

**JUNE 2021**

## **Grass & Astro Wicket Installation**

### **1. Introduction**

Puddletown Area Parish Council provides a Cricket pitch at its shared Recreational facility. The Rec is used by the Puddletown Cricket Club (and other sports groups) under a long-term 'Facilities Use Agreement'.

Following growth of the Cricket Club over the past few years, across Juniors, Women and Senior sections, they are seeking to complete a project to install a Grass Wicket at the existing shared recreation club facility. Quotations are sought in this respect.

### **2. The Cricket Clubs Resume In Brief**

We're a family friendly village club in rural Dorset using a shared community recreational facility with Cricket and Football the predominant organised sports use, including an astro wicket and 2 astro net facilities.

We have a growing membership base of over 150, split across Men's, Women's and Juniors on a 30:30:40 basis.

Progress on the pitch has seen the number of teams rising from 3, just 4 years ago to 10 for 2021 (x2 Saturday, x3 Evening League, x3 Women's Softball and Hardball Teams and x2 Junior teams). The Saturday First Team has been promoted multiple times in the last 5 years to Dorset Div 1 (2021) where League rules require matches at Div 2 or above are played on a grass surface (and therefore we are currently renting a Home ground for the third consecutive season).

The Club's vision is to be a 'Premiership Standard' Dorset Club reflecting our community and skills ethos – reflected in the Club being awarded 'Dorset Community Club of The Year in 2019.

The grass and astro wicket surface therefore needs to provide us with scope to enrich the player experience generally in the long-term as well as support the immediate necessity for enabling high standard Dorset Cricket League cricket to be played at Puddletown.

### **3. Grass and Astro Wicket Installation - Current Project Position**

Whilst inevitably impacted by Covid 19, we are well advanced in the planning of our project including:

- ECB engagement and support at a local and national level
- Feasibility Study – completed in Sept 2019 by TGMS
- Significant contribution towards funding (contracted grant) agreed with Sport England
- Approval and support from Puddletown Area Parish Council (as landowners and lead contracting party to this development)

At this stage, we anticipate the project commencing in Autumn 2021.

### **4. Our Requirements**

An extract copy of the TGMS report is attached for information, providing their topographic and site assessment of the environment with design requirements for a re-orientated 6 wicket plus astro-

surface to replace the existing single astro-surface in situ. This sets the basis for our requirements and in summary we are inviting you to quote on the following basis;

1. Site setup and preparation including appropriate Health & Safety measures
2. Removal of grass vegetation to disposal off site
3. Removal of existing non-turf cricket pitch (NTP) to disposal off site
4. Construction of a 6-pitch cricket square assuming a 10-12cm depth of loam
5. Installation of a ring drain and soakaway outfall
6. Installation of an irrigation tank and hydrant
7. Make good and remove soil & debris, including clarity of how soil and debris will be disposed of or re-cycled

Although we have substantive financial contribution to the project in place, given there is some variability in final costs and residual gap funding, the Club and Parish Council are open to alternative ideas on how we achieve a quality playing surface that meets our needs on the most economic basis. This will be considered as part of the Value Assessment of your response.

Note the actual positioning of the wicket strip, as shown in the TGMS report, may be amended to centre up with a potential phase 2 boundary extension to the South of the site as per the alternative drawing on Page 4 below.

## **5. Your Response**

We would like to receive your recommendations and fixed price materials and labour inclusive quotation for building our new wicket facility to 'Our Requirements' as set out in section 4.

As part of your response, to support our evaluation please include:

### **5.1 Minimum Acceptable - Essential**

1. A breakdown of the costs, ideally showing for each of requirements 1-4 inclusive and must separate cost of each requirement 5,6 and 7.
2. An outline plan with likely timescales to complete each stage of the project – in this respect, please note that the Football Club will be using the pitch area (marked on the location map) at weekends from Sept to May.
3. We don't believe the final detail of location of the pitch should be material to your quote, - please confirm.
4. Details of any service supplies you would require during the project (water, WC, power etc).
5. A supporting description of any health and safety requirements or other impacts on the site so we can ensure our local community can be kept well informed about any temporary disruption to the use of the Recreation ground.
6. Any post implementation support or services you can provide to support the ongoing growing in of the wicket facility.
7. Details of your proposed standard guarantees, warranties, and post implementation support for the work.
8. Confirm that you can contract on the proposed standard terms and conditions for the work, (see separate document), flagging any key amendments that would need to be discussed.
9. Completion of the 'Tender Supplier Self Evaluation' form, including;
  - a. up to 2 references for completed projects of a similar nature that you've recently (in the last 3 years) with contact details;
  - b. any professional bodies or external accreditations you hold.

## 5.2 Value Add - Optional

1. Any modified recommendations or options you would propose to achieve a quality playing facility with due reference to how we keep costs to an acceptable level.
2. Any other brief information which you believe, based on your experience and from the information provided, would be material in helping Puddletown Cricket Club to successfully complete this project and support the selection of your firm as our build partner.

## 6. Timescales and how to respond

### **30/06/2021 12 noon – deadline for receipt tenders.**

All tenders are to be submitted in writing in a sealed envelope, marked “TENDER” and addressed to:

The Proper Officer  
Puddletown Area Parish Council  
c/o Anna Bendall  
27 Brymer Road  
Puddletown  
Dorset  
DT2 8SX

### **13/07/2021 –**

**All tenders received will be considered by the Parish Council meeting.**

All contractors who submit a tender will be sent a written response no later than the 16<sup>th</sup> July. Responses will be sent by email unless otherwise requested.

## 7. Further information and contact details

In addition to this brief, we also enclose an abridged copy of the TMS Feasibility Report.

As part of your Tender response, a copy of the standard terms of contract are available for you to review as part of your response.

A Supplier Self Certification Form is also included and must be completed and returned as part of your Tender response.

A copy of the Tender Response Evaluation Statement & Process – to outline the basis on which your response will be assessed.

**Please note that prospective contractors are prohibited from contacting councillors or staff to encourage or support their tender outside of the prescribed process.**

If you require any information from Puddletown Area Parish Council to complete your RFQ, please contact Anna Bendall (Parish Council Clerk) at [puddletown@dorset-aptc.gov.uk](mailto:puddletown@dorset-aptc.gov.uk)

Thank you for reading and we look forward to hearing from you.

Outline Location Plan

