

# DPS Schedule 6 (Order Form Template and Order Schedules)

## Order Form

ORDER REFERENCE: **project\_9737**

THE BUYER: **Department for Education**

BUYER ADDRESS **Department for Education,  
Sanctuary Buildings,  
Great Smith Street,  
London  
SW1P 3BT**

THE SUPPLIER: **National Foundation for Educational Research (NFER)**

SUPPLIER ADDRESS: **The Mere, Upton  
Park,  
Slough,  
SL1 2DQ**

REGISTRATION NUMBER: **00900899**

DUNS NUMBER: **22-951-7859**

This Order Form, when completed and executed by both Parties, forms an Order Contract. An Order Contract can be completed and executed using an equivalent document or electronic purchase order system.

### APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 18<sup>th</sup> August 2025. It's issued under the DPS Contract with the reference number **RM6126 CCS Research & Insights Marketplace DPS** for the provision of **Trends in International Mathematics and Science Study 2027**.

DPS FILTER CATEGORY(IES):

**Primary, Secondary, Quantitative, Face-to-face, Online, CAPI (computer assisted personal interview), Randomised control trials, School-age children / young people, England**

## ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6126 CCS Research & Insights Marketplace DPS**
3. DPS Special Terms
4. The following Schedules in equal order of precedence:

### Joint Schedules for **RM6126 CCS Research & Insights Marketplace DPS**

- Joint Schedule 1 is covered in '2.' Above.
- Joint Schedule 2 (Variation Form) ○
- Joint Schedule 3 (Insurance Requirements) ○
- Joint Schedule 4 (Commercially Sensitive Information) ○
- Joint Schedule 5 is covered in clause '6.' ○
- Joint Schedule 6 (Key Subcontractors)
- Joint Schedule 7 (Financial Difficulties)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)



Joint Schedules.pdf

### Order Schedules for **project\_9737**

- Order Schedule 1 (Transparency Reports)
- Order Schedule 2 (Staff Transfer) ○
- Order Schedule 3 (Continuous Improvement)
- Order Schedule 4 (Order Tender)
- Order Schedule 5 (Pricing Details) See also Annex 2 below ○
- Order Schedule 7 (Key Supplier Staff)
- Order Schedule 8 (Business Continuity and Disaster Recovery) ○
- Order Schedule 9 (Security) ○
- Order Schedule 10 (Exit Management) ○
- Order Schedule 15 (Order Contract Management)
- Order Schedule 20 (Order Specification)



5. CCS Core Terms (DPS version) v1.0.3



RM6126-Core-Terms  
.odt

6. Joint Schedule 5 (Corporate Social Responsibility)



DPS Joint Schedule 5 - Corporate Social Responsibility v1.0.pdf

7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS



Special  
Terms -  
Research  
updated O

The following Special Terms are incorporated into this Order Contract:

Special Term 1. Safeguarding Children and Vulnerable Adults

Special Term 2. Project outputs

Special Term 3. Departmental Security Standards for Business Services and ICT Contracts

ORDER START DATE: **18<sup>th</sup> August 2025**

ORDER EXPIRY DATE: **31<sup>st</sup> December 2029**

DELIVERABLES

See Annex 1 at the end of this document.

#### MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£404,669**

**[REDACTED]**

**Total Project expenditure shall not exceed £1,549,930 exclusive of VAT.**

#### ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)

The Charges will not be impacted by any change to the DPS Pricing. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law

#### REIMBURSABLE EXPENSES

None

#### PAYMENT METHOD

Via Purchase Order, which will be set up once the order form is signed

#### BUYER'S INVOICE ADDRESS:

Department for Education, Sanctuary Buildings, Great Smith Street,  
London SW1P 3BT

Invoices must be submitted in pdf format, state the Purchase Order number (provided separately to this form), and sent via email to

[AccountsPayable.OCR@education.gov.uk](mailto:AccountsPayable.OCR@education.gov.uk)

#### BUYER'S AUTHORISED REPRESENTATIVE

**[REDACTED]**

**Cheylesmore House  
Quinton Rd  
Coventry  
CV1 2WT**

#### BUYER'S ENVIRONMENTAL POLICY

Department for Education Sustainability and Climate Change Strategy, 21 April 2022, available online at [here](#)

#### BUYER'S SECURITY POLICY

Department for Education Personal Information Charter available online [here](#)

#### SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

#### SUPPLIER'S CONTRACT MANAGER

[REDACTED]

#### PROGRESS REPORT FREQUENCY

On the last Working Day of each calendar month

#### PROGRESS MEETING FREQUENCY

Monthly on first working Tuesday of each month

#### KEY STAFF

See Order Schedule 7

#### KEY SUBCONTRACTOR(S)

None

#### E-AUCTIONS

Not Applicable

#### COMMERCIALLY SENSITIVE INFORMATION

See Joint Schedule 4 (Commercially Sensitive Information)

#### SERVICE CREDITS

Not applicable

#### ADDITIONAL INSURANCES

Not applicable

#### GUARANTEE

Not applicable

#### SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

<b>For and on behalf of the Supplier:</b>	<b>For and on behalf of the Buyer:</b>
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Signature:	<div></div>	Signature:	<div></div>
Name:	<div></div>	Name:	<div></div>
Role:		Role:	
Date:	08 /19/2025	Date:	08/26/2025