EVALUATION MODEL

The evaluation model below shall be used for this contract, which will be determined to two decimal places.

Pass/Fail Criteria	
Failure of any one of the pass/fail questions listed below will mean automatic disqualification from this quotation process.	
Response received on time:	Pass / fail
Insurance levels acceptable:	Pass / fail

Scoring Criteria (out of 100% rounded to two decimal places)	
Methodology	30%
Price	70%
Total	100%

Evaluation Criteria
Non-Price elements will be judged on a score from 0 to 10, which shall be subjected to a multiplier – so criteria worth 20% will have a 0-10 score and a multiplier of 2. The 0-10 score shall be based on:
0-1 Little to no method information provided. 2-3 Poor response. Only partially addresses the brief requirements. 4-5 Very basic response. Some brief requirements addressed, but response falls well short of minimum requirements. 6-7 Response is acceptable and meets minimum requirements, but remains basic and could have been expanded upon. 8-9 Response meets our expected requirement/standard and exceeds minimum expectations, including a level of detail that adds value to the bid. 10 – Excellent response – comprehensive and useful, which exceeds the specified performance or capability in a beneficial way. The response includes a full description of techniques and measurements to be employed.
Price elements will be judged on the following criteria.
The lowest price for a response which meets the pass criteria shall score 10. All other bids shall be scored on a pro rata basis in relation to the lowest price. For example - Bid 1 £100,000 scores 10, Bid 2 £120,000 differential £20,000 or 20% remove 20% from price scores 8, Bid 3 £150,000 differential £50,000 remove 50% from price scores 5, Bid 4 £175,000 differential £75,000 remove 75% from price scores 2.5. The lowest score possible is 0. All scores are then subjected to a multiplier e.g. if price has a scoring criteria of 55%, the multiplier will be 5.5.