

Crown Copyright 2018

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	CON_23209 - Legal Services for Future Food Service Procurement
THE BUYER:	The Secretary of State for Justice
BUYER ADDRESS	The Secretary of State for Justice at 102 Petty France, London, SW1H 9AJ
THE SUPPLIER:	TLT LLP
SUPPLIER ADDRESS:	One Redcliff Street, Bristol, BS1 6TP
REGISTRATION NUMBER:	OC 308658
DUNS NUMBER:	73-928-1603
SID4GOV ID:	N/A

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 20th December 2023.

It's issued under the Framework Contract with the reference number Legal Services Panel RM6179 for the provision of legal advice and services.

CALL-OFF LOT(S):
Lot 1 – General Legal Advice and Services

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Call-Off reference: CON_23209 - Legal Services for Future Food Service Procurement

Crown Copyright 2018

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6179
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6179
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 5 (Corporate Social Responsibility)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Joint Schedule 12 (Supply Chain Visibility)
 - Call-Off Schedules for: CON_23209 Legal Services Requirement for Future Food Services
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 20 (Call-Off Specification)
 - Call-Off Schedule 24 (Special Schedule)
5. CCS Core Terms (version 3.0.11)
6. Joint Schedule 5 (Corporate Social Responsibility) RM6179
7. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:
none.

[None]

CALL-OFF START DATE: **20.12.2023**

Framework Ref: RM6179

Project Version: v1.0

Model Version: v3.7

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Call-Off reference: CON_23209 - Legal Services for Future Food Service Procurement

Crown Copyright 2018

CALL-OFF EXPIRY DATE: **30.11.2026**
OR On completion of the Deliverables

CALL-OFF INITIAL PERIOD: **36 Months**

CALL-OFF OPTIONAL EXTENSION PERIOD: Option to extend for 12 months until 30.11.2027

WORKING DAY

A day that is not a Saturday or Sunday, Christmas Day, Good Friday or any day that is a bank holiday under the Banking and Financial Dealings Act 1971 in the part of the UK where the Supplier is registered (section 1173(1), Companies Act 2006).

CALL-OFF DELIVERABLES

Option B: See details in Call-Off Schedule 20 (Call-Off Specification)

MANAGEMENT OF CONFLICT OF INTEREST

Nothing additional to the CCS Core Terms (version 3.0.11)

CONFIDENTIALITY

Nothing additional to the CCS Core Terms (version 3.0.11)

IPR

Nothing additional to the CCS Core Terms (version 3.0.11)

MAXIMUM LIABILITY

[REDACTED]

CALL-OFF CHARGES

The total contract value is £200,000 +VAT.

The Authority does not guarantee the Supplier any quantity or value of work under this contract.

[REDACTED]

REIMBURSABLE EXPENSES

To be confirmed with the agreement of the Buyer

DISBURSEMENTS

To be confirmed with the agreement of the Buyer

ADDITIONAL TRAINING CHARGE

Framework Ref: RM6179
Project Version: v1.0
Model Version: v3.7

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
Call-Off reference: CON_23209 - Legal Services for Future Food Service Procurement

Crown Copyright 2018
None

SECONDMENT CHARGE
None

PAYMENT METHOD
[REDACTED]

BUYER'S AUTHORISED REPRESENTATIVE
[REDACTED]

BUYER'S ENVIRONMENTAL POLICY
Available on request

BUYER'S SECURITY POLICY
Available on request

BUYER'S ICT POLICY
Available on request

SUPPLIER'S AUTHORISED REPRESENTATIVE
[REDACTED]

SUPPLIER'S CONTRACT MANAGER
[REDACTED]

PROGRESS REPORT
Monthly WIP report / draft invoice showing time breakdown, or more frequently if required by the Buyer. Progress updates to be scheduled after commencement.

PROGRESS REPORT FREQUENCY
See above.

PROGRESS MEETINGS AND PROGRESS MEETING FREQUENCY
Review meetings shall take place monthly or as otherwise required by the Buyer Representative or such other person nominated by the Buyer Representative. These will be agreed with the Supplier upon contract award.

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
Call-Off reference: CON_23209 - Legal Services for Future Food Service Procurement

Crown Copyright 2018

KEY STAFF

Not applicable

KEY SUBCONTRACTOR(S)

Not Applicable

COMMERCIALLY SENSITIVE INFORMATION

Supplier's Commercially Sensitive Information

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments established both at framework level and within the mini competition.

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:	[REDACTED]	Name:	[REDACTED]
Role:	[REDACTED]	Role:	[REDACTED]
Date:	[REDACTED]	Date:	[REDACTED]

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
Call-Off reference: CON_23209 - Legal Services for Future Food Service Procurement

Crown Copyright 2018

Joint Schedules

[REDACTED]

Call Off Schedules

[REDACTED]