



Department for Transport

SAP (UK) Ltd
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DVLA
Longview Road
Morrison
Swansea SA6 7JL
Phone: [REDACTED]
Web Site: www.dft.gov.uk

Your ref:

Our ref: T IT 0133

Date: 20/12/2019

Dear Supplier

SAP Success Factors xECM & Tenants

Contract Reference: T IT 0133

On behalf of the Secretary of State for Transport we accept your quotes dated 19 December 2019 reference 0221157714 / 0221205838 for SAP Success Factors xECM and Tenants for the Department for Transport [DfTc]. I am now writing to formally accept your quotations totalling **£2,933,468.69** (exc VAT) broken down as follows:

SAP Success Factors xECM

- #1 01.01.2020 – 12.05.2020 = £125,533.85
- #2 13.05.2020 – 12.05.2021 = £566,902.61
- #3 13.05.2021 – 12.05.2022 = £733,100
- #4 13.05.2022 – 12.05.2023 = £733,100
- #5 13.05.2023 – 12.05.2024 = £733,100

SAP Tenants (x2)

01.01.2020 – 12.05.2024 = £41,732.23

The contract will commence on 01 January 2020 and expire on 12 May 2024

Your **invoice** should be submitted to the DfT Shared Services Centre, Finance & Procurement, 5, Sandringham Park, Swansea Vale, SWANSEA SA7 0EA which are embedded below. [REDACTED] will shortly advise you of a NEW Purchase Order reference number.

Your **invoice** should be submitted in accordance with DfT's Invoicing Procedures embedded below:



SSA%20Invoice%20
Guidance%20V2.doc

Any variation to the above shall not be without the written agreement of the Authority.
If you have any queries regarding this order please contact me.

Please contact the Contract Owner F [REDACTED] Great Minster House, 33 Horseferry
Road, London, SW1P4DR telephone C [REDACTED] email F [REDACTED]@dft.gov.uk

Please acknowledge your receipt acceptance of this letter by signing in the allocated
space below and returning a signed electronic copy of the letter to me via email to
[REDACTED]@dft.gov.uk.

I look forward to hearing from you.

Yours sincerely

Sent via email unsigned

[REDACTED] (MCIPS)
Commercial Relationship Manager
Department for Transport
Swansea (DVLA)
[REDACTED]@dft.gov.uk

On behalf of the Secretary of State for Transport

Accepted for and on behalf of **SAP UK Limited** by:-

Signature: [REDACTED]

Name: [REDACTED]

Capacity: Chief Financial Officer

Date: December 20, 2019

[REDACTED]
Chief Operating Officer

December 20, 2019