ScyberX Limited - Surrey and Borders Partnership NHS Foundation Trust

Part-time Interim CISO/ Virtual CISO

Statement of Work: 00126nn221019

Owner	**Sandeep Jaryal**
Status	**Approved**
Classification	**Commercial-in-Confidence**
Version	**V1.0**
Date	**19/10/2022**

ScyberX Limited contact details

We welcome any enquiries regarding this document, its content, structure, or scope.

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Please quote reference 00126nn221019 in any correspondence or order.

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Contents

1 Document Controls

1.1 Version Control

Version	Description	Author (initials)	Date
v0.1	Initial Draft	SJ	19/10/2022
v0.2	Review and updated	SJ	19/10/2022
V1.0	Approved	SJ	19/10/2022

This document is valid for acceptance for a period of 20 working days from the date in the above table unless otherwise stated.

1.2 Related Documents

Document Title	Version	Date
N/A	N/A	N/A

1.3 Approvals

Approver Name	Approval Level	Date
Sandeep Jaryal	Director, Consulting Services	19/10/2022

2 Customer Information

2.1 Customer Information

Company Name	Surrey and Borders Partnership NHS Foundation Trust
Address	Mole Business Park, 18, Randalls Rd, Leatherhead KT22 7AD
Primary Contact Name	George Malpartida
Primary Contact E-mail	George.Malpartida@sabp.nhs.uk
Primary Contact Phone Number	+44 (0) 7826549028

3 Engagement Information

3.1 Executive Summary

ScyberX Limited is pleased to offer this Statement of Work to Surrey and Borders Partnership NHS Foundation (thereafter referred to as SABP) in support of their Cybersecurity improvement plan.

Many boards and executive teams are not fully equipped dealing directly with IT and IT security technical teams. The functions of these teams are typically outside of business operations, creating a gap in the language used to communicate across the business, as well as the capability to define and manage a prioritised multi-year Security Development Programme that covers People, Processes and Technologies.

More and more organisations are engaging reliable, experienced Cybersecurity partners who can act agnostically. There continues to be a shift away from the desire to buy "a person" with a specific skillset toward buying an outcome-based "service" that utilises consulting expertise to deliver long-term value and comprehensive reporting to both the business and technical stakeholders.

SABP acknowledges that Security is vital for supporting the Trust's strategy, reaching the organisation's goals, and securely serving its partners, staff, and patients. SABP is currently in process of building its new Cybersecurity Function as per their Cybersecurity Strategy and Development Programme, therefore it's imperative to have a seasoned security professional who can provide experienced advice, help and support to SABP in developing the function to its full potential.

For that reason, SABP would like to engage the support of a virtual CISO on an interim basis to support strategic thought leadership and help the direction and governance of the Cybersecurity roadmap over a period of 6 months basis.

3.2 Customer Requirements

SABP has a requirement for a virtual CISO (CISO as a Service) over a period of 6 months on a Time and Materials basis. Responsibilities of the CISO, as specified by SABP, will include:

- Help and support SABP build their Cybersecurity function
- Help in hiring 2x Security Analysts (Junior and Senior)

- Guide and train security analysts on their job roles
- Define processes, procedures and cybersecurity reporting metrics
- Quarterly Cybersecurity reporting to be presented to the leadership team
- Help and support in execution of Cybersecurity Awareness & Training Programme. Approved by Information Governance and Security Group
- Work with Microsoft and its partners to plan MS Sentinel (SIEM) POC, to enable SABP to make an informed decision on investment in a local SIEM solution.
- Oversee and continuously assess the relevance and execution of the Cybersecurity programme to make it current
- Work collaboratively with NHSD and SABP leadership team to provide continuous strategic guidance as a trusted partner.

3.3   Service Overview

ScyberX's Virtual CISO service focuses on the 1st and 2nd Lines of Defence (LoD), bringing together the business objectives and defining the direction and governance needed to ensure strategy and leadership, risk management, and identification of the appropriate controls are in place to help mitigate the risks.

The service is led by one of our experienced Security Strategy Consultants with years of experience, the necessary areas of expertise, who takes the lead and reports directly to the executive or Board teams.

ScyberX's approach is built around the client's need to mature fast and define strategic and tactical objectives that are integrated with continuous improvement assuring business alignment with industry best practices. We achieve this by taking an agnostic approach to the enablement of Cyber and Information Security, advising boards, business unit leads, executives, and operational teams. We coach, mentor, and advise on how best to align short to long-term business strategies, ambitions and drivers with contextual and conceptual risk, information and Cybersecurity models, architectures, and roadmaps whilst also holding to account security services, partners, and suppliers.

Addressing short and long-term business drivers, enterprise complexities, financial measures/hurdles, and individual and differentiating key success factors whilst aligning with the client's business and enterprise risk management measures, we help address our client's unique challenges and individual priorities, their shareholders, and stakeholders.

Our service utilises solution agnostic Board and Executive level Security Strategy Consultants, who can define corporate security strategy, security program oversight and advice at a business and technical level, providing business leaders with the relevant insights into Security, IT Operations and the broader CIO/CTO agendas, whilst implementing and measuring the organisation's risk appetite both from the top down and bottom up to allow for traceability and cost-effective protection of the key business assets.

ScyberX will offer a highly experienced consultant to be SABP's virtual CISO on a part-time basis over a period of 6 months (36 working days). The role will be based on 1.5 (6 days per month) days per week providing direction and governance and supporting the delivery teams in the execution of the approved roadmap.

3.4 Address for Engagement Delivery

For the purposes of this engagement, all ScyberX consultant(s) will deliver their services via appropriate teleconferencing facilities, and all work is to be delivered remotely.

4 Commercial Proposal

4.1 Commercial Summary

This proposal is provided by ScyberX to SABP on a Time and Materials basis.

This Time & Materials Estimate is based on the roles outlined in the Pricing Summary below, estimated number of man-days required to deliver the scope of this SOW. If more expensive roles or more than the estimated man-days are required, this will incur additional charges based on the associated day-rate and man-days required; and will be charged accordingly. If there is any increase in scope, this Statement of Work which forms part of the entire Agreement will need to be varied in accordance with the Change Control within this Statement of Work.

4.2 Expenses

This will be a remote engagement, no expenses expected.

4.3 Pricing Summary

Role	Number of Days	Day Rate	Cost
Part-time interim CISO/ Virtual CISO	30	£650 (NHS discount **35%** applied)	£19,500.00
Total	**30**	-	**£19,500.00**

4.4 Invoicing Summary

The engagement will be invoiced on a Time and Materials basis monthly in arrears.

4.5 Engagement Duration

The engagement is estimated to have a duration of 5 months. Should the engagement be extended beyond this total duration then additional commercial coverage will be required in accordance with the Change Control Template.

5   Engagement specific clauses

5.1   Special Conditions

Notwithstanding the agreed Governing Legal Agreement, the following conditions will always apply:

- The Customer warrants and accepts that where it is necessary in order for the Supplier to deliver the Services the Customer has obtained in writing from all persons including but not limited to the End Customer and all third parties all necessary approvals, permissions and authorisations required (and where applicable) to allow ScyberX Limited access via the Customer's ISP to all information technology networks and systems used by the Customer and that ScyberX actions undertaken in connection with this Statement of Work shall be deemed to be authorised by the Customer and all third parties for the purposes of any applicable legislation in any jurisdiction in which the Customer operates and in which the services are performed (including but not limited to the Computer Misuse Act 1990) and any contract governing the use of such networks and systems.

5.2   Known Risks

The Supplier does not assume any responsibility for the following risk(s) in delivering the scope of this Statement of Work.

Risk Ref	Risk Description
R01	Delays caused by stakeholder and SME availability
R02	Conflict of priorities

6 Termination for Convenience

If the customer cancels or postpones any Services for convenience:

(a)   within ten (10) business days of a confirmed booking, or any agreed phase/deliverable date, ScyberX Limited is entitled to invoice the Customer for any unrecoverable expenses incurred in anticipation of the commencement and/or performance of the Services, including (but not limited to) travel, accommodation, and any third-party contractor expenses to the extent that the foregoing are not capable of mitigation by ScyberX;

(b)   within five (5) business days of a confirmed booking, or any agreed phase/deliverable date ScyberX Limited is entitled to invoice 100% of the estimated resource charges together with any unrecoverable expenses incurred by ScyberX in anticipation of the commencement and/or performance of the Services, including (but not limited to) travel, accommodation, and any third-party expenses, to the extent that the foregoing are not capable of mitigation by ScyberX.

In witness whereof the following individuals have executed this Statement of Work the last date below.

Accepted for and on behalf of   *Accepted for and on behalf of*

ScyberX Limited   **Surrey and Borders Partnership NHS Foundation Trust**

Signature: _____*S. Jaryal*_____   Signature: _____

Print Name: Sandeep Jaryal   Print Name:

Print Title: Director, Consulting Services   Print Title:

Date: 19/10/2022   Date:

7 Exhibit A – Change Control Template

1.) SUBMITTER - GENERAL INFORMATION				
CR Number				
Type of CR	☐ Enhancement	☐ Defect		
Project/Program/Initiative				
Submitter Name				
Brief Description of Request				
Date Submitted				
Date Required				
Priority	☐ Low	☐ Medium	☐ High	☐ Mandatory
Reason for Change				
Artifacts Impacted				
Assumptions and Notes				
Comments				
Attachments or References	☐ Yes	☐ No		
Approval Signature	*[Approval Signature]*		**Date Signed**	*[dd/mm/yyyy]*
Name				
Position				

2.) PROJECT MANAGER - INITIAL ANALYSIS		
Hour Impact		
Duration Impact		
Schedule Impact		
Cost Impact		
Comments		
Recommendations		
Approval Signature	*[Approval Signature]*	**Date Signed** *[dd/mm/yyyy]*

3.) CHANGE CONTROL BOARD – DECISION				
Decision	☐ Approved	☐ Approved with Conditions	☐ Rejected	☐ More Info
Decision Date	*[dd/mm/yyyy]*			
Decision Explanation				
Conditions				
Approval Signature	*[Approval Signature]*		**Date Signed**	*[dd/mm/yyyy]*
Name				
Position				