

**SCHEDULE 8:**  
**DAILY REPORT**



**CONTENTS**

DAILY REPORT .....3

OFFICIAL

HMP [ ]

Commercial and Contract Management Directorate

Daily Report for: [day/month/year]

Availability			Doubled Up Prisoners					
Location (HB/Wing )	A Available Prisoner Places	B Unavailable Prisoner Places and all Logged Unavailability Times	C No of Prisoners accommodate d at the Prison	D No of Prisoners sharing a Single Prison Cell	E Total No of Contractor Doubled Up Prisoners	F No of Contractor Doubled Up Prisoners for Legitimate Operational Reasons	G No of Authority Required Doubled Up Prisoners	H No of Contractor Doubled Up Prisoners exceeding the Permitted Level
<b>Totals</b>								
<b>Comment:</b>								
<b>Signed (Director):</b>				<b>Name:</b>			<b>Date:</b>	
<b>Signed (Controller):</b>				<b>Name:</b>			<b>Date:</b>	

Number of Unavailable Prisoner Places and Logged Availability Time : [ ]