obtain for themselves, at their own responsibility and expense, all information necessary for the preparation of their tender responses. Information supplied to the tenderers by St Winnow Yachts Limited or any information contained in St Winnow Yachts Limited’s publications is supplied only for general guidance in the preparation of the tender response. Tenderers must satisfy themselves by their own investigations as to the accuracy of any such information and no responsibility is accepted by St Winnow Yachts Limited for any loss or damage of whatever kind and howsoever caused arising from the use by tenderers of such information.

St Winnow Yachts Limited reserves the right to vary or change all or any part of the basis of the procedures for the procurement process at any time or not to proceed with the proposed procurement at all.

Cancellation of the procurement process (at any time) under any circumstances will not render St Winnow Yachts Limited liable for any costs or expenses incurred by tenderers during the procurement process.

# 14. Enclosures

1. Compliancy Matrix