

**Key Performance Indicators (KPIs)**

Title	Description	Contract Reference	Scoring	Financial Remedy	Calculation of Damages	Assumptions, Dependencies or Exclusions	KPI TYPE	Not met threshold	Met in full threshold	Exceed threshold
COLLECTION	The Contractor shall collect safely and compliantly all Surplus Assets declared by the Authority within 10 business days or less of declaration date or for RN Marchwood within 7 business days or less of declaration date	Condition 10 of the Contract and Section 1 to Annex A (StOR)	Number of Surplus Assets requiring collection within month divided by Number of Surplus Assets achieving collection in target timescale	£95 Per Surplus Asset / Business Day	No of total business days late per Surplus Asset (calculated from the first day of late collection up to and including the actual day of collection)	1) Actual day of Collection will mean day on which compliant collection occurs or day when a non-compliant collection becomes compliant 2) A Surplus Asset will be defined as one vehicle, or 1 pallet/container of spares/tyres or 1 batch of loose tyres at a single location	1	<95%	95%	>95%
STORAGE	The Contractor shall handle and store Surplus Assets in accordance with Condition 11 or any storage or handling instructions included in routine or extraordinary tasks.	Condition 11 of the Contract and Section 2 to Annex A (StOR)	Number of individual observations by the Authority, identified through audit or physical inspection, or any third party engaged in certification or accreditation, which identify a non-compliance with the compliant storage and handling requirements detailed in Condition 11 within the monthly period plus the number of occurrences related to a failure to implement compliant storage or handling requirements, including accidents and safety-related near misses within the monthly period	Additional 1% of Authority's Percentage Return of Monthly Sales per 1 observation or occurrence to be payable to Authority, up to a maximum of 5% for applicable one month period	Authority's Percentage Return of Monthly Sales plus applicable %age calculated in accordance with column e	1) Minor accidents, (defined as non-reportable under RIDDOR or HSE regulations) and near Misses shall be calculated as 0.1 of an occurrence. 2) All other observations or occurrences shall be calculated as 1.0 3) Single occurrences involving multiple assets shall be regarded as 1.0 of an occurrence, unless multiple Vehicles are affected, in which case each Vehicle affected counts as 1.0 of an occurrence	1	>1	1	0

Annex E to DSACOMDD/5046  
Issue 1. 11 May 2018

PAYMENT	The Contractor shall make the monthly payment and submit the associated Payment Proforma on the first business day of the month	Item 2.3 of the Schedule of Requirements and Condition 16.1 of the Contract and Section 4.1 g) of Annex A (StOR)	Pass or Fail	Interest of 8% per annum plus Bank of England Base Rate for Business to Business transactions levied on payment due, per each day late	Due payment multiplied by daily interest until compliant payment / proforma / sales report all received	Payment must be no less accurate than 99.9% as indicated by 100% compliant Sales Report as assessed by the Authority	1	<99.9%	99.9%	100.0%
VEHICLE SALES	The Contractor shall sell 100% of Surplus Assets designated for sale:  within 15 months of collection,  or  by the end of the drawdown period whichever is the shorter  or  by a specific target date agreed expressly by the Authority (which shall be agreed no later than 3 months before the date of expiry of the fifteen (15) Calendar Months from collection by the Contractor).	Condition 34 of the Contract	Total number of assets not sold by the target date (applicable only to assets where the target date is due within the monthly KPI measurement period)	Authority's Agreed Percentage Share of the MSP per asset	MSP x Authority's agreed percentage share per asset	1) Applicable to Vehicles only 2) After 10 months without sale, the Authority will set or reconfirm a Minimum Selling Price (MSP) at the market rate. 3) A Surplus Asset will be defined as one vehicle	2	>1	0	0
DOCUMENT DELIVERY	The Contractor shall deliver all documents on or before required timescale, due to be submitted in the monthly period	Item 2 of the Schedule of Requirements and Section 4 of Annex A (StOR)	Number of Documents due in month divided by number of documents delivered on or before time	£300 per late document	No of late docs x £300	1) Excludes Sales Report, as covered by Payment KPI 2) Excludes KPI Report	2	<90%	90%	100.0%