FORM OF TENDER

**To be returned by 12:00 noon on 7th January 2025.**

Tenderers are required to express their tender in the following terms:

**To the Client:** Hyndburn Borough Council

**Project:** Accrington Market Chambers National Lottery Heritage Fund

TENDER For cost consultant / quantity surveyor services

Having carefully examined and considered the Invitation to Tender including, without limitation, the Specification of Requirements, the Instructions for Tendering and the contract terms and conditions, and in consideration of Hyndburn Borough Council considering this tender, we:

1. Offer to or carry out the work required to meet the Specification of Requirements and to enter an agreement with Hyndburn Borough Council in the form of the contract terms and conditions for the price specified in the attached Pricing Schedule at a total cost of:

|  |
| --- |
| **Fixed fee for Pre-development Phase: £** |
| **Fixed fee for Development Phase: £** |
| **Fixed fee for Delivery Phase Cost Consultant: £** |
| **Fixed fee for Delivery Phase Contract Administrator: £** |
| **TOTAL FIXED FEE: £** |

1. Confirm that we are able to provide the goods and services required to meet the Specification of requirements.
2. Confirm that, if our Tender is accepted, we will upon demand
* Produce evidence that the relevant insurances and compliance certificates with relevant legislation and policy are held and are in force;
* Execute and deliver the necessary contract documents to Hyndburn Borough Council;
* Agree that this Tender shall constitute an irrevocable, unconditional offer which may not be withdrawn for a period of 180 days from the date of this Tender;
* Confirm that the responses made by us in response to the Suitability Assessment Questionnaire are correct;
* Agree that unless and until contract documents are executed and mutually delivered between Hyndburn Borough Council and ourselves, this Tender, together with Hyndburn Borough Council’s written acceptance of it, shall constitute a binding contract between us and Hyndburn Borough Council.
1. We understand that Hyndburn Borough Council is not bound to accept any Tender that it receives.
2. We confirm that our tender is compliant with the requirements of the tender as set out in the Invitation to Tender.

Signed ………………………………………… Names (in capitals)……………………………………………………………………

in the capacity of:…………………………………………………………………………………………………………………………….

Authorised to sign tenders for and on behalf of:

Company…………………………………………………………………………………………………………………………………………

Address……………………………………………………………………………………………………………………………………………

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Email………………………………………………………………Tel…………………………………………………………………………..

Date……………………………………………………………….