



MORE TO EXPLORE project: All Terrain Mobility Scooter Procurement Specification

Background

Morecambe Bay Partnership (MBP) has appointed consultants to work with local businesses, users and stakeholders, to develop, set up, implement, launch, market and promote a series of high quality fully accessible routes for the Morecambe Bay area including a network of suitable all terrain mobility scooters for hire, in Summer 2017 – the **More to Explore** programme.

These new routes and associated all-terrain mobility scooter hire facilities will open up parts of Morecambe Bay to a wider range of users allowing the discovery and exploration of the rich cultural and environmental heritage of the area.

The implementation of these new routes will celebrate the unique heritage of the Bay and encourage more visitors to the Bay to stay longer and repeat their visits, thus providing benefits to the local economy and communities.

The Morecambe Bay Partnership invites you to tender for the supply of all –terrain mobility scooters (and accompanying accessories) which have been specially designed / adapted for people with disabilities and that can cope with a wide range of terrains, surfaces and surroundings within the Morecambe Bay region.

The all-terrain mobility scooters should provide for users from across the spectrum of disabilities and for those returning from ill health, who would struggle to be mobile otherwise.

1. Tender Timetable and Deadlines

| | |
|--------------------------------|----------------------------------|
| Deadline for queries | Monday 14 August 2017, 12 noon |
| Deadline for submission | Thursday 24 August 2017, 12 noon |

The total budget available for this tender is £39,000.

Please note, you should quote for the full tender specification, however, Morecambe Bay Partnership wishes to take possession of the equipment in stages over the next 12 months. Initially, Morecambe Bay Partnership will wish to take possession of two scooters and 2 full sets of accessories. The remaining scooters and accessories will be taken possession of within the next 12 months from the date of this tender brief.

Please confirm in your tender response that all details of your tender response will remain valid for the next 12 months.

Please note, your tender should endeavour to cover all of the technical requirements and accessories detailed below in the All-terrain Mobility Scooter Specification. Please indicate where you are unable to address the detailed specifications and/or how your detailed specifications vary from those required.

To note: It is the responsibility of the tenderer to ensure that they have the correct insurance and relevant documentation to deliver all proposals, as set out in this document, and to provide this on request, by Morecambe Bay Partnership.

2. Tender Requirements

The tenderer is required to provide the following information:

2.1 Models, types and costings

- Numbers and specifications of each of the all-terrain mobility scooters to be supplied as part of the tender See below:

| All-terrain Mobility Scooter Specification | | | |
|--|------------------------------|--|--|
| Quantity | Item | Detail | Minimum specifications |
| 4 | All-terrain Mobility Scooter | Number of wheels | 4 |
| | | Suspension | Front and rear |
| | | Road compatible | Fully road compatible. Full Road Traffic Act compliant lights |
| | | Minimum incline/decline | 20% or 1 in 5 |
| | | Swivel seat base for easy access | Yes |
| | | Handle bar steering and speed control | Facility to be used with either left or right hand controls. Twin twist /auxiliary twist grip with changeover switch |
| | | Maximum carrying capacity (weight) | 20 stone |
| | | Ground clearance | 150mm |
| | | Real time battery monitoring | Yes |
| | | Easy read display | Yes |
| | | Minimum distance off fully charged battery | 25 miles |
| | | Battery | Included |
| | | Low range ability | Ability for maximum speed to be limited/fixed. |
| 1 | Flatbed trailer | | Capacity to carry 2 scooters |

| Accessories | | | |
|-------------|--------------------------------------|--------|------------------------|
| Quantity | Item | Detail | Minimum specifications |
| 4 | Cane / Crutch holders | | |
| 4 | Storage boxes (e.g. box compartment) | | |
| 4 | Flashing beacons | | |
| 4 | Waterproof covers | | |
| 4 | Floor plate extensions per side | | |
| 4 | Spare batteries | | |
| 4 | Chargers | | |
| 4 | Ball-bar on front | | |
| 4 | GPS trackers | | |

- Please include a detailed breakdown of your current range of pricing options for the all-terrain mobility scooters (and accessories) that also clearly states how long the current pricing schedule is for, and what is the full cost of the scooter based on the specification required.
- Please include options (if available) for the inclusion of a GPS tracking device within the vehicle. It should be charged by the vehicle battery, and can be attached to the battery or the vehicle. If there are any subscriptions attached to the device these charges should be clearly stated.

2.2 Quality Assurance

- Briefly describe what build standards the all-terrain mobility scooter complies to.
- A clear description of the battery charging process, durability and battery life under challenging terrain.
- Details of servicing, maintenance and refurbishment packages for the all-terrain mobility scooters, and associated costs.

2.3 Delivery and Timescales

- Details of the proposed time scale of delivery of the vehicles and what instruction/training is given on receipt of delivery.
- Details of how any delays to the agreed delivery timetable will be communicated and with whom.

2.4 Ongoing Support

- Describe the manufacturers warranties attached to the all-terrain mobility scooters and how long is it valid for.
- Please note, any warranties upon the equipment should be transferable should ownership of the equipment change.
- Details of where the national office, and also local dealership / sales representatives are based.
- Details of what after care is provided for your products.

2.5 Added Value

- Briefly describe how your company can fully support and promote the **More to Explore** project.
- Describe how your company be able to support any promotional days and events that we have planned for the **More to Explore** project.
- Provide details of any discount or offers that could be given based on a potential volume purchase of your products.

2.6 Experience

- At least 2, no more than 4 examples, illustrating your experience in delivering for previous contracts with a theme of community hire.

2.7 Additional information

- Please give details (no more than 1 page) any further information about your company and your products that may support your bid for this tender.

3. Award Criteria:

9.1 All submissions must endeavour to meet the technical requirements and accessories detailed described in the Tender Requirements (2.1). Please indicate where you are unable to address the detailed specifications and/or how your detailed specifications vary from those required.

9.2 Please ensure that all submissions address the items described 2.2 – 2.7

9.3 Tenders will be scored according to the following:

- Compliance with tender requirements (2.1) 50%
- Quality assurance, delivery and timescales, ongoing support, added value, experience and additional information (2.2 – 2.7) 25%
- Cost..... 25%
- TOTAL 100%

4. Tender submission

4.1 Interested parties are invited to submit queries (if any) by Monday 14 August 2017, 12 noon to Jill Salmon, h2h@morecambebay.org.uk copied to Sophie Cringle sophie@morecambebay.org.uk. You may submit a tender response whether or not you make enquiries. However, any late changes to the brief will be provided to all who submit queries or an expression of interest, and the responses to any questions from interested parties will be sent to all who have submitted an expression of interest.

- 4.2 Full tenders should be submitted no later than Thursday 24 August 2017, 12 noon. Late submissions will not be accepted. Submissions should be sent by email to Jill Salmon, h2h@morecambebay.org.uk and copied to Sophie Cringle sophie@morecambebay.org.uk. All submissions will be acknowledged.