

DPS Schedule 6 (Order Form Template and Order Schedules)

Order Form

ORDER REFERENCE:	PS/23/138 - Provision of Research and Insight (Campaign evaluation contract)
THE BUYER:	DVLA on behalf of Department for Transport ("The Department")
BUYER ADDRESS	Longview Road, Morriston, Swansea, SA6 7JL
THE SUPPLIER:	Walnut Unlimited Ltd
SUPPLIER ADDRESS:	Unlimited House 7-11 Lexington Street, London, W1F 9AF
REGISTRATION NUMBER:	01317137
DUNS NUMBER:	22-609-8564
DPS SUPPLIER REGISTRATION SERVICE ID:	

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 19 March 2024.
It's issued under the DPS Contract with the reference number RM6126 for the
Provision of Research and Insight (Campaign evaluation contract).

DPS FILTER CATEGORY(IES): Reference 48266

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6126.
3. DPS Special Terms.
4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6126
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Order Schedules for RM6126
 - Order Schedule 1 (Transparency Reports)
 - Order Schedule 3 (Continuous Improvement)
 - Order Schedule 5 (Pricing Details)
 - Order Schedule 7 (Key Supplier Staff)
 - Order Schedule 9 (Security)
 - Order Schedule 14 (Service Levels)
 - Order Schedule 15 (Order Contract Management)
 - Order Schedule 20 (Order Specification)
5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) RM6126
7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

- C3 Invoicing Procedures from the ITT pack for this provision
- C4 DfT Ethical Procurement Statement from the ITT pack for this provision

ORDER START DATE: **22 March 2024**

ORDER EXPIRY DATE: **21 March 2025**

ORDER INITIAL PERIOD: **1 year**

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£41,900 + VAT**

ORDER CHARGES

Campaign 1: Vehicle Exercise Duty (VED): £17,950.00

Campaign 2: Channel Shift: £23,950.00

Total Contract Cost: **£41,900**

For full details, see details in Order Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHO

See C3 Invoicing Procedures

BUYER'S INVOICE ADDRESS:

Shared Services arvato

5 Sandringham Park

Swansea Vale

SA7 0EA

Email: ssa.invoice@sharedservicesarvato.co.uk

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BUYER'S AUTHORISED REPRESENTATIVE

XXXXXX redacted under FOIA section [40]

SUPPLIER'S AUTHORISED REPRESENTATIVE

XXXXXX redacted under FOIA section [40]

SUPPLIER'S CONTRACT MANAGER

XXXXXX redacted under FOIA section [40]

PROGRESS REPORT FREQUENCY

As described in Order Schedule 4.

PROGRESS MEETING FREQUENCY

As described in Order Schedule 4.

KEY STAFF

XXXXXX redacted under FOIA section [40]

KEY SUBCONTRACTOR(S)

XXXXXX redacted under FOIA section [40]

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	XXXXXX redacted under FOIA section [40]	Signature:	XXXXXX redacted under FOIA section [40]
Name:	XXXXXX redacted under FOIA section [40]	Name:	XXXXXX redacted under FOIA section [40]
Role:	Head of Finance	Role:	Commercial Advisor
Date:	21/03/2024	Date:	21/03/2024