

PURCHASE ORDER

This order is being placed by Babcock Land Defence Limited ('Babcock') acting as agent to the Authority pursuant to the Land Equipment Service and Transformation Contract (Contract No. LECON/1006) dated 1 April 2015. Any reference to Babcock or named Babcock employees within this contract shall be construed as Babcock or the Babcock employees acting as agent to the Authority.

Contract No: IRM20 7490

Contract Name: The Repair, Calibration and Maintenance of EMC Test Chambers

Dated: 14th March 2023

Supply the Deliverables described in the Schedule to this Purchase Order, subject to the attached MOD Terms and Conditions for Less Complex Requirements (up to the applicable procurement threshold).

Contractor	Quality Assurance Requirement (Clause 8)
<p>Name: EMC Shielding Solutions Limited</p> <p>Registered Address:</p>	<p>No specific Quality Management System requirements are defined. This does not relieve the Supplier of providing conforming products under this contract. CoC shall be provided in accordance with DEFCON 627.</p> <p>The Authority shall carry out an inspection of each of the Contractor's facilities for the purpose of monitoring and maintaining Quality during the term of the contract.</p> <p>The Contractor shall ensure that the Services are carried out in accordance with those specified in the Contract and with the following quality requirements:</p> <p>AQAP 2105 Edn 2 – NATO requirements for Deliverable Quality Plans DEFSTAN 05-61 Part 1 Issue 7 – Concessions DEFSTAN 05-61 Part 4 Issue 4 – Contractor Working Parties DEFSTAN 05-66 Part 1 – Safety Management Requirements for Defence Systems DEFSTAN 05-135 Issue 2 – Avoidance of Counterfeit Material ISO 17025-17 General Requirements for the completion of testing & calibration laboratories</p>

	<p>Where the Contractor identifies a discrepancy between one or more of the Specifications/standards detailed above in trying to repair and Article, the Contractor shall contact the Quality Assurance Representative for further investigation, and should not proceed with the repair or calibration of such Article until the Authority has provided clarification on the correct specifications to be applied.</p> <p>A Quality Audit may be carried out by the Project Manager or their appointed representatives, prior to or during the term of the contract.</p> <p>Unless otherwise stated on the Schedule of Requirements, all specifications used shall be current and to the latest issue at the time the work is carried out. Where drawings call for obsolete materials or process specification, details are to be submitted to the Project Manager for consideration and approval prior to the commencement of the work.</p> <p>All enquiries on the quality requirements and/or issues shall be addressed to the project manager quoting the project number IRM20/7490.</p> <p>For the purposes of this Contract and all references pertaining to, the Quality Assurance Representative (QAR) is as detailed in ox 1 & 2 of the most recently issued DEFFORM 111.</p>
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Consignor (if different from Contractor's registered address)	Transport Instructions (Clause 10)
<p>Name:</p> <p>Address:</p>	<p>Select method of transport of Deliverables</p> <p>Not applicable so to the contract providing a service for a fixed installation.</p> <p>To be Delivered by the Contactor <input type="checkbox"/> [Special Instructions]</p> <p>To be Collected by the Authority <input type="checkbox"/> [Special Instructions]</p> <p>Each consignment of the Deliverables shall be accompanied by a delivery note.</p> <p>The Contractor shall (or procure that any of its subcontractors shall) comply with the requirements set out in the Logistics Commodities Services Transformation Authority Managed Material Supplier Manual (Version 2 – LDOC/CMO/V2.0 dated 28 June 2019) issued by the Authority and published on the Authority's Knowledge in Defence (KiD) system (as amended from time to time) (the "LCST Supplier Manual") in respect of all Articles which are:</p> <ul style="list-style-type: none"> a. supplied by the Contractor or any of its subcontractors under this Contract; and b. which are to be delivered to depots which are managed and/or operated by Leidos Europe Ltd or its subcontractors pursuant to the Logistics Commodities and Services (Transformation) contract (Contract No. [LCST/0001]) ("LCS(T) Managed Depots"). <p>Please note that until otherwise instructed, Barcode Labelling shall be in accordance with Issue 9 of Def Stan 81-041 Part 6</p> <p>In the event that the Contractor does not adhere to the time of delivery notified by Babcock Land Defence Limited, Babcock Land Defence Limited shall not be held responsible for any subsequent claim by the Contractor, nor be held liable to meet any additional charges incurred by the Contractor through failure to deliver on the due date at the appointed time.</p> <p>Each consignment is to be accompanied by a Delivery Note</p>

Progress Meetings (Clause 14)	Progress Reports (Clause 14)
<p>The Contractor shall be required to attend the following meetings:</p> <p>Subject: Progress</p> <p>Frequency: Annually</p> <p>Location: TBA</p>	<p>The Contractor is required to submit the following Reports:</p> <p>Subject: Maintenance Schedule</p> <p>Frequency: no later than the 25th of the month in which the activity is undertaken within each Quarter</p> <p>Method of Delivery/Delivery Address: As detailed at Box 1 and 2 of the most recently issued DEFFORM 111</p>

Payment (Clause 15)
Payment is to in accordance with Clause 15.

Forms and Documentation	Supply of Hazardous Substances, Mixtures and Articles in Contractor Deliverables (Clause 9)
<p>Forms can be obtained from the following websites:</p> <p>https://www.kid.mod.uk/maincontent/business/commercial/index.htm (Registration is required).</p> <p>https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing</p> <p>https://www.dstan.mod.uk/ (Registration is required).</p> <p>The MOD Forms and Documentation referred to in the Conditions are available free of charge from:</p> <p>Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C Site Lower Arlcott Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)</p> <p>Applications via email: Leido-FormsPublications@teamleidos.mod.uk</p> <p>If you require this document in a different format (i.e. in a larger font) please contact the Authority's Representative (Commercial Officer), detailed below.</p>	<p>A completed DEFFORM 68 (Hazardous and Non Hazardous Substances, Mixture or Articles Statement) and, if applicable, UK REACH compliant Safety Data Sheet(s) (SDS) including any related information to be supplied in compliance with the Contractor's statutory duties under Clauses 9.b, and any information arising from the provisions of Clause 9 are to be provided by email with attachment(s) in Adobe PDF or MS WORD format to:</p> <p>The Commercial Officer detailed in the Purchase Order</p> <p>By the following date:</p> <p>So that the safety information can reach users without delay, the Authority shall send a copy preferably as an email attachment(s) in Adobe PDF or MS WORD format</p> <p>(1) hard copies to be sent to:</p> <p>Hazardous Stores Information System (HSIS) Spruce 2c, #1260 MOD Abbey Wood (South) Bristol BS34 8JH</p> <p>(2) Emails to be sent to DESEngSfty-QSEPSEP-HSISMulti@mod.gov.uk</p> <p>SDS which are classified above OFFICIAL including Explosive Hazard Data Sheets (EHDS) for Ordnance, Munitions or Explosives (OME) are not to be sent to HSIS and must be held by the respective Authority Delivery Team</p>

DEFFORM 111
(Edn 10/22)

Appendix - Addresses and Other Information

1. Commercial Officer

Name:
Address: Babcock Land Defence, Building B15, MOD Donnington,
Telford,
TF2 8JT
Email:



2. Project Manager, Equipment Support Manager or PT Leader (from whom technical information is available)

Name:
Address: Babcock Land Defence, Building B15, MOD
Donnington, Telford,
TF2 8JT

Email:



3. Packaging Design Authority

Organisation & point of contact:

(Where no address is shown please contact the Project Team in Box2)

4. (a) Supply / Support Management Branch or Order Manager:
Branch/Name:

(b) U.I.N.

5. Drawings/Specifications are available from

6. Intentionally Blank

7. Quality Assurance Representative:

Name:

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

AQAPS and **DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.gateway.isg-r.r.mil.uk/index.html> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed].

8. Public Accounting Authority

1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 5397
DBSFin-FAADMT-AiiTeam@mod.gov.uk

2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 5394

9. Consignment Instructions

The items are to be consigned as follows:

10. Transport. The appropriate Ministry of Defence Transport Offices are:

A. DSCOM, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH

Air Freight Centre

IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

Surface Freight Centre

IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

B. JSCS

JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)

JSCS Fax No. 01869 256837

Users requiring an account to use the MOD Freight Collection Service should contact UKStratCom-DefSp-RAMP@mod.gov.uk in the first instance

11. The Invoice Paying Authority

Babcock Land Defence - DSG Limited

1000 Lakeside, North Harbour, Western Road, Portsmouth,
PO6 3EN

Email: SAC.AP.2470@babcockinternational.com

12. Forms and Documentation are available through*:

Ministry of Defence, Forms and Pubs Commodity Management

PO Box 2, Building C16, C Site

Lower Arncliffe

Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

Applications via fax or email: DESLCSLS-OpsFormsandPubs@mod.uk

* NOTE

1. Many DEFCONs and DEFFORMs can be obtained from the MOD Internet Site:

<https://www.kid.mod.uk/maincontent/business/commercial/index.htm>

2. If the required forms or documentation are not available on the MOD Internet site requests should be submitted through the Commercial Officer named in Section 1.

Contractor's Commercially Sensitive Information (Clause 5). Not to be published.
Description of Contractor's Sensitive Information:
Cross reference to location of Sensitive Information:
Explanation of Sensitivity:
Details of potential harm resulting from disclosure:
Period of Confidence (if Applicable):
Contact Details for Transparency / Freedom of Information matters: Name: Position: Address: Telephone Number: E-mail Address:

**SCHEDULE OF REQUIREMENTS FOR THE REPAIR, CALIBRATION AND MAINTENANCE OF EMC
TEST CHAMBER – IRM20/7490**

SC1A PO
(Edn 09/22)

Deliverables									
Item Number	MOD Stock Reference No.	Part No. (where applicable)	Specification	Consignee Address Code (full address is detailed in DEFFORM 96)	Packaging Requirements inc. PPQ and DofQ (as detailed in DEFFORM 96)	Delivery Date	Total Qty	Firm Price (£) Ex VAT	
								Per Item	Total inc. packaging (and delivery if specified in the Purchase Order)
1	6636991803689	N/A	Maintenance visit of G39 Fully anechoic chamber	As detailed within the individual PO	As detailed within the individual PO	As detailed within the individual PO	16		
2	6636991514497	N/A	Maintenance visit of G35 semi anechoic chamber	As detailed within the individual PO	As detailed within the individual PO	As detailed within the individual PO	16		
3	N/A	N/A	Ad Hoc activity to facilitate repair services identified as a result of the periodic maintenance [<i>Not including Material parts</i>]	As detailed within the individual PO	As detailed within the individual PO	As detailed within the individual PO	1		
4	6636991803689	N/A	Annual calibration of G39 Fully anechoic chamber	As detailed within the individual PO	As detailed within the individual PO	As detailed within the individual PO	4		
5	6636991514497	N/A	Annual calibration of G35 semi anechoic chamber	As detailed within the individual PO	As detailed within the individual PO	As detailed within the individual PO	4		
6	N/A	N/A	Ad Hoc calibration activity identified as a result of any repair or maintenance activity	As detailed within the individual PO	As detailed within the individual PO	As detailed within the individual PO	1		
								Total Firm Price	

Item Number	Consignee Address (XY code only)

