

Framework Schedule 6
Crown Copyright 2020

Order Form

CALL-OFF REFERENCE:	Supplier References: 202381, 129212, 129214
THE BUYER:	UK Research & Innovation
BUYER ADDRESS	Polaris House North Star Avenue Swindon SN2 1FL
THE SUPPLIER:	Kainos WorkSmart Limited
SUPPLIER ADDRESS:	Kainos House, 4-6 Upper Crescent, Belfast, BT7 1NT, Northern Ireland
REGISTRATION NUMBER:	NI622516

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 1st January 2024.

It's issued under the Framework Contract with the reference number RM6194 for the provision of Back Office Software.

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6194
3. The following Schedules in equal order of precedence:
 - Joint Schedules for **RM6194**
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 9 (Minimum Standards of Reliability)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for **RM6194**
 - Call-Off Schedule 1 (Transparency Reports)

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- o Call-Off Schedule 5 (Pricing Details)
 - o Call-Off Schedule 7 (Key Supplier Staff)
 - o Call-Off Schedule 9 (Security)
 - o Call-Off Schedule 14 (Service Levels)
 - o Call-Off Schedule 20 (Call-Off Specification)
 - o Call-Off Schedule 23 (Supplier-Furnished Terms)
4. CCS Core Terms (version 3.0.10)
 5. Joint Schedule 5 (Corporate Social Responsibility) RM6194

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

1. No termination for convenience will apply in respect of the Supplier's Software as a Service Offerings, the Workday Application Management Services, the Workday Project Implementation Services and the Smart Test Subscription Service.

CALL-OFF START DATE:	1st January 2024
CALL-OFF EXPIRY DATE:	31st December 2025
CALL-OFF INITIAL PERIOD:	1 year with an option to renew for another one year.
Kainos Smart Test & Audit	1 year with an option to renew for another one year
Kainos Workday Application Management Services	1 year with an option to renew for another one year

CALL-OFF DELIVERABLES

See details in **Call-Off Schedule 20** (Call-Off Specification)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

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The Estimated Year 1 Charges used to calculate liability in the first Contract Year is estimated at: **£221,822.00 excluding VAT**

CALL-OFF CHARGES

The total contract value including any extensions (ex VAT) is **£443,644.00** comprising of the following estimated charges:



Further approval required for the extension options.

See details in Call-Off Schedule 5 (Pricing Details)

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

The payment method for this Call-Off Contract is BACS

BUYER'S INVOICE ADDRESS:



BUYER'S SECURITY POLICY



SUPPLIER'S AUTHORISED REPRESENTATIVE



SUPPLIER'S CONTRACT MANAGER



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PROGRESS REPORT FREQUENCY

As set out in Call-Off Schedule 1

PROGRESS MEETING FREQUENCY

As set out in Call-Off Schedule 1

KEY STAFF

As set out in Call-Off Schedule 7

KEY SUBCONTRACTOR(S)

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

Not Applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT<https://www.kainos.com/information/corporate-social-responsibility>

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:			
Name:			
Role:			
Date:	18-12-2023 9:29 AM GMT	Date:	18-12-2023 1:29 PM GMT
		Signature:	
		Name:	
		Role:	
		Date:	
		Signature:	
		Name:	
		Role:	
		Date:	