

ANNEX D

TASKING FORM

CONTRACT 705740450 - TASK AUTHORISATION FORM (TAF)

TAF No.

Part 1 - Requirement:

Task Title:	
Description:	
Outputs/Deliverables:	
Request For Quotation: The Authority confirms that this is an actual requirement against Contract 705740450, however it should be noted that nothing in this TAF shall be taken as authority to proceed with any work until Part 3 is signed by the authorised personnel.	
Authority's Project Manager	Authority's Commercial Officer
Dated:	Dated:
Authority's Quality Manager	Additional QA Conditions
Dated:	

Part 2 - Firm Price Quotation:

I hereby confirm that the following Firm Price with the full breakdown is supplied to undertake the work at Part 1 of this TAF (further technical information is attached in document reference.....) in accordance with the terms and conditions of the Contract 705740450 It is confirmed that the price is valid until:.....	
Firm Price: (In figures and words)	
Breakdown	
Task Completion Date	
Contractor's Project Manager	Contractor's Commercial Officer
Dated:	Dated:

Part 3 - Approval to Proceed:

The Firm Price detailed below is agreed against the work detailed at Part 1 of this TAF and authority to proceed is hereby given upon signature by authorised Personnel in accordance with the terms and conditions of the Contract 705740450	
Firm Price:	
Payment will be made upon completion of the TAF	
Authority's Project Manager	Authority's Finance Officer
Dated:	Dated:
Authority's Commercial Officer	Payment Codes:
Dated:	UIN:..... RAC:..... VAT:.....

Part 4 - TAF Certification of Completion:

All parties hereby confirm that the work against Part 1 of this TAF (TAF No.....) is completed in accordance with the requirements of the Contract 705740450.	
Upon signature by the authorised personnel full and final payment shall be claimed against this TAF. A full copy of this TAF shall be included with the claim for payment.	
4A - Contractor's Project Manager	4B - Authority's Project Manager
Dated:	Dated: