**DPS Schedule 6 (Order Form Template and Order Schedules)**

**Order Form**

ORDER REFERENCE: **CCLE22A01**

THE BUYER: **Cabinet Office**

BUYER ADDRESS **[REDACTED]**

THE SUPPLIER: **Proversity.org Ltd**

SUPPLIER ADDRESS: **[REDACTED]**

REGISTRATION NUMBER: **[REDACTED]**

DUNS NUMBER: **[REDACTED]**

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated **8th December 2022**.

It’s issued under the DPS Contract with the reference number **RM6219** for the provision of **Learning and Training Services.**

DPS FILTER CATEGORY(IES):

Service: Learning Technologies

Learning Category 1: Digital, Data & Technology

Learning Category 2: LMS Software, Delivery & Content

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions)
3. DPS Special Terms
4. The following Schedules in equal order of precedence:
* Joint Schedules for **RM6219**
	+ Joint Schedule 2 (Variation Form)
	+ Joint Schedule 3 (Insurance Requirements)
	+ Joint Schedule 6 (Key Subcontractors)
	+ Joint Schedule 10 (Rectification Plan)
	+ Joint Schedule 11 (Processing Data)
	+ Joint Schedule 12 (Supply Chain Visibility)
* Order Schedules for **RM6219** Order reference number
	+ Order Schedule 1 (Transparency Reports)
	+ Order Schedule 5 (Pricing Details)
	+ Order Schedule 7 - (Key Supplier Staff)
	+ Order Schedule 10 (Exit Management)
	+ Order Schedule 13 (Implementation Plan and Testing)
	+ Order Schedule 14 (Service Levels)
	+ Order Schedule 15 (Order Contract Management)
	+ Order Schedule 16 (Benchmarking)
	+ Order Schedule 20 (Order Specification)
1. CCS Core Terms (DPS version) v1.0
2. Joint Schedule 5 (Corporate Social Responsibility) **RM6219**
3. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

Security Management Schedule (Short Form) for Short Form Contract

ORDER START DATE: **8th December 2022**

ORDER EXPIRY DATE: **9th December 2023**

ORDER INITIAL PERIOD: **12 Months**

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£88,000**

ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)]

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

**[REDACTED]**

BUYER’S INVOICE ADDRESS:

**[REDACTED]**

BUYER’S AUTHORISED REPRESENTATIVE

**[REDACTED]**

BUYER’S ENVIRONMENTAL POLICY

Available online at: https://www.gov.uk/government/publications/cabinet-office-environmental-policy-statement/cabinet-office-environmental-policy-statement

BUYER’S SECURITY POLICY

Available online at: https://www.gov.uk/government/publications/security-policy-framework/hmg-security-policy-framework

SUPPLIER’S AUTHORISED REPRESENTATIVE

**[REDACTED]**

SUPPLIER’S CONTRACT MANAGER

**[REDACTED]**

PROGRESS REPORT FREQUENCY

On the first Working Day of each calendar month

PROGRESS MEETING FREQUENCY

Quarterly on the first Working Day of each quarter

KEY STAFF

Not applicable

KEY SUBCONTRACTOR(S)

**[REDACTED]**

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

As per Order Schedule 14 Service Levels - Annex A

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

|  |  |
| --- | --- |
| **For and on behalf of the Supplier:** | **For and on behalf of the Buyer:** |
| Signature: |  | Signature: |  |
| Name: |  | Name: |  |
| Role: |  | Role: |  |
| Date: |  | Date: |  |