

Our ref: CDF PC2 0024

Geoffrey Osborne Ltd  
Via Bravo

**Redacted**  
Procurement Delivery Partner  
Bridge House  
Walnut Tree Close  
Guildford  
GU1 4LZ

13 September 2017

## OFFICIAL SENSITIVE

### CDF PC2 0024 – M27 Romsey Road Bridge Replacement

#### NOTIFICATION OF AWARD

Dear Sirs,

I am writing on behalf of Highways England to advise you of the award of the above mentioned contract to Geoffrey Osborne Ltd through the Collaborative Delivery Framework.

The Package Contract is split into two Phases;

- Phase 1, design development of the *works* and agreement of the total of the Prices for Phase 2. Phase 1, will end at issue of the Notice to Proceed to Construction.
- Phase 2, will start from receipt by the *Contractor* of the Notice to Proceed to Construction and includes the completion of the *works*, the operations and maintenance of the bridge, as detailed in the Works Information.

The value of Phase 1 of this Package Contract is estimated to be £276,085.05. This will form CDF PC2 0024 to the Agreement. You should note that we will not pay for any work unless it has been specifically authorised in writing within the terms of the Agreement.

Your tender submission, together with the following completed documents

- Methodology Statement including
  - A method statement;
  - An activity schedule;
  - A resource schedule;
  - A detailed programme for the Package Contract;
  - Responses to the Project Specific Quality Questions;
  - A register of risks;
  - Approach to health & safety
- Key People Submission including
  - CVs
  - Organisation chart
- Completed Contract Data Part 2
- Insurance Statement

As amended and amplified by the following documents:

- Tender Amendment No 1 – 29 March 2017
  - Tender Amendment No 2 – 31 March 2017
  - Tender Amendment No 3 – 7 April 2017
  - Tender Amendment No 4 – 11 April 2017
  - Tender Amendment No 5 – 21 April 2017
  - Tender Amendment No 6 to No 12 – 8 May 2017
  - Tender Amendment No 13 – 26 May 2017
- 
- Revised management of the works fee percentage matrix submitted on 24<sup>th</sup> August 2017
  - Revised Contract Data v4 FINAL

Together with this letter, forms a binding contract between yourselves and Highways England. Future agreement on Target Price for Phase 2 will be based on using Option C of the NEC3 Engineering and Construction Contract as amended by the CDF Contract.

The CPF toolkit has now been tailored to suit individual types of task orders/contracts and a CPF toolkit is attached. The CPF may be considered by the Company when allocating future work and other contractual mechanisms.

Invoices should be sent to FS Payments at Highways England, The Cube, 199 Wharfside Street, Birmingham, B1 1RN, quoting the Project Manager's name, the Blanket Purchase Agreement number (BPA) and a release number. Both of which are obtainable from the Project Manager.

Please note, you must not make any public announcements regarding this appointment, and all media enquiries should be directed to the Highways England Press Office.

Please acknowledge receipt of this letter by return.

Yours faithfully,

PP

**Redacted**  
Procurement Delivery Partner