**Ruan Minor Playing Field**

**TENDERER’S PROPOSAL**

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| **Trading and Full Business Names Of the Tenderer** |
| **Address** |
| **Person Applying On Behalf Of The Tenderer**  **Name:**  **Position:**  **Telephone Number:**  **Email:** |
| **Fixed price for the works** [include separate itemised quotation] |
| **Warranty Period** |
| **Estimated Maintenance Costs** [after the expiry of the warranty period] |
| **Proposed start date of works** |
| **Probable duration of works** |
| **Added Value** Give details of any additional benefits of the proposal not listed elsewhere. |

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| **Health and Safety**  **Number of people employed:**  **Name of person responsible for H&S:**  **Qualifications of above person:**  **Please enclose**  **Health and Safety Policy Y/N**  **Risk Assessment Y/N**  **Safe Working Procedures Y/N** |
| **List any improvement notices, prohibition notices and prosecutions served on your company in the last five years.** |
| **How many accidents and near-misses have been reported to you by members of your staff in the last 12 months?** |
| **How many RIDDOR reportable incidents has there been in the last 12 months?** |
| **Public liability insurance value and expiry date** [include facsimile as evidence] |
| **Employer’s liability insurance value and expiry date** [include facsimile as evidence] |
| **Professional liability insurance value and expiry date** [include facsimile as evidence] |
| **Method statement attached** Y/N |
| **How will you keep people safe while the works are being carried out?** |
| **Describe your company’s green credentials and how your proposal is sustainable** |
| **Briefly describe your company’s previous experience of installations of this kind** |
| **What is your company’s accreditation to carry out this work?** |

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| **References (Three Required – town or parish councils preferred)**  **Organisation Name:**  **Contact Name:**  **Contact Telephone Number:**  **Contact email:**  **Organisation Name:**  **Contact Name:**  **Contact Telephone Number:**  **Contact email:**  **Organisation Name:**  **Contact Name:**  **Contact Telephone Number:**  **Contact email:** |