



Department  
for Environment  
Food & Rural Affairs



## CALLDOWN CONTRACT

**Framework Agreement with:** NIRAS Group UK

**Framework Agreement for:** GEMFA Lot 3

**Framework Agreement ECM Number:** PROJ\_9169

**Call-down Contract For:** Ocean Country Partnership Programme, Monitoring, Evaluation and Learning

**Contract Number:** C17628

I refer to the following:

1. The above-mentioned Framework Agreement dated 2<sup>nd</sup> February 2023;
2. Your proposal of 17<sup>th</sup> April 2023

and I confirm that Defra requires you to provide the Services (Annex A), under the Terms and Conditions of the Framework Agreement which shall apply to this Call-down Contract as if expressly incorporated herein.

### 1. Commencement and Duration of the Services

- 1.1 The Supplier shall start the Services no later than 12<sup>th</sup> June 2023 ("the Start Date") and the Services shall be completed by 30<sup>th</sup> September 2026 ("the End Date") unless the Call-down Contract is terminated earlier in accordance with the Terms and Conditions of the Framework Agreement.
- 1.2 The contract value will be based on Set A of the pricing play book of up to [REDACTED], plus additional optional capacity up to 100% of the value of this contract if all elements are taken up, if only the fixed elements 1-5 are taken up the cost will be [REDACTED]. This would be based on submitted costs and both parties do not have to take up this option.

### 2. Recipient

- 2.1 Defra requires the Supplier to provide the Services to Defra (the "Recipient").

### 3. Financial Limit

- 3.1 When Payments shall be made on a 'Milestone Payment Basis' the following Clause 22.3 shall be substituted for Clause 22.3 of the Section 2, Framework Agreement Terms and Conditions



## **22. PAYMENTS & INVOICING INSTRUCTIONS**

- 22.3 Where the applicable payment mechanism is "Milestone Payment", invoice(s) shall be submitted for the amount(s) indicated in Annex B and payments will be made on satisfactory performance of the services, at the payment points defined as per schedule of payments. At each payment point set criteria will be defined as part of the payments. Payment will be made if the criteria are met to the satisfaction of Defra.

When the relevant milestone is achieved in its final form by the Supplier or following completion of the Services, as the case may be, indicating both the amount or amounts due at the time and cumulatively. Payments pursuant to clause 22.3 are subject to the satisfaction of the Project Officer in relation to the performance by the Supplier of its obligations under the Call-down Contract and to verification by the Project Officer that all prior payments made to the Supplier under this Call-down Contract were properly due.

## **4. Defra Officials**

- 4.1 The Project Officer is:

[REDACTED]

- 4.2 The Contract Officer is:

[REDACTED]

## **5. Key Personnel**

The following of the Supplier's Personnel cannot be substituted by the Supplier without Defra's prior written consent:

Contract & Performance Management team  
Core Evaluation Teams

## **6. Reports**

- 6.1 The Supplier shall submit project reports in accordance with the Terms of Reference/Scope of Work at Annex A.

## **7. Duty of Care**

All Supplier Personnel (as defined in Section 2 of the Agreement) engaged under this Call-down Contract will come under the duty of care of the Supplier:



Department  
for Environment  
Food & Rural Affairs



- I. The Supplier will be responsible for all security arrangements and Her Majesty's Government accepts no responsibility for the health, safety and security of individuals or property whilst travelling.
- II. The Supplier will be responsible for taking out insurance in respect of death or personal injury, damage to or loss of property, and will indemnify and keep indemnified Defra in respect of:
  - II.1. Any loss, damage, or claim, howsoever arising out of, or relating to negligence by the Supplier, the Supplier's Personnel, or by any person employed or otherwise engaged by the Supplier, in connection with the performance of the Call-down Contract.
  - II.2. Any claim, howsoever arising, by the Supplier's Personnel or any person employed or otherwise engaged by the Supplier, in connection with their performance under this Call-down Contract.
- III. The Supplier will ensure that such insurance arrangements as are made in respect of the Supplier's Personnel, or any person employed or otherwise engaged by the Supplier are reasonable and prudent in all circumstances, including in respect of death, injury or disablement, and emergency medical expenses.
- IV. The costs of any insurance specifically taken out by the Supplier to support the performance of this Call-down Contract in relation to Duty of Care may be included as part of the management costs of the project and must be separately identified in all financial reporting relating to the project.
- V. Where Defra is providing any specific security arrangements for Suppliers in relation to the Call-down Contract, these will be detailed in the Terms of Reference.

## 8. Call-down Contract Signature

- 8.1 If Call-down Contract is not accepted on Atamis system on behalf of the Supplier within **15 working days** of receipt, Defra will be entitled, at its sole discretion, to declare this Call-down Contract void.

No payment will be made to the Supplier under this Call-down Contract until it has been accepted on the Atamis system, signed on behalf of the Supplier, returned to the Defra Contract Officer.

Position:

Signature:

Date:



Department  
for Environment  
Food & Rural Affairs



Signed by an authorised signatory for and on behalf of the Supplier		Signed by an authorised signatory for and on behalf of Secretary of State for Department of Environment, Food and Rural Affairs
I confirm the agreement of Niras Group UK to the terms and conditions in this Call Down Contract and its Schedules.		Accepted on Behalf of the Authority
<b>Supplier-Signature</b> [text anchor for docuSign]		<b>Authority-Signature</b> [text anchor for docuSign]