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| **WEST END PARISH COUNCIL**  **GRASS CUTTING AND GROUNDS MAINTENANCE CONTRACT**  **1st April 2021 – 31st March 2024**  **SPECIFICATION** |

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|  | **SPECIFICATION** | **PRICE**  **£** |
| 1. | **GRASS CUTTING**  Generally from beginning of April to end of October dependant on weather conditions.  Grass cutting will be undertaken by an approved ride on mower fitted with no less than 5 bladed cylindrical cutters.  Cutting height : Minimum 25mm  Frequency: 1st April – 31st October every 14 days  1st November – 31st March up to 5 occasions when instructed by the Clerk of the Council or other representative  The following areas are to be cut (see enclosed map extracts to aid location of areas): |  |
| 1.1 | Recreation Ground, Benner Lane including strimming around the pond area.  War Memorial area at the corner of Windlesham Road/Church Road.  Fellow Green, from Beldam Bridge Road to the A322 Guildford Road Junction (behind the bus stop) and strimming of narrow verge along the A322 to ‘Gordons Reach’. Due care and attention to be taken to spring bulbs. Bulbs can be cut back 6 weeks after the bloom has died.  Fellow Green, grass verge outside nos. 19 – 25.  Fellow Green, outside Cameo Cottage (Beldam Bridge Road) up to no. 8 Fellow Green.  Verge at the junction of Brentmoor Road and Fenns Lane.  Grassed area between Birch Platt and Brentmoor Road.  Grassed triangle area between Benner Lane and Streets Heath (opposite the barrier entrance to the recreation ground). Due care and attention to wildflowers on this area. Cutting back to be advised.  The above to be cut every 14 days including strimming around all posts, trees, walls and fences etc. in these areas. Due care and attention to be taken to bulbs on the perimeter of the recreation ground. Bulbs can be cut back 6 weeks after the bloom has died |  |
| 1.2 | Streets Heath, the ditch to the side of the recreation ground from the High Street to Old Acre – monthly strim |  |
| 1.3 | Streets Heath, 2m wide grassed strip alongside scrubby area from Old Acre to junction with Benner Lane - monthly strim |  |
| 1.4 | The shrubby area from the corner of the tennis courts (pond end) to the car park entrance of The Sports Pavilion - monthly strim |  |
| 1.5 | Recreation Ground, the scrubby area around the edge of the green from the  Sports Pavilion to Church Road, monthly strim |  |
| 1.6 | Shrubby triangle area opposite the Church on Church Road - the ditch line and ditch running between Church Road and A319 (Alongside house Gryffindor to Imperial Windows) - strimmed four times a year |  |
| 1.7 | War Memorial, the scrubby area at the rear of the grassed area and along both ditch lines– strim four times a year |  |
| 1.8 | Birch Platt, Rounce Lane, treed triangle adjacent to informal grass area – monthly strim. Monthly strim to grassed area, left of Birch Platt along Rounce Lane |  |
| 1.9 | From Fellow Green Road up to cul-de-sac, shrub trimming in Sep/Oct to cut back up to a metre from the kerb line - annually |  |
|  | **SECTION 1 TOTAL** |  |

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|  | **SPECIFICATION** | **PRICE**  **£** |
| 2. | **ROUNDABOUT MAINTENANCE** |  |
| 2.1 | **A322 GUILDFORD ROAD/FELLOW GREEN ROUNDABOUT MAINTENANCE** |  |
| 2.1.1 | Whenever carrying out other operations, to collect all litter, debris, leaves and other deleterious matter from the beds and removed to the contractor’s tip |  |
| 2.1.2 | On 7 occasions, during the Summer, from 1st April to 31st October to clear all weeds including roots, removing a minimum quantity of soil by hand or hoe, taking care not to disturb shrub roots. All arising’s including litter to be removed to the contractor’s tip |  |
| 2.1.3 | On one occasion per annum, in November, to fork over the shrub bed to 150mm, breaking down all clods to create a level friable surface and all litter, debris, leaves and other deleterious matter to be removed to the contractor’s tip |  |
| 2.1.4 | In the Spring, to apply a suitable medium grade bark or approved mulch to an even depth of 75mm following a residual herbicide application in February |  |
| 2.1.5 | All shrubs to be pruned annually according to species to be included in the pruning price for removing any growth encroachment on the grass area, paths, roads, signs, sightlines throughout the year. To maintain a maximum height of shrubs 0.8m. All arising’s to be removed from site to contractors tip |  |
| 2.1.6 | Cut a 1.5m wide strip around the shrubs bi-monthly between April and October |  |
| 2.2 | **A322 GORDONS ROUNDABOUT MAINTENANCE** |  |
| 2.2.1 | To cut grass and strim around obstacles every 14 days from March to the end of September. Due care and attention to be taken to bulbs. Bulbs can be cut back 6 weeks after the bloom has died |  |
| 2.2.2 | Prune trees as necessary to prevent encroachment onto the highway. Remove trimmings from site to the contractor’s tip |  |
|  | **SECTION 2 TOTAL** |  |

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|  | **SPECIFICATION** | **PRICE**  **£** |
| 3. | **SHRUB PLANTING MAINTENANCE**  Four times a year to prune shrubs according to species; cut back growth to prevent encroachment on to grass areas, paths, roads, signs, sightlines and weed in between shrubs. The areas to be maintained are:- |  |
| 3.1 | Gosden Road/A322 Guildford Road |  |
| 3.2 | Boldinghouse Lane play area |  |
| 3.3 | Nursery Green Estate roundabouts (7) including strimming of any grass |  |
| 3.4 | Corner of Streets Heath/High Street |  |
|  | **SECTION 3 TOTAL** |  |

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|  | **SPECIFICATION** | **PRICE**  **£** |
| 4. | **FOOTBALL PITCH MAINTENANCE**  The playing season shall commence with friendlies on the last weekend in August and continue until the fourth Sunday in April unless otherwise instructed by the Clerk of the Council. Plan of football pitches enclosed |  |
| 4.1 | **WINTER MAINTENANCE** |  |
| 4.1.1 | Aerate all pitches using approved 150mm slit tines once every two weeks during the playing season as conditions permit. The machine shall be set so as not to disturb the playing surface and the tines should be sharp so as to cut through the turf and not tear. This operation will precede any chain harrowing and remarking |  |
| 4.1.2 | At the end of the playing season and prior to any re-instatement works, slit tine all pitches to a depth of 150mm making four passes on each pitch |  |
| 4.1.3 | Harrow all pitches once a month during the playing season longitudinally and with one pass only to maintain surface levels as conditions permit |  |
| 4.1.4 | In addition, harrow all pitches after sowing to restore surface levels and remove any stones and debris brought to the surface |  |
| 4.2 | **PITCH RESTORATION**  NB. The area for restoration will be goalmouths, central areas, corners, and touchlines. The Contractor will allow for cultivation of an average area of 200 per pitch. All renovation works on winter sports pitches must be completed within 21 calendar days of the end of the season |  |
| 4.2.1 | For goalmouths and training area or other worn areas requiring restoration, first cultivate the affected area on its own with an approved cultivator in 3 passes and then cultivate in a suitable good quality stone free top soil to marry in with existing levels to provide an adequate tilth. |  |
| 4.2.2 | Following restoration of each pitch, the Contractor will sow suitable recommended grass seed over the area restored at the rate of 35mg/m2. This is in addition to pitch seeding |  |
| 4.3 | **PITCH SEEDING** |  |
| 4.3.1 | The Contractor will seed all pitches, in mid-April, by mechanical means at the rate of 40mg/m2. The grass seed used is to be a suitable recommended seed and will be sown with a minimum of 3 passes in different directions |  |

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| 4.4 | **HERBICIDE** **APPLICATION** |  |
| 4.4.1 | The Contractor shall allow for the supply and application of a selective herbicide to all pitches by approved means. Each pitch shall receive one application applied when the correct weather conditions prevail between 1st August and 30th September. The herbicide to be applied strictly in accordance with manufacturer’s instructions at the recommended rates. A 90% weed kill will be achieved or the Contractor will reapply at his own expense |  |
| 4.4.2 | The Contractor shall be held responsible for making good any damage to the surface due to his negligence during the application of the herbicides and will give the Clerk of the Council 24 hours’ notice of his intention to commence the works. The Contractor shall erect notices to advise the public when the herbicides are being applied |  |
| 4.5 | **FERTILISER APPLICATION** |  |
| 4.5.1 | Materials are to be kept dry and must not be left or dumped on the ground. Fertiliser should be distributed evenly by an approved applicator or motorized spreader. Fertiliser should not be applied in windy conditions or during periods of drought. Application should be made when rainfall is imminent |  |
| 4.5.2 | The Contractor shall be held responsible for making good any damage to the surface due to his negligence during the application of the fertilizer and will give the Clerk of the Council 24 hours’ notice of his intention to commence works |  |
| 4.5.3 | Spring application – During April, the Contractor shall apply an approved granular Spring/Summer outfield fertilizer at the manufacturers recommended rates of application |  |
| 4.5.4 | Autumn application – During September/October the Contractor shall apply an approved granular Autumn outfield fertilizer at the manufacturers rates of application |  |
|  | **SECTION 4 TOTAL** |  |