highways england	**Design Services Contract** **Task Order**	Ref: Area 4 Interim DSC Task Order Issue 5 Revision 0	Template
		Date: Insert Date of Issue	
		Area: Area 4	
		Scheme PIN Number: Insert Number	
		Task Order No: Insert	Ver No: Insert
		CONFIRM / SYSTEM ID: Insert (if applicable)	

This Task Order is subject to all the terms and the conditions set out in the Design Services Contract between the *Client* and the *Consultant* . Task Orders are issued in accordance with PSC Conditions of Contract, Z Clauses (Z59). The details specific to this Task are described below, which may possibly endorse or amend details defined in the associated Task Quotation and Task Brief issued previously, as amended (if required and stated below) by this Task Order.

The Task Order is the instruction to the *Consultant* to undertake any works or services.

Contact Details			
Insert *Consultant* Name (the *Consultant)*		Highways England (the *Client*)	
Consultant Rep Title	Insert name	*Client* Rep Title	xxx
Tel No.	Insert number	Tel No.	Insert number
Mobile	Insert number	Mobile	Insert number
e-mail	Insert email	e-mail	**x**.x@highwaysengland.co.uk

Contract Details			
Task Order Data provided by the *Client*			
1.	General	Scheme / Project Name	Insert Title
		Task Brief Title / Number	Insert Title / Number (inc Rev)
		Task Quotation Title / Number	Insert Title / Number (inc Rev)
		Services are	Defined in Task Brief and Quotation, amended (if required) as listed below: - Amendment 1 - x - Amendment 2 - x
		The *Service Manager* is	Defined in Contract Data, Part One.
		Client Task General Manager	Insert name
		Client Task Commercial Manager is	Insert name
		CDM Principal Designer is	Insert Highways England or Name of *Consultant*
		Client CDM Duty Holder is	Insert name
		Office location for Task	Insert which office (s) work to be undertaken
		BIM required for Task.	Choose YES / NO
		Task commencement date is	Insert DD/MM/YYYY

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		Scheme PIN Number: Insert Number	
		Task Order No: Insert	**Ver No: Insert**
		CONFIRM / SYSTEM ID: Insert (if applicable)	

3.	Time	Task completion date is	Insert DD/MM/YYYY	
		Key Milestone Dates are:	Defined in Task Brief and Quotation, amended (if required) as listed below: • Amendment 1 - x • Amendment 2 - x	
5	Payment	NEC4 PSC Option E – Time Charge		
		The Task Total of the Prices as defined in the Price List is	the priced list of items as per the Task Quotation (or as amended below) is • Task Quotation Price List • Amendment 1 - x • Amendment 2 - x	£ x,xxx.xx £ x,xxx.xx £ x,xxx.xx
		Total of the Prices for the Task		**£ x,xxx.xx**
7	Risks	Additional Client / *Consultant's* Risks	Defined in Task Brief and Quotation, amended (if required) as listed below: • Amendment 1 - x • Amendment 2 - x	

Authorisation		
Service Manager :	Insert Name	Signature
Commercial Manager :	Insert Name	Signature

Delete this version control box when issuing the Task Order

Version Control		
Amendments	**Version**	**Issue Date**