



# Department for Transport

ITO World Ltd  
Deanland House  
160 Cowley Road  
Cambridge  
CB4 0DL

## Group Commercial Directorate

Department for Transport (DfT)  
33 Horseferry Road  
Westminster  
London  
SW1P 2AA

Phone: 

Mbl: 

Web Site: [www.dft.gov.uk](http://www.dft.gov.uk)

Date: 04/06/2020

Our ref: T/IT0149

Dear Supplier,

### **Contract: Bus Open Data Service Extensions – Integrated Transport Model, Reporting Analytics and Archiving (T/IT0149)**

On behalf of the Secretary of State for Transport, I accept your Proposal dated 26<sup>th</sup> May 2020 for the Bus Open Data Service Extensions.

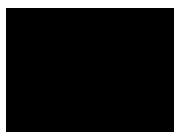
This letter and your proposal constitutes a binding contract between yourselves and the Department for Transport and will be subject to the Department for Transport Terms and Conditions for Services. The document's listed below form a binding contract between you and the Department for Transport.

1. The Department for Transport General Conditions of Contract for Services;
2. This award letter; and
3. Your Proposal dated 26<sup>th</sup> May 2020.

The contract will commence on 8<sup>th</sup> June 2020 and will be for a period of 2 years ending on 7<sup>th</sup> June 2022.

The value of this contract is £5,916,666.67 excluding VAT.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.



Please contact [REDACTED] by telephone on [REDACTED] or via email at [REDACTED] to discuss arrangements for commencement of the contract.

Please acknowledge your acceptance of this letter by signing in the allocated space below and returning to me an electronic scanned copy via email.

I would also be grateful if you can complete the attached **Annex A – Supply Chain Questionnaire** and return to me with this letter.

Yours sincerely

*Sent via email unsigned*

[REDACTED]  
**Procurement Business Partner  
Department for Transport**

[REDACTED]  
**On behalf of the Secretary of State for Transport**

Accepted for and on behalf of ITO  
World Ltd by:-

Signature

Name

Capacity

Date

CEO

4 June, 2020

## ANNEX A: SUPPLY CHAIN QUESTIONNAIRE

Contract Number: TIT0159

Title: Bus Open Data Service Extensions – Integrated Transport Model, Reporting Analytics and Archiving

Name of Supplier: ITO World Ltd

Contract start date: 08/06/2020 Contract end date: 07/06/2022

value (exc VAT) £5,916,666.67

-----  
Dear Supplier

You indicated in your tender that one or more Small or Medium suppliers (SME) would form part of your supply chain for delivering the above contract.

As indicated in the contract specification, we now require some further information about the SME(s) you will be using. This will be used to help us measure the success of activity we have undertaken to help make our contracts more accessible to SMEs and to respond to requests for information about our use of SMEs.

Please provide the following for **each** SME in your supply chain

Name of SME.....

Address.....

.....

.....

Post code .....

Value\* of the proportion of the contract they will be undertaking £.....

*Please replicate this box as many times as needed*

\*Please note: Monthly spend information for each SME will be calculated by equally apportioning this figure to each month of the contract. However if you are able to provide a specific spend profile this would be helpful.

Your contact details in case of any follow-up questions:

.....

.....

.....

Please return completed questionnaire to:

