




University College Plymouth, St Mark & St John, Plymouth

Asbestos Management Plan

Issue 1 - **AMP 102146 / 18 - PAHC**

Date: October 2012

ASBESTOS MANAGEMENT PLAN

PROJECT NAME	UNIVERSITY COLLEGE PLYMOUTH ST MARK & ST JOHN, PLYMOUTH		
JOB NUMBER	AMP102146 / 18 – PAHC.		
SITE ADDRESS	DERRIFORD ROAD, PLYMOUTH, DEVON, PL6 8BH		
CLIENT	UNIVERSITY COLLEGE PLYMOUTH ST MARK & ST JOHN		
AMP REV	1.0		
Completed By Sign	Stuart MacKenzie Sweett (UK) Ltd 	Date of latest and current revision:	3 rd October 2012
Copied (email) to Client Team for comment, and approval		Date:	3 rd October 2012
Approved by Client Team	Alison Hicks University College Plymouth St Mark & St John	Date:	3 rd October 2012

University College Plymouth St Mark & St John

ASBESTOS MANAGEMENT PLAN

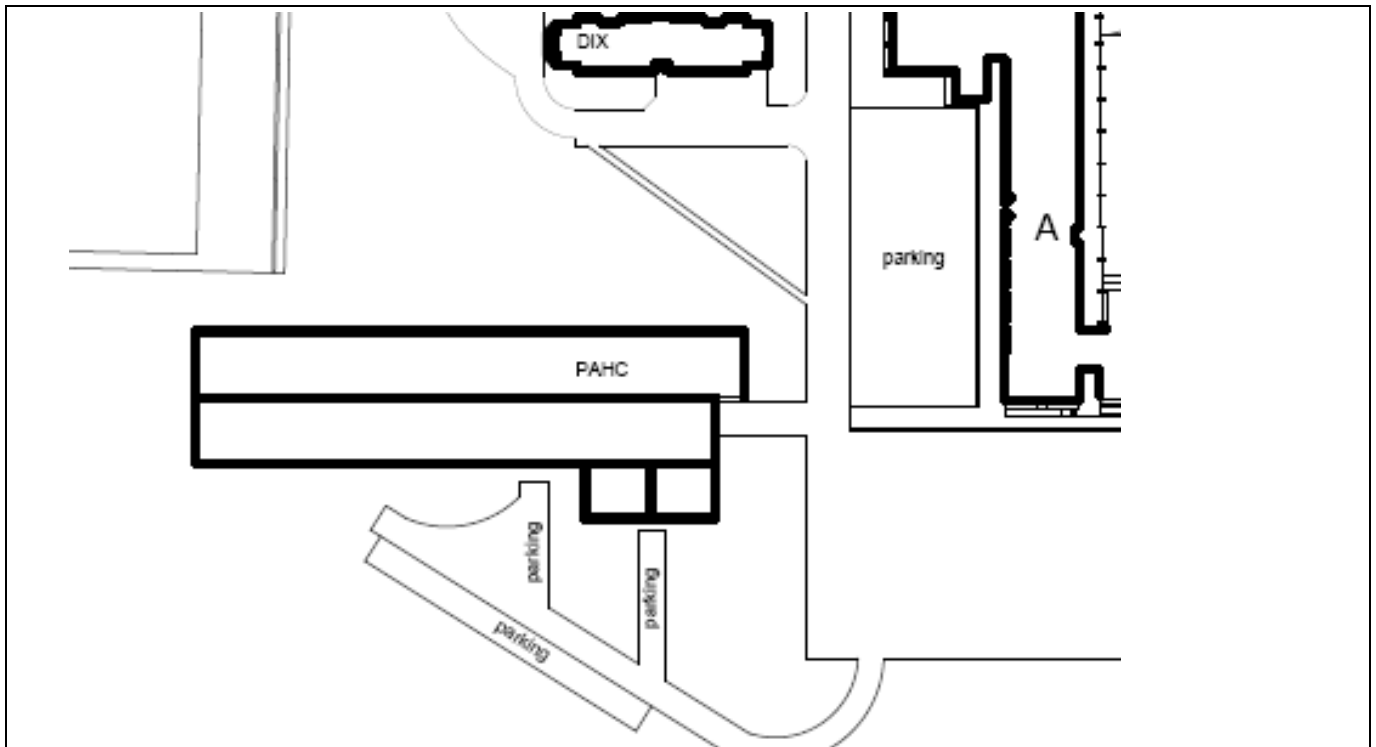
1. Name of Premises

PAHC.

University College Plymouth St Mark & St John,
Derriford Road,
Plymouth,
Devon,
PL6 8BH



Photo of PAHC



PAHC - Location Plan

All of the University College buildings are incorporated in the University College's Asbestos Management Plan and are individually recorded as listed below:

- AMP 102146 / 01 - Building A.
- AMP 102146 / 02 - Building B.
- AMP 102146 / 03 - Building C.
- AMP 102146 / 04 - Building D – Desmond Tutu.
- AMP 102146 / 05 - Building F.
- AMP 102146 / 06 - Building L - Library.
- AMP 102146 / 07 - Building K.
- AMP 102146 / 08 - Building M – Old Chapel.
- AMP 102146 / 09 - HDC.
- AMP 102146 / 10 - The Village.
- AMP 102146 / 11 - Cromwell Halls.
- AMP 102146 / 12 - Hudson Halls.
- AMP 102146 / 13 - Coleridge Halls.
- AMP 102146 / 14 - Clark Halls.
- AMP 102146 / 15 - Kay-Shuttleworth Halls.
- AMP 102146 / 16 - Tuffnell Halls.
- AMP 102146 / 17 - Dix Halls.
- **AMP 102146 / 18 – PAHC - SUBJECT BUILDING IN THIS AMP.**
- AMP 102146 / 19 - Sports Centre.
- AMP 102146 / 20 - The Chaplains House
- AMP 102146 / 21 - New Chapel.
- AMP 102146 / 22 - Staff Houses (Guest Residencies).

2. Employee responsibilities


Name, date and signature of premises manager.	<p>Alison Hicks, Estates & Procurement Manager, University College Plymouth St Mark & St John, Derriford Road, Plymouth, Devon, PL6 8BH</p> <p>Telephone No: 01752 636700 3rd October 2012</p>
Name of person that produced this plan.	<p>Stuart MacKenzie, Project Director, Sweett (UK) Ltd, 31 Great George Street, Bristol, BS1 5QD.</p> <p>Telephone No: 0117 926 0785</p>
Name of the person responsible for a) managing asbestos in the premises, b) for updating the asbestos register (if any), and c) for reviewing this plan.	<p>Alison Hicks, Estates & Procurement Manager, University College Plymouth St Mark & St John</p>
3. Reviewing this management plan	
Date this management plan was first produced.	31 st July 2012
Date of last review.	1 st October 2012
4. How the location and condition of asbestos-containing material is recorded	
State how information about asbestos in the premises is recorded.	<p>A number of asbestos surveys have been undertaken on the University College campus over the years including:</p> <ul style="list-style-type: none"> • Type 2 • Type 3 • Refurbishment and Demolition Surveys. <p>There is NO survey on record for the PAHC – the building was constructed in 2001 and therefore NO ACMs were incorporated in the construction.</p>
State where information about asbestos in the premises is kept.	Information about asbestos is held at the University College property by the Estates & Procurement Manager:

	<p>University College Plymouth St Mark & St John, Derriford Road, Plymouth, Devon, PL6 8BH</p> <p>Contact: Alison Hicks. Telephone No: 01752 636700</p>
5. Results of the risk assessments and action required (if any)	
<p>Briefly state the results of your visual inspection and risk assessment and the approximate date it took place. Any work that you have identified that still remains to be done should be added to the Action Plan.</p>	<p>A full visual inspection was undertaken in July 2012 – survey team:</p> <p>Stuart MacKenzie & Mike Cook both of Sweett (UK) Ltd.</p> <p>The building was constructed in 2001 No asbestos containing materials have been incorporated in the construction. The risk is determined as LOW.</p>
6. Monitoring arrangements for asbestos	
<p>State the arrangements for monitoring the known or presumed asbestos-containing materials to ensure that they remain in good condition and that there is no increased risk of disturbance.</p>	<p>The University College Plymouth St Marks & St John monitor the premises on a 6 monthly basis and whenever there has been the likelihood of trespass to ensure that asbestos containing materials are in good condition and that the buildings are deemed to be in a safe condition.</p>
7. How information about asbestos is passed to those that need it	
<p>State how staff have been informed.</p>	<p>The PAHC is operational and generally occupied throughout the year.</p> <p>Asbestos records and associated surveys are held at the University College by the Estates & Procurement Manager:</p> <p>University College Plymouth St Mark & St John, Derriford Road, Plymouth, Devon, PL6 8BH</p> <p>Contact: Alison Hicks. Telephone No: 01752 636700</p>
<p>State here what system is in place to control maintenance or building work. What is the procedure for ensuring that contractors and others check</p>	<p>The asbestos registers and associated surveys are held at the University College by the Estates & Procurement Manager:</p> <p>University College Plymouth St Mark & St John,</p>

<p>the asbestos register before starting work? Does the procedure allow for staff absence due to illness?</p>	<p>Derriford Road, Plymouth, Devon, PL6 8BH</p> <p>Contact: Alison Hicks. Telephone No: 01752 636700</p> <p>All contractors requiring access to the University Campus buildings are to be made aware of the presence and location of all asbestos containing materials prior to key issue or permission to access by members of the facilities management team – management procedure required.</p> <p>Contractors are to be required to sign an Asbestos Log confirming that they have understood the nature and location of asbestos in the property prior to being allowed access – management procedure required.</p>		
<p>State here if warning labels have been used to alert workers to the presence of known asbestos.</p>	<p>No asbestos containing materials have been recorded in Dix Halls therefore NO labeling is required</p>		
<p>8. Training</p>			
<p>State here who has received training on asbestos management, and approximately when it took place.</p>	<p>Some training received by University College Plymouth St Mark & St John, although additional training required.</p>		
<p>9. Action Plan</p>			
<p>Location and brief description of asbestos containing material</p>	<p>Remedial action required (To be agreed with UCP MARJON Facilities Management)</p>	<p>Target date for action</p>	<p>Date complete</p>
<p>No Asbestos Containing Materials have been identified in PAHC</p>	<p>No Action Required</p>	<p>31.07.12</p>	<p>31.07.12</p>
<p>University College Plymouth St Mark & St John Contractor Management</p>	<p>Contractor management procedures for key hand over and access require review to ensure adequate asbestos information relayed.</p>	<p>31.07.12</p>	<p>31.07.12</p>
<p>Asbestos Awareness</p>	<p>Review asbestos training at University College Plymouth St Mark & St John</p>	<p>31.12.12</p>	

10. Sweett (UK) Ltd Quality Assurance Procedures

This Document has been checked in accordance with the Sweett (UK) Ltd procedures.

Author	Stuart MacKenzie	Date	20/07/2012
	IEng, MICE, CMIOOSH, RMaPS, MIIRSM, CPC, OSHCR		01/10/2012
Author's signature			
Reviewed by	Mike Cook	Date	31/07/2012
	Tech IOSH, AIIRSM, RMaPS		03/10/2012