

# Seaton Valley Council

## A Community Council

### Floral Planting & Maintenance Contract 2026–2028

#### Frequently Asked Questions (FAQs)

Reference: SVC-FP-001A-2026

#### 1. Village Entrances (x14)

Located at key entry points to each village. Each entrance requires approximately 20 plants using perennial and/or annual schemes appropriate to location.

#### 2. Village Planters (x10)

Existing lavender must be maintained. Contractors must replace dead plants and repaint wooden planters where required.

#### 3. Maintenance Frequency

March–October: Perennials every 3–4 weeks; annuals require more frequent visits depending on weather.

November–February: Minimum two visits for winter maintenance.

#### 4. Growing Season

Defined as March–October.

#### 5. Winter Care Requirements

All beds require attention during winter for soil improvement, weeding, and preparation for the following year.

#### 6. Soil Enhancements

Dormant/fallow beds should receive organic enrichment such as seaweed, manure, or slow-release nutrients.

#### 7. Phased Transition (50% Year 1 Option)

Contractors may propose phasing with a supporting cost breakdown:

- 100% transition in Year 1 OR
- Phased approach (75%, 50%)

If phased, a percentage of beds remain fallow in Year 1 and are planted in Year 2. SVCC will supply signage for fallow beds.

#### 8. Selection of Beds for Phasing

Decided collaboratively between SVCC and the appointed contractor.

#### 9. Wildflower Areas

Approximately 3000m<sup>2</sup> across the Valley. A dual-purpose pollinator-friendly mix is required.

**10. Beresford Road**

Wildflower swathes will be added along the verge. Some beds will be grassed over, others combined.

**11. Perennial Design Guidance**

Tenderers should include sample planting ideas. Winter interest and sensory planting are encouraged.

**12. Plant Loss Responsibilities**

Contractors replace plants lost due to planting failure or insufficient care. SVCC covers vandalism/theft where evidenced.

**13. Watering Requirements**

Minimum weekly watering during the growing season, increasing as needed depending on weather. Contractor to assess need and schedule additional watering, costed in tender.

**14. Site Visits**

Contractors are strongly encouraged to visit all villages prior to bidding.

**15. Sub-Lots**

Bidders may tender for any sub-lot(s) A–J. These must be clearly indicated in the Submission Form.

**16. Clarification Procedure**

Submit clarification questions by the stated deadline in the timetable. Responses will be shared anonymously.

**17. Evaluation Criteria and Weightings**

Bids will be evaluated in accordance with the criteria and weightings provided. All submissions must address these criteria clearly and directly.