



Light Equipment Transporter – Wheeled Tanker Tractor 68 Tonne Upgrade

Annex N – Emergent Work Tasking Process

Issue:	Version 0.1
Issue Date:	13 th October 2017
Number of Pages:	11

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Vehicle Support Team
Defence Equipment and Support
Spruce 1C #1122
MoD Abbey Wood South
Bristol
BS34 8JH

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1. APPROVED TASK LIST

Task Number	Description	Price
001		
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025		
Total:		

2. TASKING PROCESS

- 2.1. The Authority shall issue Part 1 of the Tasking Form (Request for Quote) to the Contractor where it requires the Contractor to provide a firm price quotation for Emergent Work.
- 2.2. Within ten working days of receiving the completed Part 1 from the Authority, the Contractor shall submit a cost proposal using the Part 2 of the Tasking Form (Firm Price Quotation) utilising the agreed rates at Annex F to the Contract.
- 2.3. No work shall be undertaken by the Contractor in anticipation of a task being approved by the Authority's Commercial Officer.
- 2.4. Following the receipt of the Part 2, the Authority will review the Contractor's proposal ensuring that the Scope of Task fully meets the Authority's requirement.
- 2.5. The Authority shall confirm acceptance of the Part 2 by completing the Part 3 of the Tasking Form (Authority Authorisation).
- 2.6. The Authority shall issue an amendment to the Contract to include approved tasks within this Annex at Section 1. Amendments will be issued on a periodic basis, however, the Authority will endeavour to group tasks together on a single amendment when possible in order to reduce the administrative burden.
- 2.7. The Contractor's progress against the task shall be monitored by the Authority and shall be included as part of the Progress Reports.

3. TASKING FORM

PART 1 - Request for Quote

To:	From:
Oshkosh Defence, LLC 2307 Oregon Street Oshkosh Wisconsin 54902 United States	Vehicle Support Team Defence Equipment & Support Spruce 1C #1122 MOD Abbey Wood Bristol BS34 8JH United Kingdom

Task Number:	
Description:	

Scope of Emergent Work (Tick the Appropriate Box):			
Vehicle Standard – Complete Section 1		ILS Document Update – Complete Section 2	Familiarisation Training – Complete Section 3

Section 1 – Vehicle Standard:	
Vehicle Registration Number:	
Activity:	<p>The above vehicle currently does not meet the Vehicle Entry Standard as defined in the Contract at Condition 6.3.</p> <p>The Contractor shall undertake all appropriate corrective action to ensure the vehicle meets the Vehicle Entry Standard as defined at Condition 6.3 in order to be accepted into the Upgrade Programme.</p> <p>Upon completion of the corrective action, the Contractor shall notify the Authority of acceptance into the Upgrade Programme. The Contractor shall provide documented evidence of the corrective action undertaken upon delivery of the upgraded vehicle.</p>
Acceptance Criteria:	Acceptance of the corrective action shall be upon Platform Acceptance as defined in the Statement of Requirement (Annex A to the Contract).
Target Completion Date:	

Section 2 – ILS Document Update:	
Activity:	As part of PDS Task 31 conducted under contract CSVHC/06, ILS Documents were delivered to the Authority, it has been identified by the Contractor that an update is required. The Contractor shall update appropriately the following documents (Tick appropriate documents and complete DEFFORM 315 if appropriate):
Configuration Management Plan in accordance with Serial 1.7 of the Statement of Requirement at Annex A of the Contract.	

Electro Magnetic Compatibility Test Report in accordance with Serial 1.9 of the Statement of Requirement at Annex A of the Contract.	
Support Analysis Plan in accordance with Serial 3.1 of the Statement of Requirement at Annex A of the Contract.	
Failure Modes Effects Criticality Analysis Plan in accordance with Serial 3.2 of the Statement of Requirement at Annex A of the Contract.	
Level of Repair Analysis Plan in accordance with Serial 3.3 of the Statement of Requirement at Annex A of the Contract.	
Reliable Centered Maintenance in accordance with Serial 3.4 of the Statement of Requirement at Annex A of the Contract.	
Reliability & Maintainability Plan in accordance with Serial 4.1 of the Statement of Requirement at Annex A of the Contract.	
Reliability & Maintainability Case Report in accordance with Serial 4.1.1 of the Statement of Requirement at Annex A of the Contract.	
Maintenance Plan in accordance with Serial 4.2 of the Statement of Requirement at Annex A of the Contract.	
Ease of Maintenance Assessment in accordance with Serial 4.3 of the Statement of Requirement at Annex A of the Contract.	
Maintenance Task Analysis Report in accordance with Serial 4.4 of the Statement of Requirement at Annex A of the Contract.	
Supply Support Plan in accordance with Serial 4.5 of the Statement of Requirement at Annex A of the Contract.	
Equipment Breakdown Structure in accordance with Serial 4.6 of the Statement of Requirement at Annex A of the Contract.	
JAMES Templates in accordance with Serial 4.7 of the Statement of Requirement at Annex A of the Contract.	
Initial Provision Spares List in accordance with Serial 4.8 of the Statement of Requirement at Annex A of the Contract.	
Bill Of Materials in accordance with Serial 4.9 of the Statement of Requirement at Annex A of the Contract.	
Special Tools & Equipment List in accordance with Serial 4.10 of the Statement of Requirement at Annex A of the Contract.	
Special to Type Test Equipment List in accordance with Serial 4.10 of the Statement of Requirement at Annex A of the Contract.	
General Purpose Hand Tools List in accordance with Serial 4.11 of the Statement of Requirement at Annex A of the Contract.	
General Purpose Mechanical Test Equipment List in accordance with Serial 4.12 of the Statement of Requirement at Annex A of the Contract.	
Technical Documents in accordance with Serial 4.14 of the Statement of Requirement at Annex A of the Contract.	
Packaging, Handling, Storage & Transportation Plan in accordance with Serial 4.15 of the Statement of Requirement at Annex A of the Contract.	
Service Packaging Instruction Sheet in accordance with Serial 4.15.1 of the Statement of Requirement at Annex A of the Contract.	
Disposal Plan in accordance with Serial 4.16 of the Statement of Requirement at Annex A of the Contract.	
Software Support Plan in accordance with Serial 4.17 of the Statement of Requirement at Annex A of the Contract.	
Obsolescence Management Plan in accordance with Serial 4.18 of the Statement of Requirement at Annex A of the Contract.	

Acceptance Criteria:	Acceptance of the updated ILS Documents shall be in accordance with Document Acceptance as defined in the Statement of Requirement (Annex A to the Contract).
Target Completion Date:	

Section 3 – Familiarisation Training:	
Activity:	
Acceptance Criteria:	
Target Completion Date:	

The Authority requests the Contractor to complete Part 2 (Firm Price Quotation) of the tasking process on the basis of this Request for Quote:			
Role:	Name:	Signature:	Date:
Authority's Project Manager			
Authority's Commercial Officer			

Ministry of Defence
CONTRACT DATA REQUIREMENT

1. <u>ITT/Contract Number</u>	2. <u>CDR Number</u>	3. <u>Data Category</u>	4. <u>Contract Delivery Date</u>
5. <u>Equipment/Equipment Subsystem Description</u>		6. <u>General Description of Data Deliverable</u>	
7. <u>Purpose for which data is required</u>		8. <u>Intellectual Property Rights</u> a. <u>Applicable DEFCONs</u> b. <u>Special IP Conditions</u>	
9. <u>Update/Further Submission Requirements</u>			
10. <u>Medium of Delivery</u>		11. <u>Number of Copies</u>	

PART 2 – Firm Price Quotation

To:	From:
Vehicle Support Team Defence Equipment & Support Spruce 1C #1122 MOD Abbey Wood Bristol BS34 8JH United Kingdom	Oshkosh Defence, LLC 2307 Oregon Street Oshkosh Wisconsin 54902 United States

Task Number:	
Description:	

Task Duration (Number of Working Days):	
Proposed Revised Vehicle Delivery Date:	[Complete if Section 1 of the Part 1 is completed]
Proposed Delivery Date:	[Complete if Section 2 or 3 of the Part 1 is completed]

Outline of Work to be Completed:

Cost Breakdown:			
A. Direct Labour:			
Role:	Hours:	Rate:	Sub-total:
Total:			
B. Travel & Subsistence:			
Item:	Quantity:	Cost:	Sub-total:
Total:			
C. Materials:			

Item:	Quantity:	Cost:	Sub-total:
Total:			

D. Sub-Contracted Work – [Insert Sub-Contractors Name]:			
Item:	Quantity:	Cost:	Sub-total:
Total:			

Total Cost:		
Item:	Cost:	Sub-total:
A	Direct Labour	
B	Travel & Subsistence	
C	Materials	
D	Sub-Contracted Work	
Overhead (Items A-D) @ x%		
Profit (Items A-D) @ x%		
Total Firm Price:		

This quotation is provided in respect of [Task Number], based on the Request for Quote.			
Role:	Name:	Signature:	Date:

PART 3 – Authority Authorisation

To:	From:
Oshkosh Defence, LLC 2307 Oregon Street Oshkosh Wisconsin 54902 United States	Vehicle Support Team Defence Equipment & Support Spruce 1C #1122 MOD Abbey Wood Bristol BS34 8JH United Kingdom

Task Number:	
Description:	

Authority's Project Manager:			
<p>The Authority's Project Manager confirms:</p> <ul style="list-style-type: none"> a. The Direct Labour, Travel & Subsistence, Material and Sub-Contracted work detailed within the Contractors quotation for the above Task Number are Appropriate, Attributable and Reasonable; b. The revised Vehicle Delivery Schedule for [Vehicle Registration Number] is [MM/YYYY]. c. The Delivery Date of this task is [DD/MM/YYYY]. 			
Post:	Name:	Signature:	Date:

Authority's Commercial Officer:			
<p>The Authority's Commercial Officer confirms:</p> <ul style="list-style-type: none"> a. Acceptance of the Contractor's quotation of [Task Number]; b. [Task Number] has been approved at a Firm Price of £[Firm Price]; c. The Task is to be conducted in accordance with the Terms & Conditions of the Contract; d. Payment shall be upon Acceptance as defined in the Acceptance Criteria of the Part 1 of the Tasking Form. 			
Post:	Name:	Signature:	Date: