



Department for Transport

[REDACTED]
PricewaterhouseCoopers LLP
1 Embankment Place
London
WC2N 6RH

[REDACTED]
Department for Transport
Commercial Relationship Manager
Group Commercial Services
2/29 Great Minster House
33 Horseferry Road
London
SW1P 4DR
[REDACTED]

22 September 2017

Dear [REDACTED]

Contract Number: PPRO 004/48/41 - CCCC17A65– PROVISION OF CONSULTANCY FOR MARKET OPPORTUNITIES FOR TRANSPORT SUPPLIERS

1. On behalf of the Secretary of State for Transport, I accept your revised proposal dated 31 August 2017 for the above-mentioned Contract. This letter and the documents listed below form a binding contract between you and this Department.

- Terms & Conditions of Lot 4.1 of Crown Commercial Service ConsultancyONE Framework (RM1502).
- The Department's Invitation to Tender and Specification dated 19 July 2017.
- Your original proposal dated 8 August 2017 and revised proposal section 5.1 dated 31 August 2017.

2. The contract will commence from the date of this letter and end on 17 November 2017. The key deliverables are anticipated as follows:

- An interim report based on the initial online survey results on 20 October 2017;
- A draft report based on initial interviews on 3 November 2017; and
- A final report following completion of interviews and peer review on 17 November 2017.

3. The consultancy rates for this contract are as set out in Appendix A.1 of the revised proposal, to deliver an estimated 72 days consultancy, which gives an overall value for the contract of £100,000 excluding VAT. As this is an estimated total number of days, the DfT would expect to pay less than this amount if it took less days to complete the work. It will be incumbent on the Contractor to keep the DfT Contract Manager regularly updated on the anticipated cost to completion. If at any point you expect to exceed this amount you must seek the prior agreement of the DfT.

4. The DfT Contract Manager for this contract is [REDACTED]. In due course the Department will issue you with a written purchase order (PO). Invoices submitted to the Department **must also quote the PO number** and must be submitted as directed **in the PO to:**

**arvato,
Shared Service Centre,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA**

5. Please sign and return a duplicate of this Letter of Appointment.

Yours sincerely

[Redacted Signature]

[Redacted Name]

by authority of the Secretary of State for Transport

I hereby confirm receipt of the above Letter of Appointment for the provision of the above contract (DfT Contract No: PPRO/04/48/41) in accordance with its terms.

Signed:

[Redacted Signature]

Date:

28 September 2017

Name:

[Redacted Name]

Status:

PARTNER