



**Technology Products 2 Agreement RM3733
Framework Schedule 4 - Annex 1**

Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

Customer details

Customer organisation name

Suffolk Constabulary and Norfolk Constabulary

Billing address

Your organisation's billing address - please ensure you include a postcode

Suffolk Police Headquarters, Portal Avenue, Martlesham Heath, Ipswich, IP5 3QS

or

Norfolk Police Headquarters, OCC, Wymondham, Norfolk, NR18 0WW

Customer representative name

The name of your point of contact for this Order

Stephen Perrins

Customer representative contact details

Email and telephone contact details for the Customer's representative

Stephen.perrins@suffolk.pnn.police.uk 01473 613627

Supplier details

Supplier name

The Supplier organisation name, as it appears in the Framework Agreement

Softcat Ltd

Supplier address

Supplier's registered address

Fieldhouse Lane, Marlow, Bucks, SL7 1LW

Supplier representative name

The name of the Supplier point of contact for this Order

Gez Hatton

Supplier representative contact details

Email and telephone contact details of the supplier's representative

0161 3939 649

Order reference number

A unique number provided by the supplier at the time of quote

08022018



Section B Overview of the requirement

Framework Lot under which this Order is being placed

Tick one box below as applicable

- | | |
|---|-------------------------------------|
| 1. HARDWARE | <input type="checkbox"/> |
| 2. SOFTWARE | <input checked="" type="checkbox"/> |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS | <input type="checkbox"/> |
| 4. INFORMATION ASSURED PRODUCTS | <input type="checkbox"/> |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/> |

Customer project reference

Please provide a project reference, this will be used in management information provided by suppliers to assist CCS with framework management

2017-066

Call Off Commencement Date

The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form

01/03/2018

Call Off Contract Period (Term)

A period in Months which does not exceed 60 Months (5 years) - leave blank if this is a simple transactional Goods purchase. Where established as an initial and extension period complete the fields below

36 months

Call Off Initial Period Months

N/A

Call Off Extension Period (Optional) Months

Nil

Specific Standards or compliance requirements

Include any conformance or compliance requirements with which the Goods and/or Services must meet

Nil.



**Section C
Customer Core Goods and/or Services Requirements**

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

Goods and/or Services

To include where relevant Packing/Packaging

As detailed in Softcat Ltd response to RFQ reference 2017-066

Warranty Period, if applicable

n/a

Location/Site(s) for Delivery

As detailed in Softcat Ltd response to RFQ reference 2017-066

Dates for Delivery of the Goods and/or the Services

01/03/2018

Software List product details under each relevant heading below

Supplier Software

Microsoft.

Third Party Software

Click here to enter text.

Include license or link in Call Off Schedule 3

Maintenance Agreement

Click here to enter text.

Include terms or link in Call Off Schedule 3

Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required

Alternative Clauses

Scots Law
Or

Northern Ireland Law

Non-Crown Bodies

Non-FOIA Public
Bodies

Additional Clauses

Tick one box below as applicable

A: Termed Delivery – Goods

B: Complex Delivery – Solutions
(includes Termed Delivery – Goods)

**NB Both of the above options
require an Implementation Plan
which should be appended to this
Order Form**

Optional Clauses

Tick any applicable boxes below

C: Due Diligence

D: Call Off Guarantee

E: NHS Coding
Requirements

F: Continuous Improvement
& Benchmarking

G: Customer Premises

H: Customer Property

I: MOD Additional Clauses



Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)

List below

[Click here to enter text.](#)

Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)

As detailed in Softcat Ltd response to RFQ reference 2017-066

Is a Financed Purchase Agreement being used?

Tick as required

If so, append to Call Off Schedule 2 as Annex A

Estimated Year 1 Call Off Contract Charges (£)

For Orders with a defined Call Off Contract Period

[Click here to enter text.](#)

Section D Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

Commercially Sensitive information

Any information that the Supplier considers sensitive for the duration of an awarded Call Off Contract
Nil

Total contract value

Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer's statement of requirements

£3,708,141.11.

Final costs dependent on volume and type of Licences purchased and impact from Home Office led projects.



Section E
Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as "the Call Off Contract") for the duration of the Call Off Contract Period.

SIGNATURES

For and on behalf of the Supplier

Name	Gez Hatton
Job role/title	Public Sector Team Leader
Signature	
Date	13-02-2018

For and on behalf of the Customer

Name	CLAIRE SWALLOW
Job role/title	DEPUTY CHIEF EXECUTIVE
Signature	
Date	13 Feb 18 .

8E21 N°45

