



Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton, CB24 3BS
T: 01954 782323 E: clerk@longstanton-pc.gov.uk
Parish Clerk/Proper Officer: Mrs Libby White CertHE PSLCC

30th September 2020

Invitation to Tender for the Village Maintenance in Longstanton for the period 2021-2023.

I write on behalf of Longstanton Parish Council to invite you to submit a tender in relation to the provision of village maintenance for the period April 2021 to March 2023.

Please contact the Clerk to Longstanton Parish Council for the full specification, drawings and supporting documents. The work includes: grass cutting of various public open spaces including recreation ground playground, cemeteries and roadside verges, maintenance of hedgerows and shrubbery borders located within these open spaces.

Site Visit(s)

It is possible to visit the site during daylight hours, for queries please contact the Parish Clerk, Monday to Friday 11am til 2pm on 01954 782323.

Submission of Tender

Please submit the tender in a sealed envelope marked conspicuously '**Tender for Village Maintenance**', and send to the Parish Clerk at 24 High Street, Longstanton, CB24 3BS on or before **5pm on the 2nd November 2020**. **Please identify prices for individual sections of the specification, and a price for the total costs.**

Please note that the Parish Council is not obliged to accept the lowest tender. LATE SUBMISSION WILL NOT BE CONSIDERED.

Additional Documents Required

1. Risk assessments and method statement.
2. Copy of Insurance documents.
3. Any quality assurance and relevant training certificates.

Please note that it is the responsibility of the tenderer to study the specification and requirements before submitting the tender.

Yours faithfully

Mrs Libby White CertHE PSLCC
Parish Clerk/Proper Officer

