

## Direct Award Order Form Template

<b>CALL-OFF REFERENCE:</b>	MVD1/1312231
<b>THE BUYER:</b>	Ministry of Justice
<b>BUYER ADDRESS</b>	102 Petty France, London, SW1H 9AJ
<b>SUPPLIER REFERENCE</b>	RM6261-Lot1-VMO2-SO1-Mobile Voice and Data
<b>THE SUPPLIER:</b>	Virgin Media Business Limited
<b>SUPPLIER ADDRESS:</b>	500 Brook Drive, Reading, RG2 6UU
<b>REGISTRATION NUMBER:</b>	01785381
<b>DUNS NUMBER:</b>	289824328
<b>SID4GOV ID:</b>	289824328

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 22 February 2024.

It's issued under the Framework Contract with the reference number RM6261 for the provision of Mobile Voice and Data Services.

#### **CALL-OFF LOT(S):**

Lot 1 – Mobile Voice and Data Services

## **CALL-OFF INCORPORATED TERMS**

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6261
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6261
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 6 (Key Subcontractors)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
    - Joint Schedule 12 (Supply Chain Visibility)
  - Call-Off Schedules for RM6261
    - Call-Off Schedule 1 (Transparency Reports)
    - Call-Off Schedule 2 (Staff Transfer)
    - Call-Off Schedule 3 (Continuous Improvement)
    - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
    - Call-Off Schedule 9 (Security)
    - Call-Off Schedule 11 (Installation Works)
    - Call-Off Schedule 14 (Service Levels)
5. CCS Core Terms (version 3.0.11)
6. Joint Schedule 5 (Corporate Social Responsibility) RM6261
7. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## **CALL-OFF SPECIAL TERMS**

The following Special Terms are incorporated into this Call-Off Contract:

**[REDACTED]**

**CALL-OFF START DATE:** 16/03/2024

**CALL-OFF EXPIRY DATE:** 15/03/2029

**CALL-OFF INITIAL PERIOD:** 60 Months

**CALL-OFF OPTIONAL EXTENSION PERIOD** 24 Months which may be taken as 2 x 12 Month extensions.

### **MINIMUM PERIOD OF NOTICE FOR WITHOUT REASON TERMINATION**

During the Call Off Initial Period, the minimum period of notice for without reason termination, shall be the Call-Off Initial Period minus the number of months the Services have been provided under the Call-Off Contract.

Where a Buyer invokes the Call Off Extension Period, the minimum period of notice for without reason termination shall be extended to the Call-Off Initial Period + Call-Off Extension Period minus the number of months the Services have been provided under the Call-Off Contract.

### **CALL-OFF DELIVERABLES**

[REDACTED]

### **Minimum Commitments**

The Minimum Commitments set out below shall apply to this Call-Off Contract:

#### **Table 1 Minimum Commitments**

[REDACTED]

#### **Table 2 Minimum Spend**

[REDACTED]

### **Notes relating to Minimum Commitments for Mobile Services**

[REDACTED]

### **Mobile Services Termination Fees**

Termination Fees shall comprise of the following, each becoming payable by the Buyer independently as and when applicable:

#### **a) Minimum Period Charges**

[REDACTED]

**b) Absolute Co-terminus End Date**

This Call-off Contract is Absolute Co-terminous therefore all applicable Minimum Period(s) shall terminate upon the expiry of the Call-Off Contract Period.

**c) Minimum Holding Charges**

[REDACTED]

**d) Minimum Spend Charges**

[REDACTED]

**MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

[REDACTED]

**CALL-OFF CHARGES**

The Charges set out below shall apply from the Service Commencement Date:

[REDACTED]

**Telecoms Expense Management Charges**

The Charges relating to Telecoms Expense Management Services are as detailed below:

[REDACTED]

**Additional Technology Fund**

[REDACTED]

## **Framework Schedule 6 (Order Form Template and Call-Off Schedules)**

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All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)] The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Indexation
- Specific Change in Law

### **REIMBURSABLE EXPENSES**

None

### **PAYMENT METHOD**

[REDACTED]

### **BUYER'S INVOICE ADDRESS:**

[REDACTED]

### **BUYER'S AUTHORISED REPRESENTATIVE**

[REDACTED]

### **BUYER'S ENVIRONMENTAL POLICY**

Not Applicable

### **SECURITY REQUIREMENTS**

In accordance with Call-Off Schedule 9, Part A (Short Form Security Requirements) applies.

### **SUPPLIER'S AUTHORISED REPRESENTATIVE**

[REDACTED]

### **SUPPLIER'S CONTRACT MANAGER**

[REDACTED]

### **PROGRESS REPORT FREQUENCY**

On the first Working Day of each calendar month

### **PROGRESS MEETING FREQUENCY**

Quarterly on the first Working Day of each quarter

### **KEY STAFF**

Not Applicable

### **KEY SUBCONTRACTOR(S)**

[REDACTED]

## COMMERCIALLY SENSITIVE INFORMATION

Not applicable

## SERVICE CREDITS

Not applicable

## ADDITIONAL INSURANCES

Not applicable

## GUARANTEE

Not applicable

## SOCIAL VALUE COMMITMENT

Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:	[REDACTED]	Name:	[REDACTED]
Role:	[REDACTED]	Role:	[REDACTED]
Date:	[REDACTED]	Date:	[REDACTED]