

Ryton on Dunsmore Parish Council

Invitation to Tender
Play Equipment in Ryton on Dunsmore

Location: Recreation Ground, Featherston Crescent, CV8 3EZ

1. Introduction

Located in the heart of the village, the Ryton on Dunsmore Recreation Ground provides the village residents with footpaths, gym equipment and open space for exercise and leisure combined with a variety of play equipment and a MUGA.

The play equipment can be grouped into three areas, a zip wire / aerial slide area; a toddler / junior area; and a junior / youth area. This tender document is related to the equipment located in these three areas.

2. Scope Overview

The scope of this project is to remove and dispose the current play equipment (including surfaces) and then supply and install new play equipment and surfaces. A minor modification to an existing fence is also included in the scope.

Bidders must include the removal and disposal of all existing play equipment and any waste product generated during the duration of the project until the scope is complete. An RPII inspection will be required upon completion and prior to final signoff by the Parish Council. Any Medium or High inspection points must be rectified within the bidder provided time-lines.

We are looking for a range of inclusive equipment covering a wide range of age from 18 months to 14 years with guidelines of ages for each area. The equipment shall be stimulating, imaginative and challenging for the children's needs, whilst ensuring the highest level of safety.

Bidders are allowed to submit a maximum of two different options to allow for design variations.

3. Specification

3.1 Removal & Disposal of Current Equipment & Surfaces

Area A:
Aerial Slide / Zip Wire
Grass Saver Surface

Area B:
Double Swing Set
Multi-Activity Equipment
Grass Saver Surface(s)

Area C:
Multi-Activity Equipment
Roundabout
2 x Springers
Wet Pour Surface (Note: surface can be left as a substrate for a future overlay surface)

3.2 Amendments to current fencing & surface preparation

Area C:

Re-model current fence from 'L' shaped footprint to a square footprint. The Bidder shall assume material costs for new fence fixing brackets (as appropriate); new fence posts; and suitable footings for the posts. The existing metal fence sections are to be re-used. New posts and fixings to be galvanized steel to match existing.

As a result of the fence line amendment, the revised Area B surfaces will be a mixture of Wet Pour and Grass. A suitable sub-surface must be prepared in the grass area for a Wet Pour final surface. Note: Bidders are to assume they can OVERLAY the current wet pour surface.

Removal and disposal of all waste materials generated during the preparation and installation of the fence amendments. The entrance gate is a recent installation and shall not be amended in any design proposal.

3.3 Supply and Installation of New Equipment – Minimum Requirements

All equipment and surfacing shall comply with BS EN 1776 and BS EN 1677 and surfaces must be appropriate for the proposed equipment.

Any wooden structures must be fitted with steel ground fixings.

Age Ranges are provided as a guide and equipment proposed by suppliers must state their designed age range.

Area A: Approx 138m²

Area Age Range: 6 – 15 years

Cableway / Zip wire / Aerial Slide & Launch Station:

- Minimum Length: 20 meters
- Maximum Length: 25 meters

Surface – Grass Saver (i.e. GrassLok or equivalent)

Note: 'Area A' length can be extended to accommodate a longer zip wire / aerial slide and must be clearly stated in the design proposal.

Area B: Approx 523m²

Area Age Range: 18 months – 15 years

Multi-Activity Equipment: 5 Years – 12 years

Activity Net: 5 Years – 12 years

Double Bay Swing Set including:

- 2 x flat seats: 3 years – 14 years
- 2 x cradle seats: 18 months – 3 years

Single Bay Swing Set including:

- 1 x basket / nest seat: 3 – 15 years

Surface(s) – Grass Saver (i.e. GrassLok or equivalent) suitable to equipment requirements.

Area C: Approx 96m²

Area Age Range: 18 Months - 5 Years

Multi-Activity Equipment

Roundabout

Springer x 1 (individual)

Springer x 1 (multi-user)

Surface –Wet Pour

All Areas – Removal and disposal of all waste materials generated during the installation of new play equipment. Make good all areas excavated.

All bidder submissions must include the expected time-frame to deliver the entire scope to the Council once ordered. It is the responsibility of the bidder to demonstrate the specification will meet the needs of the Council.

All equipment proposed by bidders, including any equipment in addition to the minimum requirements, will be scored within the 'User Needs' section.

4. Technical/Quality

All equipment and surfacing shall comply with BS EN 1776 and BS EN 1677.

The tender return should indicate the expected life-span of each piece of equipment together with guarantees in respect of the equipment or its constituent parts. Any equipment specified must have stock available spares that are not end-of-line products with reducing availability to ensure play equipment continuity is optimised.

Bidders shall provide an estimated Bill of Materials and Labour costs for expected consumables and replacement parts over a 5, 10 and 15 year period. Values provided for Labour and Materials are broadly expected to rise in-line with inflation over the lifetime of the equipment and should be provided in good faith. Lead-times for all items listed on the Bill of Materials must also be included.

Bidders may propose equipment's that are predominantly steel, wooden and a mixture of both. Guarantees shall be specific to the construction material. Steel structures shall be suitably protected to resist corrosion, i.e. stainless, galvanized, etc. All steel fixings including, but not limited to, bolts, machine screws, nuts and washers shall be stainless steel.

A pre-qualification for submitting a tender return includes current membership of:

- the Association of Play Industries (API); and
- RoSPA – the Royal Association for the Prevention of Accidents.

Bidders must include membership details for the associations as stated; non-compliant bidder submissions will not be evaluated.

5. Scoring and Evaluation Criteria

5.1 Scoring

Bidder responses will be scored against the following criteria:

20% - Price (covering all items in scope 3.1, 3.2 & 3.3)

25% - Technical / Quality

45% - User Needs

5% - Maintenance cost (covering 3 periods of time)

5% - Testimonials (covering 3 separate installations)

Scoring (*Maximum available = 100 Points*)

Technical/Quality – Total Maximum 25 Points Available

- Expected and Guarantee Lifespan: Maximum 20 Points available

- Maintenance Lead-time: Maximum 5 Points available

User Needs – Total Maximum 45 Points Available

- Area A: Maximum 5 Points available
- Area B: Maximum 25 Points available
- Area C: Maximum 15 Points available

Testimonials – Maximum 5 Points Available

- Testimonials for prior work – 5 Points (3 testimonials within 50 mile radius of Ryton on Dunsmore); to include date of installation and verifiable testimonial including access to inspect the equipment. Testimonials can include public spaces and school installations.

5.2 Evaluation Criteria

Price – Maximum 20 Points Available

The evaluation for price will be calculated on the basis of:

- the lowest bidder price scores a maximum of 20 points.
- any bidder price that is double, or more than double the lowest bidder scores zero points.
- scores for bidders other than the lowest will be determined by a simple linear mathematical formula on a scale between; the lowest scores 20, 200% of the lowest scores zero. Bidder prices that are higher than the lowest **and** lower than 200% of the lowest are regarded as intermediate bidders.
- the calculation for intermediate bidders score is:
 - $Score = Maximum\ Points - Maximum\ Points * (Tender\ Price - Lowest\ Tender) / Lowest\ Tender$

Maintenance – Maximum 5 Points Available

The scores awarded for warranty shall be based on the same approach as the Price, for the total cost of each of the three periods defined; 1-5 Years; 6-10 Years; and 11-15 Years.

Bidder submissions must use the provided pricing template. Any bidder submissions that do not use the pricing template will be considered non-compliant and not scored. Bidders are welcome to accompany their submissions with their own specific pricing templates for information only and the provided bidder pricing template will take precedent.

Non-price related bidder submissions will be assigned a weighted score as follows:

Assessment	Score	Weight	Description
Excellent	4	1	Exceeds required standard
Good	3	0.75	Meets the required standard
Limited	2	0.5	Fails to meet the required standard
Inadequate	1	0.25	Significantly fails to meet required standard

The weighted score multiplied by the maximum score available for each criteria will be calculated for each scoring criteria.

A Bidders total score will be the sum of non-price related weighted scores plus the calculated scores for 'Price' and 'Maintenance'.

6. Tender Award

The Bidder with the highest total score will be declared the preferred Bidder. If two or more bidders are awarded the same highest score (rounded to two decimal places) then the Bidder with the highest Price score will be declared the preferred bidder. In the unlikely event that two or more bidders are still tied, the Bidder with the highest score for the remaining criteria of Technical/Quality User Needs, Maintenance, and Testimonials in that order will be declared the preferred Bidder.

7. Prices

All prices shall be provided exclusive of VAT and valid for 12 months of the due date of the response. Prices will be fixed and firm for the duration of the contract.

8. Tender Documents

All tender documents shall be provided in 2 x hard copy and 1 x soft copy (electronic). Bidders shall complete the attached Pricing Template.

Bidders shall provide:

- plans and layouts of their proposed design and schemes in electronic and hard copy format. Layouts and schemes to be A3 as a minimum – 2 copies of each document.
- the cost of each piece of equipment
- the cost of installation for each piece of installation
- any discounts provided for each piece of equipment
- cost of removal and disposal of current equipment (single value required)
- cost of fence remediation including all material cost and labour (single value required)
- a representative Risk Assessment – to be updated at preferred bidder status in advance of commencement with agreement of the Parish Council.
- details of any proposed sub-contractors.

Electronic responses to be a removable media format, either a USB storage device or a CD/DVD. Formats shall be Adobe portable document format (pdf) and excel. Any password protected / encrypted submissions should send the relevant access details under separate cover.

9. Insurance

The preferred Bidder must provide evidence of Public Liability Insurance of no less than £5 Million, Employers Liability Insurance of no less than £5 Million and Professional Indemnity insurance of no less than £5 million to the Parish Council within the response.

10. Site Works

During installation, the preferred Bidder should provide a secure work compound for the build. This compound should ensure that the public cannot gain access to the work site; we suggest the supplier erect suitable HERAS fencing and safety notices around the construction site.

The supplier must take all reasonable action to ensure that newly installed apparatus is not used until practical completion is confirmed.

Any machinery left on site overnight must, where possible, be immobilised. The preferred Bidder will be held responsible for:

- a) any damage caused to machinery / materials left on site by the preferred Bidder;
- b) any damage caused by machinery / materials left on site by the preferred Bidder;
- c) any vandalism caused to machinery / materials left on site by the preferred Bidder.

11. Tender Timescales

Bidder Clarifications Deadline: Friday 30th July 2021

Tender Returns: Friday 13th August 2021

Preferred Bidder Announcement: 17th September 2021

Bidders must provide a suitable Point of Contact (PoC) for clarification questions during the Period between the Tender Return and Preferred Bidder Date; and bidders must also provide a PoC for the preferred Bidder announcement if different.

Clarifications & queries must be addressed to:

Clerk of the Council

rytonondunsmore@btconnect.com

Bidders tender returns should be addressed to:

Tender Board

Ryton on Dunsmore Parish Council

The Village Hall

High Street

Ryton-on-Dunsmore

CV8 3EY

12. Additional Information

Funding for this tender will be provided by Ryton on Dunsmore Parish Council and through matched funding sources. Once a decision on the preferred bidder is reached, proposals will be submitted to obtain matched funding. It is expected that work cannot commence until any matched funding opportunities are gained, therefore quotations are required to be valid for 12 months from the Tender Return deadline.