Add EA Logo

***Guidance note: Several parts of this Order are highlighted with guidance and options as follows:***

1. ***(Blue) Internal guidance note that must be deleted before circulating.***
2. ***(Yellow) Optional provision to be deleted if not required or amended to reflect the circumstances.***
3. *This Order and the accompanying Terms and Conditions are to be used for medium value (£10-50K) contracts for relatively simple purchases of goods and/or services.*
4. *Except as permitted in this Order the Terms and Conditions are not intended to be varied or negotiated in any way.*
5. *For complex goods/services or long term service arrangements, please use one of the other Standard Template documents as appropriate. The Decision Tree document found at [link] will help you determine the appropriate Standard Template document to use.*
6. *Section 21 of this Order contains guidance and options to select in respect of applicable data sharing/processing provisions depending on the level of sharing or processing of personal data you anticipate the supplier will be carrying out.*

**Standard Contract for Goods and/or Services - Order Form**

|  |  |  |
| --- | --- | --- |
| 1. **Purchase Order Number** | To be confirmed | |
| 1. **Customer** | Environment Agency | |
| 1. **Contractor(s)** |  | |
| 1. **Defra Group Members** | The following Defra Group members will receive the benefit of the Deliverables:  Environment Agency | |
| 1. **The Agreement** | This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.  Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.  The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):   1. this Order; 2. the terms and conditions at Appendix 1; and 3. the remaining Appendices (if any) in equal order of precedence. | |
| 1. **Deliverables** | **Applicable Deliverables** | **Goods Only:**  **Services Only:**  **Good and Services:** |
| **Services**  Macrophyte Surveys  To be performed at multiple locations around the country within the Environment Agency areas: Yorkshire (PRIORITY), the Northeast (PRIORITY), Thames, East Anglia, Solent and South Downes.  Date(s) of Delivery: August 24 until 30th September 2024. | |
| 1. **Start Date** | *August 2024* | |
| 1. **Expiry Date** | *31/12/2024* | |
| 1. **Charges** | The Charges for the Goods and/or Services shall be as set out in Appendix 3 – Charges. The Charges are fixed for the duration of the Agreement. | |
| 1. **Payment** | ***Payments will be made in pounds by BACS transfer using the details provided by the supplier on submission of a compliant invoice.***  Payments will be made to: | |
| 1. **Contractor’s Liability Cap (Clause 13.2.1)** | A sum equal to £5,000,000 | |
| 1. **Customer’s Authorised Representative(s)** | For general liaison your contact will continue to be  [Luke.walters1@environment-agency.gov.uk](mailto:Luke.walters1@environment-agency.gov.uk)  or, in their absence,  [mike.fraser@environment-agency.gov.uk](mailto:mike.fraser@environment-agency.gov.uk) | |
| 1. **Contractor’s Authorised Representative** | For general liaison your contact will continue to be  [**Insert *contract manager name and contact details***]  or, in their absence,  [**Insert *secondary name and contact details***]. | |
| 1. **Optional Intellectual Property Rights (“IPR”) Clauses** | The Customer has chosen Option **B** in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions. | |
| 1. **Progress Meetings and Progress Reports** | The Contractor shall attend progress meetings with the Customer every 2 weeks   * The Contractor shall provide the Customer with progress reports every 2 weeks (alternates to the above) | |
| 1. **Address for notices** | |  |  | | --- | --- | | **Customer:** | **Contractor:** | | Luke Walters  Environment Agency, Riversmeet House, Tewkesbury, GL20 8JG  Attention: MR  Email: luke.walters@environment-agency.gov.uk | [**insert *name and address of Contractor*]**  Attention: **[insert *title***]  Email: [**insert *email address***] | |  | | |
| 1. **Key Personnel of the Contractor** | |  |  |  | | --- | --- | --- | | **Key Personnel Role:** | **Key Personnel Name:** | **Contact Details:** | |  |  |  | |  |  |  | | |
| 1. **Procedures and Policies** | For the purposes of the Agreement: The Customer’s Staff Vetting Procedures are available in Appendix 2. The Customer’s security / data security requirements are outlined in Appendix 2.  The Customer’s additional sustainability requirements are available in Appendix 2.  The Customer’s equality and diversity policy/requirements and instructions related to equality Law environmental policy are contained in Appendix 2.  The Customer’s health and safety policy is available Appendix 2. | |
| 1. **Special Terms** | Special Term 1 – N/A | |
| 1. **Additional Insurance** | ***Default of the Agreement is only for insurance to be in place in line with industry best practice*** | |
| 1. **Further Data Protection Provisions** | The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below:  **Yes:**  **No:** | |

***[Guidance note: Please note that typically the Contractor should sign first and return the copy to the Customer to sign]***

|  |  |
| --- | --- |
| Signed for and on behalf of the **Customer** | Signed for and on behalf of the **Contractor** |
| Name:  Luke Walters  NCEA A&R Lead and LARS Team leader | Name:  [**Insert** name]  [**Insert** job title] |
| Date: | Date: |
| Signature: | Signature: |

**Appendix 1: Terms and Conditions**

The Customer’s Standard Good & Services Terms and Conditions which can be located on the [Environment Agency Website](https://eur05.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gov.uk%2Fgovernment%2Forganisations%2Fenvironment-agency%2Fabout%2Fprocurement%23conditions-of-contract&data=05%7C01%7Cdaniel.lavender%40dlapiper.com%7Ce61b389c5e15470f278e08dbcc060e37%7Ce855e7acc54640d299f7a100522010f9%7C1%7C0%7C638328098969691096%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=unzkH5WPQYjTjWw3SjQNZshbWnx2ajnZZ0TwQcK7Wxo%3D&reserved=0) and which are called ‘Standard Goods & Services Terms and Conditions (EA)’

**Appendix 2: Specification/Description**

[***Guidance note: Tender specification and Contractor’s tender response to be included here (if applicable)***]

Background to the Environment Agency

The Environment Agency (EA) is working in collaboration with other Defra organisations on the terrestrial Natural Capital Ecosystem and Assessment (tNCEA) programme. The NCEA is a comprehensive and long-term programme to transform landscape decision-making in England by providing a rich picture of the state of our terrestrial and marine environments and how they are changing.

This programme will deliver:

- High quality data on the location and condition of natural capital assets and ecosystems in England, and how these are changing over time.

- Comprehensive assessment and modelling which enhances our understanding of the state of the natural environment.

- A single source of standardised information that is up-to-date, transparent and openly accessible for everyone.

Project Title - NCEA SSN Macrophyte Surveys 24/25

Background to the specific work area relevant to this purchase

The Environment Agency (EA) is developing a series of new monitoring networks as part of the Natural Capital and Ecosystem Assessment (NCEA) project. One of these covers small streams, including macrophyte surveys. These surveys need to be completed by 30th September 2024.

Whilst not always the case, most small streams sites will be between 0.2-2m in width, and many shaded. Compared with a macrophyte survey on a large main river with limited shading, these surveys will be much quicker to complete.

A brief overview of timescales is given below.

Requirement

1. Plan the delivery of small stream macrophyte survey work, obtaining appropriate permissions and licences where required from landowners and relevant parties prior to surveys. Environment Agency staff can assist with initial landowner contact, with ongoing liaison around delivery of surveys then managed by the contractor.
2. Supplier to provide a plan of delivery prior to commencement of work detailing which sites will be surveyed and when.
3. Organise and undertake macrophyte surveys of 90 small stream sites in England from the EA NCEA SSN network (or a proportion of these should the supplier which to make a partial bid), using the method outlined in the Environment Agency document LIT15513 ‘surveying freshwater macrophytes in rivers’. Each section of stream/river is to be surveyed within the period August 2024 – 30th September 2024. Survey locations are within Environment Agency areas: Yorkshire (PRIORITY), the Northeast (PRIORITY), Thames, East Anglia, Solent and South Downes.
4. Provide quality assured data (in accordance with LIT13242 Quality assurance scheme for macrophyte monitoring in rivers) in an electronic format as specified to facilitate the load of data to BIOSYS (the data must be returned as per the ‘Data Transfer Standard’ Document with a separate Excel file used for each small streams data).

The full list of sites to be surveyed is available in Annex 1.

1. Please provide a cost to complete all the surveys; this is the costs that will be used for bid evaluation. However, if you wish to only take on some of the surveys, you may supply an additional quote just for this work.
2. The successful contractor(s) will be asked to provide evidence of the Health and Safety procedures they have in place for field work, prior to the start of the contract, and these procedures must conform to the EA’s own Health and Safety standards. This includes providing an overarching risk assessment for macrophyte surveys.
3. Macrophyte identification / competency – Staff leading the survey activities (at least 1 person on every survey) are able to demonstrate that they have extensive experience of carrying out freshwater macrophyte surveys regularly each year using the specified methods and that they have suitable skills to enable all plant species encountered to be identified accurately (this may include having access to national experts for confirmation purposes). Ideally these identification skills will have been developed and confirmed by a recognised training programme / national expert or through a formal accreditation process This includes but is not limited to species of Potamogeton hybrids. Where confident identification of specimens in the field is not possible, voucher specimens must be collected and species identification confirmed by acknowledged experts. Experience of delivering surveys on a full range of freshwater habitats found in England is essential.
4. Quality assurance. Tendering organisation is able to clearly define what quality control procedures are in place to ensure that the quality of survey data collected through this contract are to the standard required. This includes staff training and maintaining competence levels as well QA of the data collection, data collation and archiving.
5. Project experience – Tendering organisation is able to demonstrate that it has previous experience managing the delivery of similar contracts carrying out surveys of macrophytes on a national scale in a short survey window following WFD protocols. This particularly includes being able to plan and organise the delivery of the work with the respect to obtaining access permissions with landowners and authorities.
6. Project delivery. Tendering organisation is able to clearly demonstrate that it has resource and contingency in place to deliver the full contract (or whatever portion is bid for) within the required deadline. This includes having sufficiently trained and experienced staff available to undertake the delivery of the field work and also experts on hand for confirmation of specimens and the ability to return the data in the required format by the deadline.
7. Data return – Tendering organisation is able to demonstrate that they will return the data in a format that is acceptable to the Environment Agency.
8. Sustainability – Tendering organisation demonstrates that the contract is being delivered in the most sustainable manner both in terms of environmental impact and cost.
9. Biosecurity - Organisation can demonstrate that it has a rigorous and robust processes in place to prevent the spread of invasive none native species during the completion of this project.

The contractor(s) will be expected to maintain regular communication with the EA project manager, providing regular updates on the plans for delivery as well as progress reports throughout the duration of the contract. The project manager and or local ecology staff from the EA may visit sites with the contractor to observe survey methods in practice and must be accommodated where practically possible.

Ownership (IPR) and future use of the data (including photos) will rest with the Environment Agency, but it is intended that the data will be made widely available and freely shared.

We do not require a detailed description of field methods in your proposal, since the supplier will be required to follow the method specified. Surveys should be delivered entirely using wading and grapnels / rakes/ viewing aids.

Sustainability

The Environment Agency protects and improves the environment and is committed to reducing the sustainability impacts of its activities directly and through its supply chains. We expect the Contractor to share this commitment and adopt a sound, proactive sustainable approach in keeping with the 25 yr environmental plan/our commitments compliant with all applicable legislation. This includes understanding and reducing direct and indirect sustainability impacts and realising opportunities, including but not restricted to; resilience to climate change, reducing greenhouse gas emissions, water use and quality, biosecurity, resource efficiency and waste, reducing the risk of pollution, biodiversity, modern slavery and equality, diversity & inclusion, negative community impacts.

As a delivery partner, the successful contractor is expected to pursue sustainability in their operations, thereby ensuring the Contracting Authority is not contracting with a supplier whose operational outputs run contrary to the Contracting Authority’s objectives. The successful contractor will need to approach the project with a focus on the entire life cycle of the project

Tenders will be evaluated with the following weighting: Technical 60%, commercial 40%.

Outputs and Contract Management

|  |  |  |  |
| --- | --- | --- | --- |
| Deliverable | Responsible Party | Date of completion | Payment Schedule |
| Start up meeting | Customer/Contractor | W/E 1st September 2024 |  |
| Landowner contact (where required) | Contractor | 30th September 2024 |  |
| Macrophyte surveys | Contractor | 30th September 2024 | 50% |
| Survey data formatted and shared with EA for entry into BIOSYS | Contractor | 22nd November 2024 |  |
| QA checks complete | Customer/Contractor | 31st December 2024 | 50% |

August/September 2024– Start up meeting between project officer and supplier

Weekly contact thereafter with summary progress emails and teleconferences on alternating weeks (i.e. weeks 1 and 3 email, 2 and 4 video call).

* W/E 22nd November 2024 – Survey data sharing deadline and end of contract

Payment

The Authority will raise purchase orders to cover the cost of the services and will issue to the awarded supplier following contract award.

The Authority’s preference is for all invoices to be sent electronically, quoting a valid Purchase Order number. 50% of the total to be invoiced once agreed survey work has been completed and the remaining 50% once a QA'd dataset is received.

It is anticipated that this contract will be awarded for a period of 6 months to end no later than 31/12/2024.

Prices will remain fixed for the duration of the contract award period. We may at our sole discretion extend this contract to include related or further work. Any extension shall be agreed in writing in advance of any work commencing and may be subject to further competition.

Annex 1:

|  |  |  |
| --- | --- | --- |
| * **A**rea | * **Site Name** | **NGR (6 Figure only)** |
| * NATDEF38-EAN | * SSN0083 DRAIN NEAR POCKTHORPE (WENSUM) - FOULSHAM STREAM | * TG043243 |
| * NATDEF38-EAN | * SSN0179 CHELMER | * TL730061 |
| * NATDEF38-EAN | * SSN0196 PADBURY TRIB NR OXLANE BRIDGE - PADBURY BROOK TRIBUTARY GAWCOTT | * SP704304 |
| * NATDEF38-EAN | * SSN0727 STOUR (ANG) | * TL923324 |
| * NATDEF38-EAN | * SSN1283 HAM CREEK DECOY WOOD NEAR SNAPE - FROMUS | * TM418587 |
| * NATDEF38-EAN | * SSN1284 OPPOSITE PRIORY FARM - OUSE (TOVE) | * SP955522 |
| * NATDEF38-EAN | * SSN1331 STREAM NEAR CODHAM HALL LANE GT.WARLEY - MARDYKE WEST | * TQ585891 |
| * NATDEF38-EAN | * SSN1363 DRAIN NEAR HORNINGTOFT (WENSUM) - WENSUM | * TF929229 |
| * NATDEF38-EAN | * SSN1367 D'ARCY STREAM NEAR TOLLESHUNT D'ARCY - BLACKWATER | * TL932107 |
| * NATDEF38-EAN | * SSN1379 TRIB.R.TER NEAR BANNISTER GREEN - TER | * TL689205 |
| * NATDEF38-EAN | * SSN1475 WENDLING BECK | * TF987117 |
| * NATDEF38-EAN | * SSN1479 U/S FOULDEN STW - FOULDEN STREAM | * TL757990 |
| * NATDEF38-NEA | * SSN0013 ASH GILL AT KIRKLEATHAM WALLED GARDEN - DABHOLM CUT | * NZ595217 |
| * NATDEF38-NEA | * SSN0045 HET HILL BURN UPSTREAM OF CONF OF BREAMISH - BREAMISH | * NT975150 |
| * NATDEF38-NEA | * SSN0121 GREENLESS BECK UPSTREAM OF CONF OF SPURLSWOOD BECK - SPURLSWOOD BECK | * NZ057278 |
| * NATDEF38-NEA | * SSN0125 SMALL TRIB OF DARGUES BURN NEXT TO ROMAN CAMP - DARGUES BURN | * NY857935 |
| * NATDEF38-NEA | * SSN0162 MILL STREAM AT RYE HILL - NORTH TYNE | * NY894709 |
| * NATDEF38-NEA | * SSN0178 SNAISGILL SIKE AT WOODBINE COTTAGES - TEES TRIB | * NY954269 |
| * NATDEF38-NEA | * SSN0185 MOUSEY BURN AT BLACK HURWORTH FARM - SKERNE | * NZ412345 |
| * NATDEF38-NEA | * SSN0189 SHEDDING SIKE AT SHEDDING KNOWE - BELLING BURN | * NY700926 |
| * NATDEF38-NEA | * SSN0669 BLUE BURN UPSTREAM OF CONF OF FOREST BURN - FOREST BURN | * NZ058958 |
| * NATDEF38-NEA | * SSN0717 MILKWELL BURN UPSTREAM OF CONF OF RIVER DERWENT - MILKWELL BURN | * NZ115568 |
| * NATDEF38-NEA | * SSN1341 BELL KNOWNE CONF. REDE - REDE | * NY883853 |
| * NATDEF38-NEA | * SSN1357 BIRK WOODS, TRIB STOCKLEY BECK - WEAR | * NZ181381 |
| * NATDEF38-NEA | * SSN1378 THORNHOPE BURN AT HIGH THORNHOPE - SOUTH TYNE | * NY680500 |
| * NATDEF38-NEA | * SSN1405 LOW CARRY DITCH AT LOW CARRY - NORTH TYNE | * NY859792 |
| * NATDEF38-NEA | * SSN1437 THROATWOOD BURN AT THROAT WOOD - COQUET | * NU106009 |
| * NATDEF38-NEA | * SSN1442 THIEF SIKE AT COCKERSHIELD - ROWLEY BURN | * NY891550 |
| * NATDEF38-NEA | * SSN1465 ALUM BECK AT CHRUCH FARM - ALUM | * NZ506046 |
| * NATDEF38-NEA | * SSN1485 COMBHILLS DOWNSTREAM OF CONF OF COLPITTS BURN - HEASTON BURN (MARCH BURN) | * NY977569 |
| * NATDEF38-NEA | * SSN1501 NESBIT BURN UPSTREAM OF POND - TILL | * NT988342 |
| * NATDEF38-SSD | * SSN0119 TRIB OF LONGFORD STREAM AT PARK FARM - LONGFORD STREAM | * TQ352190 |
| * NATDEF38-SSD | * SSN0186 MINE PIT COPSE OFF VANN ROAD - LOD (TRIB) | * SU871283 |
| * NATDEF38-SSD | * SSN0654 BELDHAMLAND COPSE - NEWPOUND COMMON TRIB, ARUN | * TQ039294 |
| * NATDEF38-SSD | * SSN0734 TRIB OF DANES STREAM BLACKBUSH COPSE - TRIB OF DANES STREAM | * SZ279929 |
| * NATDEF38-SSD | * SSN1326 DUN TRIB BENTLEY WOOD - DUN, BENTLEY WOOD TRIB | * SU244289 |
| * NATDEF38-SSD | * SSN1335 COSTELLS WOOD - COSTELLS WOOD STREAM, OUSE TRIBUTARY | * TQ363242 |
| * NATDEF38-SSD | * SSN1358 ALDINGBOURNE RIFE, ROWAN WAY - ALDINGBOURNE RIFE, NORTH BERSTED TRIB | * SU927011 |
| * NATDEF38-SSD | * SSN1422 ADVERSANE TRIB GESS GATES FARM - ADVERSANE TRIB, ARUN | * TQ075234 |
| * NATDEF38-SSD | * SSN1438 TRIB OF SHORWELL STREAM LIMERSTONE FARM - SHORWELL STREAM | * SZ440823 |
| * NATDEF38-THM | * SSN0014 ENTON GREEN TRIB - OCK(SURREY) | * SU959394 |
| * NATDEF38-THM | * SSN0015 120M U/S FOOTPATH - SHUTFORD GROUNDS FARM STREAM | * SP381407 |
| * NATDEF38-THM | * SSN0187 ABOVE DORN AT B4030 - BARTON BUSHES STREAM | * SP460251 |
| * NATDEF38-THM | * SSN0203 BURSTOW PARK FARM - MOLE (THAMES) | * TQ317470 |
| * NATDEF38-THM | * SSN0207 D/S STATION ROAD - KINGHAM STREAM | * SP258230 |
| * NATDEF38-THM | * SSN0655 CHIMNEY MEADOWS - CHIMNEY DITCH | * SP356008 |
| * NATDEF38-THM | * SSN0699 50M U/S CHERWELL - TACKLEY STREAM | * SP483194 |
| * NATDEF38-THM | * SSN1359 600M D/S A34 - MERE DYKE SOUTH TRIB | * SU468948 |
| * NATDEF38-THM | * SSN1390 ABOVE NEWTOWN CHURCH - NEWTOWN BROOK | * SU475635 |
| * NATDEF38-THM | * SSN1403 DUDGROVE FARM - DUDGROVE FARM STREAM | * SU187966 |
| * NATDEF38-YOR | * SSN0001 SKELFLEET DRAIN - BLACK/ SKELFLEET DRAIN | * SE865332 |
| * NATDEF38-YOR | * SSN0021 WEST HALL BECK NEAR NESFIELD - WEST HALL BECK | * SE088504 |
| * NATDEF38-YOR | * SSN0037 BLOWELL DRAIN AT SOUTH MOOR - BLOWELL DRAIN | * SE542215 |
| * NATDEF38-YOR | * SSN0049 STREAM DIKE AT CAMPSALL - STREAM DIKE | * SE547133 |
| * NATDEF38-YOR | * SSN0081 MANOR FARM DRAIN - MANOR FARM DRAIN | * TA144467 |
| * NATDEF38-YOR | * SSN0085 SESSAY WOOD BECK - SESSAY WOOD BECK | * SE466731 |
| * NATDEF38-YOR | * SSN0101 HAY DIKE TRIB OF RIVER WHARFE - WHARFE | * SE465458 |
| * NATDEF38-YOR | * SSN0109 LONG RIGG BECK AT RIGG HALL FARM - RIGG MILL BECK | * NZ915052 |
| * NATDEF38-YOR | * SSN0114 NEY GILL TRIB OF WHITSUNDALE BECK - WHITSUNDALE BECK | * NY855029 |
| * NATDEF38-YOR | * SSN0117 HOWDEN GILL UPSTREAM HOWDEN LODGE FORD - HOWDEN GILL | * SE043846 |
| * NATDEF38-YOR | * SSN0129 BEGGAR'S BUSH DRAIN TRIB OF WEIGHTON BECK - WEIGHTON BECK | * SE888434 |
| * NATDEF38-YOR | * SSN0165 LODGE BECK TRIB OF PARK BECK - PARK BECK | * SE343509 |
| * NATDEF38-YOR | * SSN0193 HACKING DRAIN TRIB OF THE BECK/BIELBY BECK - THE BECK/BIELBY BECK | * SE723432 |
| * NATDEF38-YOR | * SSN0209 YOULTHORPE BECK TRIB OF GOWTHORPE BECK - GOWTHORPE BECK | * SE761540 |
| * NATDEF38-YOR | * SSN0641 OLD HALL DRAIN TRIB OF RIVER DERWENT - DERWENT (DALES) | * SE700494 |
| * NATDEF38-YOR | * SSN0645 ROMS CLOUGH TRIB OF CRIMWORTH DEAN - CRIMSWORTH DEAN BECK | * SE007324 |
| * NATDEF38-YOR | * SSN0657 TRIB OF BULMER BECK - SPITTLE/BULMER/INGS BECKS | * SE690693 |
| * NATDEF38-YOR | * SSN0661 LONG BECK AT WASS - LONG BECK | * SE554791 |
| * NATDEF38-YOR | * SSN0677 DAUBER GILL AT STEPPING STONES - DAUBER GILL | * SE148688 |
| * NATDEF38-YOR | * SSN0685 CLOUGHTON BECK AT HOOD LANE - CLOUGHTON BECK | * TA015955 |
| * NATDEF38-YOR | * SSN0709 SHAW BECK - GUISLEY/ NUN ROYD/ SHAW BECK | * SE199416 |
| * NATDEF38-YOR | * SSN0721 SMALLWOOD BECK AT CHALYBEATE SPRING - SMALLWOOD BECK | * SE089928 |
| * NATDEF38-YOR | * SSN0725 TRIB OF COD BECK AT RICHMOND FARM - TRIB OF COD BECK | * SE415769 |
| * NATDEF38-YOR | * SSN0726 MOOR GILL US WINTERBURN BECK - ESHTON/ WINTERBURN/ HETTON/ FLASBY BECKS | * SD935593 |
| * NATDEF38-YOR | * SSN0737 ROMELEY WOOD DRAIN TRIB OF HAWKE BROOK - HAWKE BROOK | * SK467749 |
| * NATDEF38-YOR | * SSN1281 BISHOPSOIL DRAIN - BISHOPSOIL/ CARR DRAIN | * SE838294 |
| * NATDEF38-YOR | * SSN1285 CLIFFE HOUSE BECK SHEPLEY - CLIFFE HOUSE BECK | * SE191094 |
| * NATDEF38-YOR | * SSN1329 WEST GREEN DIKE | * SE378084 |
| * NATDEF38-YOR | * SSN1333 AKEBAR BECK - AKEBAR BECK | * SE1899048 |
| * NATDEF38-YOR | * SSN1345 ALLERTHORPE DRAIN NEAR BARMBY MOOR - POCKLINGTON BECK | * SE780484 |
| * NATDEF38-YOR | * SSN1361 THIRTLEBY AND WYTON DRAIN - GANSTEAD DRAIN | * TA158344 |
| * NATDEF38-YOR | * SSN1365 MYTON PASTURE STELL - MYTON PASTURE STELL | * SE429681 |
| * NATDEF38-YOR | * SSN1381 TRIB OF DORTS DIKE - DORTS DIKE | * SE498391 |
| * NATDEF38-YOR | * SSN1382 STRANS GILL US WHARFE CONFLUENCE - STRANS GILL | * SD916784 |
| * NATDEF38-YOR | * SSN1389 TRIB OF PICKERING BECK - PICKERING BECK | * SE838945 |
| * NATDEF38-YOR | * SSN1425 TRIB OF WHITECARR BECK - WHITECARR BECK | * SE605649 |
| * NATDEF38-YOR | * SSN1429 ABBEY BANK WOOD STREAM - LONG BECK | * SE544792 |
| * NATDEF38-YOR | * SSN1453 MILL BECK ON KIRK MOOR - MILL BECK | * NZ943026 |
| * NATDEF38-YOR | * SSN1477 TRIB OF GILL BECK BAILDON - GILL BECK (BAILDON) | * SE152409 |
| * NATDEF38-YOR | * SSN1489 KELDY BECK TRIB OF SUTHERLAND BECK | * SE776915 |

**Appendix 3: Charges**

The Authority’s preference is for all invoices to be sent electronically, quoting a valid Purchase Order number. 50% of the total to be invoiced once agreed survey work has been completed and the remaining 50% once a QA'd dataset is received.