

GREEN MAINTENANCE:

A) LAVENHAM CEMETERY, Bridge Street Road, CO10 9SJ

Visit site every two weeks throughout the growing season 1 March to 31 October.
Pick litter in all areas, empty and remove from site all litter in wheelie/rubbish bins.
Cut, collect grass and strim all grassed areas.
Blow, sweep, collect debris from all hard-standing areas as and when required.
Weed ashes burial area shingle.
Treat/spray all hard-standing and paths for weeds and moss and remove all weeds growing after spraying has taken effect.
Prune any low branches and remove any fallen branches from site.
Twice yearly, lightly trim all hedges, last 6 months growth only, including low box hedging around ashes burial area, collect and remove from site all arisings.
On edges and verges where there are wildflowers, strim after flowering has ceased.

Total for the above 18 visits per year

B) THE CHURCHYARD, Church Street, CO10 9QT

Rear of the Church

Visit site every two weeks throughout the growing season 1 March to 31 October.
Cut grass and leave arisings, includes strimming of the bank (full length, front to rear).
Avoid cutting growing bulbs and wildflowers on the bank, strim bank after flowering.

Front Churchyard

Visit site every two weeks throughout the growing season 1 March to 31 October
Cut and collect all grass within 3 m. of paths and walkways.
Cut and discharge the centre areas.

Total for the above 18 visits per year

C) Routine winter maintenance of Churchyard and Cemetery (4 visits)

Monthly through the off season, 1 November to 28 February.
Prune any low branches and remove any fallen branches from site.
Lightly trim all hedges (last 6 months growth only).
Collect all leaf litter, remove arisings from site.
Report any damage.
In Cemetery treat/spray all hard-standing and paths for weeds and moss, remove all weeds growing after spraying has taken effect.
Remove all waste, cuttings and arisings from site (Cemetery wheelie/rubbish bins).

Total for the above 4 visits per year

D) THE COMMON (Water Street/Lower Road) see Fig. 1, areas outlined in green

Cut all grass marked on the map supplied, throughout the season.
Visit site every two weeks throughout the growing season 1 March to 31 October.

Total for the above 18 visits per year

E) FIRST MEADOW, Brent Eleigh Road, CO10 9PE see Fig 2, areas outlined in red

Cut as sports field, including strimming around all obstacles and play equipment.
Visit site every two weeks throughout the growing season 1 March to 31 October.

Allow wildflowers towards back of meadow to fully grow and remove once flowering season has ended.

Total for the above 18 visits per year

Strim all perimeter fence lines to First Meadow, 6 visits (every 3rd cut to main area)

Total for the above 6 visits per year

F) Water St Car Park, CO10 9RN

Visit site every month throughout the growing season 1 March to 31 October.
Weed Control, chemical application, removal of dead weeds and any other litter or detritus on the ground.

Total for the above 8 visits per year

Hourly rate for extra Green Maintenance work, if and when it arises,
(minimum 2 hours work) as requested/directed by Parish Council **per hour**

STREET CLEANING:

A) Litter Picking, removal of dog excrement, sweeping up detritus e.g. cigarette butts and dead vegetation such as leaves and weeds

Weekly: Market Place and Market Lane, High St, Church St, Water St and Barn St.

Total for the above 51 visits per year

Fortnightly: Prentice St, Bolton St, Barn St, Lady St and Shilling St.

Total for the above 26 visits per year

B) Litter Picking, removal of dog excrement, cigarette butts and dead vegetation such as weeds

Monthly: Bears Lane, Meadow Close, Tenterpiece, Spring St, Hall Rd, Bridge St Rd, Pump Ct and Pump Ct Lane.

Total for the above 12 visits per year

Every 6 months: Green Willows, Harwood Place, Peek Close, Artesian Close, The Glebe, Butfield, Lower Rd, Brent Eleigh Rd, Preston Rd, Ropers Ct, Park Rd, Frogs Hall Rd (to end of the dwellings), Preston Rd, Trinity Rd, Weavers Close and Old Station Close.

Total for the above 2 visits per year

C) Litter Picking including removal of dog excrement and litter in grass verges.

Monthly: Melford Rd, Sudbury Rd and Bury Rd as far as National Speed Limit Signs

Total for the above 12 visits per year

D) Weed killing (1 April to 30 Oct)

Spraying of pavement on both sides, i.e. join with kerb and join with garden wall or building.

Monthly: Market Place and Market Lane, High St, Church St, Water St. Barn St, Prentice St, Bolton St, Barn St, Lady St, Shilling St, Bears Lane, Meadow Close, Tenterpiece, Spring St, Hall Rd, Bridge St Rd, Pump Ct and Pump Ct Lane.

Total for the above 12 visits per year

Twice Yearly: Melford Rd, Sudbury Rd and Bury Rd as far as end of pavements, Green Willows, Harwood Place, Peek Close, Artesian Close, The Glebe, Butfield, Lower Rd, Brent Eleigh Rd, Preston Rd, Ropers Ct, Park Rd, Frogs Hall Rd (to end of the dwellings), Preston Rd, Trinity Rd, Weavers Close and Old Station Close.

Total for the above 2 visits per year

E) Moss Treatment

Twice Annually: Market Place and Market Lane, High St, Church St, Water St. Barn St, Prentice St, Bolton St, Barn St, Lady St, Shilling St, Bears Lane, Meadow Close, Tenterpiece, Spring St, Hall Rd, Bridge St Rd, Pump Ct and Pump Ct Lane.

Total for the above 2 visits per year

Annually: Melford Rd, Sudbury Rd and Bury Rd as far as end of pavements, Green Willows, Harwood Place, Peek Close, Artesian Close, The Glebe, Butfield, Lower Rd, Brent Eleigh Rd, Preston Rd, Ropers Ct, Park Rd, Frogs Hall Rd (to end of the dwellings), Preston Rd, Trinity Rd, Weavers Close and Old Station Close.

Total for the above 1 visit per year

Hourly rate for extra street cleaning work, if and when it arises,
(minimum 2 hours work) as requested/directed by Parish Council **per hour**

Although all areas are combined in one contract please quote annual cost per area. All prices quoted should be exclusive of VAT.

Operatives and Equipment:

The Contractor shall provide skilled operatives with relevant training, and certification where appropriate, using Contractor's equipment, to carry out the contracted duties.

Insurance

The Contractor is required to have professional and public liability insurance and a current Certificate of Insurance to this effect must be produced to the Parish Clerk prior to commencement of the contract. The Contractor shall indemnify the Council against any

claim or proceedings for any injury or damage to any property or persons or animals as a result of negligence, poor workmanship or failure to notify the Council of any action likely to cause injury or damage to a third party.

Health and Safety

The Contractor shall accept full responsibility for compliance with Health and Safety at Work Act and all other Acts and Regulations in respect of the work comprised in this schedule.

Maps

