

Redacted under FOIA No 40 – Personal Information

Clinton Marine Survey AB
Bror Nilssonsgata 5
Gothenburg
42340
Sverige 42340

Our ref: TCA 3/7/1659

3rd of April 2024

Dear **Redacted under FOIA No 40 – Personal Information**,

Contract for the Provision of SS Richard Montgomery – Protection of Wrecks Act 1974 Section 2 Surveys (the “Proposed Contract”) Publication Reference - [2024/S 000-000359](#)

Further to my letter dated the 18th of March 2024, I am writing on behalf of the Secretary of State for Transport acting through the Maritime and Coastguard Agency (the “**Department**”) to confirm that the standstill period for the above contract has now ended. No challenges to this decision were received and the contract will now be awarded.

I accept your tender dated the 22nd of January 2024. This letter and the documents listed below will together form a binding agreement between the Maritime and Coastguard Agency and Clinton Marine Survey AB (the “**Supplier**”):

1. MCA Invitation to Tender inclusive of Statement of Requirements issued on the 5th of January 2024.
2. Clinton Marine Survey AB Technical Response dated the 22nd of January 2024.
3. Clinton Marine Survey Commercial Response dated the 22nd of January 2024.
4. MCA Mid-Tier Contract Award Form – SSRM 2024.

The duration of the contract is for an initial 2 year period and will run from the 4th of April 2024 to the 31st of March 2026, however the Department reserves the right to extend the requirement of up to 2 years. Extension periods shall be exercised where the Department gives the Supplier no less than 3 months’ written notice before the initial term of the contract expires.

The total value of the contract award of the initial contract period is up to £1,000,000 (excluding VAT), the Department are under obligation to utilise the full value of the contract.

A contract start-up meeting should be organised as soon as possible between the appropriate parties. For information the MCAs initial contact will be **Redacted under FOIA No 40 – Personal Information** – His Majesty’s Coastguard Receiver of Wreck who’s contact details are as follows:

Tel : **Redacted under FOIA No 40 – Personal Information**

Email : ***Redacted under FOIA No 40 – Personal Information***[@mcga.gov.uk](mailto:mcga.gov.uk)

To avoid delay in payment, it is important that the invoice is compliant and that it includes a valid Purchase Order (PO) number, PO item number (if applicable) and the details (name and telephone number) of your Customer Contact (i.e. Contract Manager) which should be submitted to:

Via Email : ssa.invoice@sharedservicesarvato.co.uk

Or Via Post to : Maritime & Coastguard Agency
Accounts Payable
5 Sandringham Park
Swansea
SA5 0EA

Non-compliant invoices may be sent back to you and may lead to a delay in payment. If you have a query regarding an outstanding payment, please contact our Accounts Payable section by email to accounts.payable@mcga.gov.uk between 09:00-17:00 Monday to Friday.

Please confirm receipt of this letter by signing and returning it me. You should also retain a copy for your records.

Yours sincerely



Redacted under FOIA No 40 – Personal Information

Senior Procurement and Contracts Business Partner
Maritime and Coastguard Agency
By authority of the Secretary of State for Transport

<i>For and on behalf of the Supplier:</i>		<i>For and on behalf of the Buyer:</i>	
<i>Signature:</i>	<i>Redacted under FOIA No 40 – Personal Information</i>	<i>Signature:</i>	<i>Redacted under FOIA No 40 – Personal Information</i>
<i>Name:</i>	<i>Redacted under FOIA No 40 – Personal Information</i>	<i>Name:</i>	<i>Redacted under FOIA No 40 – Personal Information</i>
<i>Role:</i>	CEO	<i>Role:</i>	Senior Procurement & Contracts Business Partner
<i>Date:</i>	04.04.2024	<i>Date:</i>	04.04.2024