



Department for Transport

Group Commercial Directorate

Department for Transport (DfT)
33 Horseferry Road
Westminster
London
SW1P 4DP

Boxxe Limited

Web Site: www.dft.gov.uk

Your ref: TIT0435

Our ref: TIT0435

Date: 16/12/2022

Name: [REDACTED]

Email: [REDACTED]

Contract Number and Title: TIT0435 - AAIB Adobe Creative Cloud licences

On behalf of the Secretary of State for Transport, I write to inform you that **Boxxe Limited** has been selected as the Department for Transport's (DfT) supplier for the above contract.

This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. Boxxe Limited Terms and Conditions



boxxe Terms and
Conditions of Purchas

I accept quote QU0020095, received 13th December 2022 in relation to AAIB Adobe Creative Cloud Licences.



boxxe Quote
QU0020095 (Adobe 1

The contract will commence on 19th December 2022 and expire on 18th December 2023. The overall value of the Contract is £18,000 with an initial spend of £15,955.80 (DfT are under no obligation to spend all the Contract Value).

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.



Invoicing
Procedures.doc

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and returning to me via email to [REDACTED] at your earliest convenience.

Yours sincerely

Sent via email unsigned

[REDACTED]
**Procurement Business Partner
Department for Transport
Swansea (DVLA)**

[REDACTED]
On behalf of the Secretary of State for Transport

Accepted for and on behalf of **Boxxe Limited**
by:-

Signature: [REDACTED]

Name: [REDACTED]

Capacity: Business Development Manager

Date: 16/12/2022