



HUGHENDEN PARISH COUNCIL

Council Office
The Common
Great Kingshill
High Wycombe
HP15 6EN

CONTRACT NOTICE

For the provision of new play equipment and the refurbishment of existing play equipment at Great Kingshill Common Play Area, Great Kingshill, Buckinghamshire.

Issued on – 12th September 2024

INTRODUCTION

Tenders are invited from suitably experienced companies for the refurbishment and enhancement of the existing children's play area and teen zone at Great Kingshill Common in Great Kingshill in the parish of Hughenden.

A location plan of the area is attached as Appendix A.

The output of the contract will incorporate three main elements –

1. the refurbishment, modernisation and improvement of children's play facilities (aimed at children up to 12 years of age);
2. the refurbishment and enhancement of the teen-zone area on The Common; and
3. to encourage greater community and inter-generational use of the surrounding space through the provision of appropriate seating and environmental interpretation of local countryside features.

The closing date for submission of completed tenders is 24th October 2024. The contract awarding body is Hughenden Parish Council (HPC).

CURRENT DESCRIPTION & ARRANGEMENTS

The total site area is approximately 110m x 30m and is adjoining an active cricket field. The site has high hedges on three sides with residential development beyond these. There are several mature trees dotted around the site.

The site is generally level and it is anticipated that any material excavated during the works will be used on-site to help create interesting landscaped finishes.

The existing children's play area is bounded by a timber picket fence incorporating two metal, self-closing gates. The fencing and the associated metal gates are in need of renovation – this work should be included within the quotation.



It is felt that the existing fenced area is large enough to accommodate any anticipated new or replacement play equipment although the area does lend itself to expansion if tenderers believe a better scheme could be provided if the fenced area were to be extended appropriately to accommodate their proposals.

The existing 'Teen Zone' is located away from the fenced children's play area and has fully open access. Most of the existing equipment is in sound condition but is in need of some refurbishment.

Because the site falls within the Chiltern's Area of Outstanding Natural Beauty the parish council is looking to include promotion / interpretation boards within the scheme which provide linkages to the closeness of this facility together with community seating / rest areas suitable for family use.

Tenderers will be expected to familiarise themselves generally with the site, its layout and condition prior to submitting their proposals. It is not proposed to offer accompanied site visits, but to address any site queries via virtual meetings by contacting -

play2024@hughenden-pc.gov.uk

SPECIFICATION

The specification has been arrived at following recent public consultation and contains information on current equipment which is suitable for refurbishment, that which is no longer required or that which is felt to be beyond its useful life. It also contains a list of the most popular new equipment referenced during the public consultation.

Children's Play Area

A. Existing Equipment

| | | |
|---|---|---|
| Rota-roka Spinning Bowl | - | Relocate, remove or replace |
| One person Springy | - | Relocate, remove or replace |
| Grass mound, wooden bridge & stepping stones/logs | - | Remodel |
| Large 'sand-pit' area | - | Remove |
| Metal Slatted Seat | - | Remove |
| Wooden Slatted Bench | - | Refurbish (for relocation in fenced area) |
| Two-bay toddler swings | - | Refurbish (Incl. new baby/toddler seats) |
| Play Tower | - | Refurbish |
| 2 x swing frames | - | Either refurbish or replace with new 3 bay combination swing unit |
| Picket fence & access gates | - | Refurbish (extend if appropriate to proposed scheme) |

B. New Equipment (in order of preference)

Junior Zip Wire (outside fenced area)
Rotating See-saw and/or Carousel Multi Swing
Ground mounted trampoline
Multi Play Tower (for older juniors)



Monkey Bars Frame

Teepee Climber (fixed or spinning)

2 x slatted timber benches (inside fenced area)

2 x slatted timber picnic benches (outside fenced area)

2 x local wildlife /AONB interpretation boards (outside fenced area)

3 / 4 junior wildlife interpretation posts (outside fenced area)

3 x litter bins

New equipment should be in materials which match the existing. Refurbishment and improvement proposals should also look to incorporate interesting landscaping finishes to replace the existing features.

Teen Zone

A. Existing Equipment

| | | |
|---|---|-----------------------|
| Basketball net / hockey goal & grass mats | - | Refurbish |
| 3 – bay swing platform | - | Refurbish & reinstate |
| Climbing nets & support posts | - | Refurbish |
| Seating area | - | Refurbish |

B. New Equipment

30m Zip wire

Key Project Aims & Features

- To provide an imaginative, physically challenging and coordinated play experience targeted at different school-age children.
- To create an inspiring play space that will entertain, excite, challenge and stimulate children's imagination as well as contributing to their self-development and awareness of the surrounding environment.
- Inclusion of all ranges of movement in the design (swing, rock, roter, agility, balance and slide).
- Entrances to the fenced area and some pieces of equipment to be DDA compliant, facilitating use by disabled children.
- Use of natural landscape elements for climbing, hiding, balance, chasing, etc.
- To create an inter-generational community asset representing a place for youngsters to play and a community space providing rest and recreation for adults and families.

Design Principles

- Pay due regard to the 10 design principles set out in the Play England publication Design for Play: ISBN: 978-1-84775-225-3.
- Make best possible use of the existing site setting including topography, trees and existing recreational uses. Connectivity with existing pedestrian routes.
- To encourage an inclusive, inter-generational feel to the play areas.
- Be sensitive to (but not necessarily in full compliance with) the design guidance published by Fields in Trust 2020.
- Use of locally sourced and sustainable products wherever possible.
- Where possible, use of natural surfacing – limiting tarmac / rubberised safety surfaces to where absolutely necessary.



Particular Instructions

Tenders should include provision for the design, supply, installation and safety testing of all equipment and fixtures provided on the site prior to final handover. Proposed safety surfacing should be sensitive to the surrounding environment, appropriate for the installed equipment and compliant with relevant British / European standards.

The indicative budget envelope for the project is £70k with the potential to increase to £90k subject to grant approval.

Tenderers may submit more than one option provided they are able to comply with the brief and should specify anticipated delivery & installation timescales within their submission.

Tenders should include the following details -

1. The name, address, company registration number (if applicable) and contact details for the company submitting the quote. If the quote is being submitted by a consortium, the names, addresses, company registration numbers (if applicable) and contact details for all the parties should be included. The lead contact should be identified and the roles of all parties must be made clear. Any subcontractors should be identified.
2. Evidence to show the supplier has sufficient insurances and financial capacity to deliver the contract.
3. Two references from current/recent clients.
4. A method statement which sets out the tenderer's approach to delivering the project including key milestones and target dates. This should also include details of warranties and recommended maintenance cycles.
5. A declaration that the supplier has not given, directly or indirectly, a benefit of any kind to anyone employed by, or otherwise connected with HPC for the purpose of receiving favourable treatment.
6. Quotations must be signed by the person submitting them or, in the case of a Company, by a person duly authorised by the Company to sign on its behalf. Electronic signatures are accepted.

Tenders should be submitted by 17:00 hrs, on Thursday 24th October 2024 in electronic format to - play2024@hughenden-pc.gov.uk

Tenders will be assessed on the following basis –

| | | |
|--|---|-----|
| Price | - | 40% |
| Play value & compliance with the brief | - | 60% |

The Parish Council will collate its findings on the basis of the above criteria and make a final selection of its preferred contractor. The Parish Council's decision is final and will reflect the offer that it believes most meets all aspects of the brief and public expectations.

End