

# Northleach with Eastington Town Council



## Tender for Roofing Work at Northleach Pavilion

*Date of issue: 20 January 2023*

### Introduction

Northleach with Eastington Town Council (The Employer) wishes to procure the services of a suitable contractor to provide a new roof covering to the flat roof at Northleach Pavilion.

The site address is Mill End, Northleach, Cheltenham GL54 3QJ.

The existing flat roof is approximately 270m<sup>2</sup> in area and covers a single storey changing rooms and lounge with an unheated store at the south end of the building. Its covering is bituminous felt overlaid with chippings, which has cracked allowing water ingress.

It is envisaged that the new roof covering shall comprise a layer of single-ply roofing membrane such as EPDM rubber bonded or equivalent to a new OSB/plywood overlay which is mechanically fastened to the existing roof structure.

The site is adjacent to a primary school and accessed from a car park off Mill End. There is hardstanding along the east side of the building which is suitable for light vehicles only.

The information in this document is provided for guidance only. The Tenderer should visit the site and carry out such inspections and surveys as he considers necessary to understand the Scope of Works, the site and its constraints to ensure accurate pricing.



## **Tender**

### Scope of Works

Inspect the flat roof before mobilizing to confirm its suitability to receive the new roof covering described.

Provide all design, labour, plant, and materials necessary to provide a suitable new covering to the roof described and undertake the roof repair including:

- Remove and dispose of existing roof covering and deck.
- Install tapered furring strips and fix to joists as required to achieve the correct fall.
- Lay OSB/ plywood overlay and mechanically fasten to existing roof structure.
- Install vapour control layer and solid flat roof insulation and fix into position.
- Lay new single-ply membrane bonded to OSB/ plywood overlay incorporating all necessary edgings, cover strips and drip details.
- Provide all necessary temporary works to undertake the Works including access, edge protection, transport of materials and removal of waste/ redundant materials
- Clear site, remove and properly dispose of all waste arising.

### Specification

The Works shall be designed and constructed in accordance with BS 6229:2018 and BS 8000-4:1989. Proprietary products shall be installed and fixed in accordance with the manufacturer's recommendations.

Overlay boards shall be minimum 18mm thick and shall be either Oriented Strand Board (OSB) to BS EN 300:2006 grade OSB/3 or Plywood to BS EN 636 minimum Class 2 fixed with sherardized screws or similar approved.

Membrane shall be EPDM rubber or PVC by ClassicBond/ Firestone/ Hertalan or similar approved, minimum 1.5mm thick bonded to the overlay board as manufacturer's instructions. Junctions, flashings, cover strips and drip details shall be installed in accordance with the manufacturer's details and recommendations.

The Works shall be warranted for a minimum of 10 years.

### Health and Safety

The Contractor shall proceed with construction in accordance with Health and Safety regulations. The site is adjacent to a primary school and shall be made safe and secure at the end of each work period.

### Insurances

The Contractor shall maintain all necessary insurances including Contractors' All Risks, Public Liability and Employer's Liability to a minimum value of £5M.

### Pricing

All pricing should be exclusive of VAT and remain valid for 90 days from the tender return due date. Prices shall be fixed and firm for the duration of the contract.

### Programme

The Employer envisages the following schedule:

Action	Date
Issue Tender document	20 January 2023
<b>Tender submissions due</b>	<b>13:00 on 6 March 2023</b>
Appointment of contractor	16 March 2023
Target date commence on site	22 May 2023
Target date for completion	30 June 2023

Works shall be completed within 10 days of an agreed start date.

### Payment

Payment shall be by electronic transfer within 30 days of receipt of an acceptable invoice, subject to the Works being to the reasonable satisfaction of the Employer.

### Tender Deliverables

The Tenderer should complete and sign this Tender document and send it together with:

- a comprehensive description of proposals for the Works including technical details, warrantee information and illustrative photos of the proposed roofing materials system;
- a covering letter containing contact details, and
- evidence of insurance

to [clerk@northleach.gov.uk](mailto:clerk@northleach.gov.uk) by 13:00 on **Monday 6 March 2023**.

### Pricing Offer

We hereby offer to undertake the Works described above for the Sum (ex VAT) of:

New Roof Covering: £ \_\_\_\_\_

We confirm that:

- ☐ This offer remains open for acceptance for a minimum period of 90 days after the latest date for the submission of tenders.
- ☐ We understand that all costs associated with the tender process and response is the responsibility of the suppliers that have been invited to participate.
- ☐ We understand that Northleach with Eastington Town Council is not bound to accept this or any other tender.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Date: \_\_\_\_\_