

ANNEX 1 TO ITT REF: 700344314

TRUCK CARGO HEAVY DUTY (TCHD)

STATEMENT OF REQUIREMENT (SoR) & SCHEDULE OF REQUIREMENTS

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Background:

[REDACTED]

PDS support in accordance with DEFSTAN 00-600 is fundamental [REDACTED] This support covers the mandated requirements within DEFSTAN 00-600 and for [REDACTED]

Requirement:

To provide PDS support for the TCHD which is fully compliant against References A - D* for the support to [REDACTED] for the next 3 years, with 2 x 1-year optional extensions. The SORs and DID have been produced to cover the minimum amount of work that is required to achieve compliant in-service support. The requirement has no room for de-scoping.

***References:**

- A. Defence Logistic Framework.
- B. DEFSTAN 00-600 - Integrated Logistics Support requirements for MOD projects - Integrated Logistics Support (ILS) Requirements.
- C. DEFSTAN 00-601 - Contracting for Technical Documentation.
- D. DSA.01 - Defence Policy for Health, Safety and Environmental Protection.

1. DEFINITION OF SUPPORT SERVICES

REDACTED

2. SCOPE FOR BASIC SUPPORT SERVICE

REDACTED

3. STATEMENT OF WORK

REDACTED

4. SUPPORT ASSURANCE

4.1 This Section identifies the assurance requirements for the support services to be agreed under the BSS.

4.2 SETUP OF SUPPORT – The Contractor shall detail the services being supplied, which are to be agreed by the Authority, ILS SoW Appendix 1 refers.

4.3 RESOURCES – The Contractor shall detail the level and type of resource that they will be providing as part of the agreed BSS, ILS SoW Appendix 1 refers.

4.4 DOCUMENTATION – The Contractor shall retain Technical information and Documentation throughout the life of the contract. Documentation detailed within the Technical Documentation Management Plan (TDMP) shall be supplied to the Authority on contract termination. Documentation covers:

REDACTED

5 GOVERNANCE

5.1 The review and meeting cycle for Governance of the BSS is detailed in Table 1 – Governance.

5.2 The contractor shall provide the following support for the governance of the contract:

Serial	Task
5.2.1	Provide monthly financial accruals against each contract SoR by the 5 th day of each month. Format to be agreed by Finance.
5.2.2	Provide monthly progress reports, detailing progress on work carried out, hours incurred, and cost on each individual PDS task.
5.2.3	Provide SQEP experienced personnel to attend the meeting cycle.
5.2.4	Provide facilities to host the meeting cycle to include accommodation for a minimum of 10 people and relevant IT equipment
5.2.5	Take Minutes of all meetings.

Table 1 – Governance

Serial	Description	Frequency	Attendance	Location	Remarks
001	PDS Review meeting.	Quarterly.	Contractor. Authority. Other Stakeholders as required.	Contractor's premises.	Chaired by Authority.
002	Contract Progress and/or Logistic Support Review.	Quarterly.	Contractor. Authority. Other Stakeholders as required.	Contractor's premises.	Chaired by Authority. To be held directly after the PDS meeting.

6. DEFINITIONS

Table 2 – Definitions

Term	Definition	Source
	<i>REDACTED</i>	
Defect	A Defect will include all incidents resulting in a failure or fault requiring maintenance action to rectify.	DStan 00-44 Issue 2 Dated 07 Mar 2013
Government Furnished Assets	GFA is an umbrella term covering equipment and other MOD assets that are provided to industry in support of contracts. GFA consists of; Government Furnished Equipment (GFE), Government Furnished Resource (GFR), Government Furnished Information (GFI) and/or Government Furnished Facilities (GFF).	Acquisition System Guidance (ASG)
Integrated Logistic Support (ILS)	Shall mean the management and technical process through which supportability and logistic considerations are integrated into the design and considered throughout the life cycle of the systems/equipment and by which all elements of logistic support are planned, acquired, tested and provided in a timely and cost-effected manner.	DLF
Maintenance	All action taken to retain materiel in or to restore it to a specified condition. It includes: inspection, testing, servicing, and classification as to serviceability, repair, rebuilding and reclamation. All supply and repair action taken to keep a force in condition to carry out its mission. The routine recurring work required to keep a facility (plant, building, structure, ground facility, utility system, or other real property) in such condition that it may be continuously utilised, at its original or designed capacity and efficiency, for its intended purpose.	NATO AAP-06
Obsolescence	Shall mean the transition from availability from the original manufacturer to 'unavailability' (no longer available from any source)	DLF

7. GLOSSARY

AAP Allied Administrative Publication
AESP Army equipment Support Publication

BOM Bill of Materiel
BSS Basic Support Service

CDRL Contract Document Requirements List

DCSC Design Change Safety Committee
DID Data Information Description
DLF Defence Logistics Framework
DSTAN Defence Standard

Edn Edition

GFA Government Furnished Assets

ILS Integrated Logistic Support
ILSP ILS Plan
IPR Intellectual Property Rights

PDS Post Design Service
POEMs Project Orientated Environmental Management Systems
POSMS Project Orientated Safety Management Systems

SoR Statement of Requirement
SoW Statement of Work
SQEP Suitable Qualified Experienced Personnel
SSP Supply Support Plan
S&TE Specialist Tools and Equipment

TCHD Truck Cargo Heavy Duty
TDMP Technical Document Management Plan

8. ILS STATEMENT OF WORK (SoW)

Table 3 – ILS SoW

Work Package	Description of Work	Plans & Report	Format	Remarks
WP1	1. Set up of Support. 9. Resource management. 10. Provisioning List.	<i>As per SOR serial 3 and DIDs 1, 2 & 4</i>	<i>Draft Microsoft word</i> <i>Final PDF</i>	<i>[At ITT]</i>
WP2	The BSS Plan provides details of the key functions of the BSS that Contractor intends to deliver. This shall include; 1. Technical Support. 2. Obsolescence Monitoring. 3. Configuration and Data Management. 4. GFA Management. 5. Design and Engineering Services. 6. Fault Reporting System. 7. Software Support. 8. Publications and Information Management.	<i>Basic Support Service Plan.</i> <i>DIDs 3, 5 -14.</i>	<i>Draft Microsoft word</i> <i>Final PDF</i>	<i>[At Contract Award]</i> <i>The BSS Plan shall address the Support Scope as at the SoR Section Error! Reference source not found.</i>
WP3	1. Safety and Environmental cases for compliance against DSA.01, POSMs & POEMs.	<i>SOR Item 2.15</i>	<i>Draft Microsoft word</i> <i>Final PDF</i> <i>Hazard Log E-Cassandra</i>	<i>[6 months post-contract award]</i>

9. SCHEDULE OF REQUIREMENT**Table 4 – Schedule of Requirement**

Serial	Deliverable	SoR/SoW Reference	Method of Acceptance	Delivery Date	Updates/Frequency	Remarks
01	1. Set up of Support. 2. Resource management. 3. Provisioning List.	ILS SoW WP1	The Plans are considered by the Authority that they suitably covers the Support Scope.	Draft - at CA. Final - 3 Months. after CA.	None Anticipated.	The Authority has 15-working days to respond with any comments and observations following receipt of the information.
01	Basic Support Service Plan	ILS SoW WP2	The Plans are considered by the Authority that they suitably covers the Support Scope.	Draft - at CA. Final - 3 Months. after CA.	None Anticipated.	The Authority has 15-working days to respond with any comments and observations following receipt of the information.
03	Safety and Environmental Case updates	SOR 2.16	The updated safety case is considered by the Authority to be compliant.	Within 6 months of CA	Annually thereafter.	The Authority has 20-working days to respond with any comments and observations following receipt of the information.