

Memorandum of Understanding

Between

Health Education and Improvement Wales

And

Health Education England – working across the North West

This Memorandum of understanding is dated 24 November 2020 and made between:

- 1. Health Education and Improvement Wales (HEIW), Ty Dysgu, Cefn Coed, Nantgarw, CF15 7QQ**

And

- 2. Health Education England – working across the North West (HEE-NW) – Three Piccadilly Place, Manchester, M1 3BN**

- 1. Introduction**

- 1.1 HEIW and HEE-NW wish to enter into a co-operative relationship for the general purpose of improving urology training for the benefit of both parties commencing 5 August 2020.
 - 1.2 This memorandum of understanding (MoU) sets out below the principles by which HEIW and HEE-NW can establish a formal arrangement regarding such activity.
 - 1.3 The aim of this arrangement is to provide high quality training for individual trainees and to ensure that all trainees are exposed to appropriate training opportunities which meet GMC curriculum requirements.

- 2. Principles**

- 2.1 HEIW and HEE-NW propose to establish a consortium style training programme.
 - 2.2 For the purposes of this document 'home organisation' refers to the organisations that employ the trainees and allocates their National Training Number (NTN) and 'receiving organisation' refers to the training programme the trainee rotates into.

- 2.3 As required and subject to the needs of individual trainees, HEIW proposes to create a urology training programme where trainees rotate between:

Betsi Cadwaladr University Health Board:

- Glan Clwyd Hospital
- Wrexham Maelor Hospital

and

Health Education England-North West:

- Alder Hey NHS Foundation Trust
- Countess of Chester Hospital NHS Foundation Trust
- Liverpool University Hospitals NHS Foundation Trust
 - Aintree University Hospital
 - The Royal Liverpool University Hospital
- Liverpool Women's Hospital NHS Foundation Trust
- Mid Cheshire Hospitals NHS Foundation Trust
- Southport and Ormskirk Hospital NHS Trust
- St Helens and Knowsley Teaching Hospitals NHS Trust
- Wirral University Teaching Hospital NHS Foundation Trust

- 2.4 HEIW trainees will rotate to HEENW placements annually for 1-year rotations. Training posts will offer the full breadth of the Urology curriculum, including sub-specialty interests in Pelvic and Upper Tract Cancer (including robotic surgery), complex Endourology, Andrology, Reconstructive Urology and novel BPH therapies.

HEENW trainees will rotate to BCUHB placements annually for 1-year rotations ensuring both posts there are filled at all times if 2 Welsh trainees are available. (example exceptions would be if one trainee is OOP or if HEIW are unsuccessful at recruiting). Specific competencies will be offered to trainees aiming for early years specialty training (ST3-5). In addition, trainees wishing for sub-specialty Reconstruction and Andrology training may wish to rotate to Wrexham Maelor Hospital in the final phase of training as well.

- 2.5 Trainees will remain fully employed by their home organisation and will hold an honorary contract at the placement Trust in their receiving organisation.
- 2.6 Trainees will be classed as on secondment from their home organisation and will be funded by their home organisation.
- 2.7 The Training Programme Directors (TPD) from each organisation will liaise to agree the number of trainees to be recruited into the combined programme at ST3 level and above as part of the annual national recruitment round. The organisation issuing the NTN will be responsible for including the vacancies as part of their recruitment process.
- 2.8 Recruitment into the training programme will be via the existing national recruitment arrangements for specialty trainees in urology.
- 2.9 Trainees will retain the NTN allocated to them by their home organisation whilst on secondment to the receiving organisation.
- 2.10 Trainees will be placed in GMC approved training posts by the urology TPD of the receiving organisation. The receiving organisation will be responsible for ensuring

training within their region meets the requirements set by the GMC in approved GMC locations.

- 2.11 Trainees will rotate every February (and any other time as deemed suitable by the TPDs from each organisation. In order to maximise training opportunities for trainees, the rotations will be managed by the receiving organisation TPD.
- 2.12 Training Programme Directors will ensure that the experience trainees receive whilst undertaking placements in the Trusts identified in 2.3 are appropriate to their training needs and level of training.
- 2.13 Trainees will access funding (i.e. study leave and relocation), assessment (i.e. ARCP requirements) and support arrangements (i.e. PSU and Occupational Health) from their home organisation whilst on placement to the receiving organisation. Access to this will be maintained through existing systems within their employment arrangements.
- 2.14 Trainees will have their ARCPs and performance managed by their home organisation. The home organisation will remain the responsible body for revalidation purposes.
- 2.15 The TPDs of both organisations will inform each other immediately of any concerns relating to the training environment or a trainee's performance that may affect placement allocation or training progress.
- 2.16 The receiving organisation will ensure all trainees receive an appropriate hospital and departmental induction upon or prior to arrival.

3. Amendment and Termination

- 3.1 Either party may amend this MoU at any time, provided it is with prior written consent of both parties and provides at least one month's notice for changes to be implemented.
- 3.2 Either party may terminate this MoU at any time by giving twelve months' written notice to the other party.

Signatures:

[Redacted]
Postgraduate Dean on behalf of
HEIW

[Redacted]
Postgraduate Dean on behalf
of HEE-NW