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Attn:  **REDACTED TEXT under FOIA Section 40, Personal Information**.

**REDACTED TEXT under FOIA Section 40, Personal Information**.

Date: 01/08/2022

Contract ref: CCPS21A02

Dear Madam,

**Award of contract for Provision of Print Management Services Procurement**

Further to your submission of a bid for the above Procurement, on behalf of HM Treasury (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The call-off contract shall commence 19th August 2022 and the Expiry Date will be 18th August 2024. The Contracting Authority reserves the option to extend the call-off contract by one (1) period of one (1) year. The total contract value shall be £2,147,217.30 (Exc VAT) including all extension options.

This procurement activity was a Direct Award under Commercial RM6170 Print Management Services, Lot 1, Print Management and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions (Attachment 5) and forward to the Procurement Lead electronically via e-mail. A copy signed on behalf of the Contracting Authority will be returned for your records. Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| Signed for and on behalf of HM Treasury | |
| Name: **REDACTED TEXT under FOIA Section 40, Personal Information**. Senior Customer Service Advisor |  |
| Signature: **REDACTED TEXT under FOIA Section 40, Personal Information**. |  |
| Date: 01/09/2022 |  |