



Department for Transport

Phoenix Software Limited

Blenheim House
York Road
Pocklington
York
YO42 1NS

Group Commercial Directorate
Department for Transport (DfT)
33 Horseferry Road
Westminster
London
SW1P 4DR

Mob: [REDACTED]

Web Site: www.dft.gov.uk

Our ref: TRGA3303

Date: 25/05/2023

Dear Supplier,

Contract number & Title: TRGA3303 Microsoft O365 ESA Licensing and Software Maintenance and Support

CCS Framework RM6068 – Lot 3 Software and Associated Services

On behalf of the Secretary of State for Transport, I accept the above service offering, under the terms and conditions of the Technology Products and Associated Services (TEPAS) Framework Agreement (RM6068).

This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for CCS Framework reference RM6808
2. The CCS Framework TEPAS Call Off Agreement.
3. Your Tender dated 19th May 2023 (and revised Annex A Pricing received 24th May 2023)

The contract will commence on 1st June 2023 and expire on 31st May 2026 with 2 x options to extend for 12 months.

The total value of the contract is up to £19.8m with a committed spend of £7,090,934.04. DfT are under no obligation to spend the full contract value.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below:



SSA Invoicing
Procedures.docx

Please contact [REDACTED] to discuss arrangements for commencement of the contract.

Telephone - [REDACTED]

Email - [REDACTED]

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and returning to me, via email at [REDACTED]

Yours sincerely

Sent via email unsigned

[REDACTED]
**Procurement Business Partner
Department for Transport**

[REDACTED]
On behalf of the Secretary of State for Transport

Accepted for and on behalf of **Phoenix Software Limited** by:

Signature: [REDACTED]

Name: [REDACTED]

Capacity: Sales Director

Date 25/05/2023

